

Aging and Disability Resource Center of Southwest Wisconsin South-Grant County

ADRC -Meeting Minutes

Wednesday, June 9, 2010

Call to order

Mary Yager called to order the regular meeting of the ADRC – Grant County at 9:00 a.m. on Wednesday, June 9, 2010 in the ADRC Board Room.
Compliance with the Open Meeting Law: Yager/Kostrau: Motion Carried

Approval of the Agenda:

Motion to approve June 9, 2010 Agenda – Beinborn/Kilian Motion Carried

Signature of Attendees

The following persons were present: Carol Beals, John Beinborn, Mary Lou Bausch, Dale Hood, Mary Yager, Carrie Bell, Linda Adrian, Linda Connely, David Fritz, Dick Kilian, and Hans Kostrau
Excused: John Patcle
Other Attendees: Gayle Mason

Approval of minutes from last meeting:

Approval of the March 17, 2010- Hood/Adrian: Motion Carried

Open issues/Public Comment:

Becky DeBuhr from the Alzheimer's And Dementia Alliance provided information about the Alzheimer's Walk, Saturday, September 19, 2010. She stated this year we hope to have 25 teams participate in the Walk. She also stated that the kick off of the event is the Team Captain's Breakfast on Thursday, July 15th. Becky stated she will offer an introductory dementia class to be held in Cassville and Boscobel by October.

Closed Session: Convene to closed session per Wisconsin State Statute 19.85 (1) for the purpose of discussing personnel. Fritz/Connely

Convene to Open Session: Kostrau/Hood

Motion: to approve completing documentation and submit documentation to the Executive Committee and Joyce Roling, Personnel Director, for both the EBS and DBS. The job study documentation would include recommendations for a step increase. Gayle explained the step increase would not happen until January 1, 2011.
Kostrau/Kilian motion carried

Discussion: The board requested that Arica Wanezek, Disability Benefit Specialist plan to report to the board at the July 21st meeting.

Food Contracts:

Food Contract - UW-Platteville \$3.29/meal Hood/Adrian-motion carried
Food contract – Cassville School District \$3.80/meal – Fritz/Bausch-motion carried
Food Contract- Katina’s Kitchen/Dickeyville \$5.30/meal – Kostrau/Beinborn-motion carried
Food Contract – Grant Regional Health Center \$3.84/meal with Delivery to Lancaster and Fenimore and \$3.67 for Bagley (Gayle explained to the members that we transport the food to Bagley.) Beals/Kostrau – motion carried
Food Contract- Revenue/meal purchase from the Boscobel Site to Head Start - \$2.15/meal delivered – Fritz/Bell – motion carried

Directors Report: Gayle Mason

- a. Gayle reviewed the current data concerning the waitlist. She stated that there are 199 customers on the waitlist and that staff are taking off 3-5 customers/month.
- b. Gayle also expressed concerns over staff safety. The members provide some possible suggestions to identify possible emergency situations. They recommended staff training, use of a code word or system or an alarm button. Gayle explained to the members that staff office changes are in progress to help with problem customers.
- c. ADRC Budget- Current expenditures are right on track. ADRC staff is completing 100% time reporting requirements and have already generated over \$13,000. The additional revenue will be used to purchase office equipment, supplies, phone cards etc. Gayle stated the state expects the ADRC Staff to capture a minimum of 28% on the MA Time Reporting.

Motion to Approve Reports: Kostrau/Adrian

Advocacy:

Gayle reviewed advocating for:

- AOA – Reauthorization of the Older American’s Act – promote increase in funding and programs for senior’s i/e senior nutrition, legal and benefit assistance support of special populations. Gayle will attend the special OAA Reauthorization of Older American’s Act on Thursday, June 10th in Richland Center. Hans Kostrau stated he would also attend the event. The information from each event will be sent to Congress by September 2010.

Regional Updates: Mary Yager is resigning from the ADRC Regional Board. Carol Beals, County Board Supervisor will attend the meetings. Mary’s last meeting will be Thursday, June 24, 2010.

Action Items

Motion to approve the May 2010 vouchers as presented: Fritz/Kilian – Motion approved

Comment:**Adjournment to Wednesday, July 21, 2010**

Mary Yager adjourned the meeting at 11:00 a.m.

Minutes submitted by: Mary Lou Bausch

Minutes approved by: ADRC Board