

Joint Meeting of the
BOARD OF HEALTH and PROFESSIONAL ADVISORY COMMITTEE
July 27, 2010
5:30pm

PRESENT: Vern Lewison; Ivan Farness; Dwight Nelson; Grant Loy; Margaret Ruf;
Meena Maski, MD; Mary Logemann, RN, BSN
Jeffery A. Kindrai, RS, MSPH; Mary J. Rasmussen, RN, BSN;
Bob Middendorf, Queen B Radio

CALL TO ORDER: Meeting called to order at 5:35PM by Margaret Ruf, Chair.

CHANGES IN AGENDA: Vern Lewison made a motion to approve the agenda with no changes, second by Grant Loy. Carried.

MINUTES OF THE PREVIOUS MEETING: Ivan Farness made a motion to approve the minutes of the previous meeting (6/22/10), second by Grant Loy. Carried.

VOUCHERS: Mary Logemann made a motion to approve the vouchers totaling \$51,625.89, second by Dwight Nelson. Carried.

MONTHLY FINANCIAL REPORT: Ivan Farness made a motion to approve the June Monthly Financial Report, second by Mary Logemann. Carried.

LOAN CLOSET FINANCIAL REPORT: Mary Logemann made a motion to approve the Loan Closet Financial Report, second by Vern Lewison. Carried.

SEMINAR AND TRAINING UPDATE: Vern Lewison made a motion to approve the Seminar and Training Report, second by Ivan Farness. Carried.

HNS APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS: Hand outs were reviewed. Ivan Farness made a motion to approve the HNS policies and procedures, admission and discharge policies, program evaluation, record review, utilization and review and quality assurance, and review of contracts, second by Mary Logemann. Carried.

HOSPICE APPROVAL OF POLICIES AND PROCEDURES, ADMISSION AND DISCHARGE POLICIES, PROGRAM EVALUATION, RECORD REVIEW, UTILIZATION AND REVIEW AND QUALITY ASSURANCE, REVIEW OF CONTRACTS: Hand outs reviewed. Mary Logemann made a motion to approve hospice policies and procedures, admission and discharge policies, program evaluation, record review, utilization and review and quality assurance, and review of contracts, second by Ivan Farness. Carried.

PUBLIC HEALTH APPROVAL OF POLICIES AND PROCEDURES, STANDING ORDER: Mary Logemann made a motion to approve the Public Health Policies and Procedures, and Standing Order, second by Dwight Nelson. Carried.

GRANT APPLICATIONS: Ivan made a motion to approve the application for the third year of the Riverway of Hope Grant, second by Grant Loy. Carried.

COMPUTER COMMITTEE REQUESTS: Mary Logemann made a motion to approve the computer request of two desk top computers at \$1100 each and two tablet laptops at \$1800 each, second by Ivan Farness. Carried.

PUBLIC PROPERTY REQUESTS: Ivan Farness made a motion to approve the request for two lateral file cabinets at \$298.50 each, second by Mary Logemann. Carried.

SMOKING POLICY: Ivan Farness made a motion to approve the Third-hand Smoke Policy for Grant County Health Department employees and contracted staff, second by Dr. Maski. Carried.

BACK-UP SERVER, RADIOS, AND SUPPLIES: Mary Logemann made a motion to approve expenditures for the PHER money for a backup server at cost of \$11,000, three narrow band hand held radios at \$4,095 and clinic supplies, second by Ivan Farness. Carried.

CLOSED SESSION UNDER 19.85(1)(C) FOR THE PURPOSE OF PERSONNEL MATTERS: Ivan Farness made a motion to go into closed session under 19.85(1)(c) for the purpose of personnel matters, second by Dwight Nelson. Roll call vote taken with everyone in agreement.

RETURN TO OPEN SESSION: Vern Lewison made a motion to return to open session, second by Grant Loy. Carried.

DIRECTOR'S REPORT:

- Grant County is well above the state average in lead testing of MA eligible children. The state average is 64% and Grant County's average is at 91%.
- Water test kits are available through Health Department for testing private wells impacted by flooding. Flood clean-up kits are also available at the Health Department and various police stations throughout the county.
- FEMA will be in Grant County on 7/28/10 at 9:00 am assessing damage due to the flood.
- Health Department calculated a preliminary budget for 2011 for the Executive Committee, with no increase except steps, health insurance at a 12% increase, and retirement at a .6% increase.
- Thrift shop in Lancaster has donated \$1,000 toward dental hygiene equipment for the second dental hygienist.


ASSISTANT DIRECTOR'S REPORT:

- Report on cost of nursing visits and current charges was given. This item will be placed on next month's agenda for action.

COMMENTS FROM THE PUBLIC: No comments.

ADJOURN: Vern Lewison made a motion to adjourn, second by Grant Loy. Carried. Next meeting will be August 24th at 5:30pm.

Respectfully Submitted,
GRANT COUNTY BOARD OF HEALTH


Dwight Nelson, Secretary