

**SANITATION DEPARTMENT
BOARD OF HEALTH MINUTES
APRIL 27, 2010**

The meeting was called to order at 5:30 p.m. by Chairman Margaret Ruf who complimented Alan Jansen, Past Chairman for his service and leadership. Members present: Grant Loy, Ivan Farness, Vern Lewison. County personnel present: John Patcle, Wilbur B Austin, & Jeff Kindrai. Absent: Phil Wegmann, Meena Maski, MD., Mary Logemann and District 12.

John Patcle made a motion that the meeting is in compliance with the open meeting law, seconded by Ivan Farness. Motion carried.

Wilbur Austin recommended changing the Agenda and moving up the Office Transition /Restructure with the Zoning Board meeting at this time. Grant Loy made a motion to join the Zoning Board at this time to discuss combining the Sanitation & Zoning office, seconded by Vern Lewison. Motion carried.

Grant Loy made a motion to reconvene the Sanitation meeting at 6:25p.m., seconded by Ivan Farness. Motion carried.

Grant Loy made a motion to approve the March 23, 2010 minutes, seconded by Ivan Farness. Motion carried.

Ivan Farness made a motion to approve the monthly bills/financial report, seconded by Grant Loy. Motion carried.

Vern Lewison made a motion to approve the sanitary permit summary, seconded by Grant Loy. Motion carried.

Vern Lewison made a motion to approve the outstanding orders, seconded by Grant Loy. Motion carried.

Grant Loy made a motion to adjourn to the Health Department portion of the meeting at 6:40 pm, seconded by Vern Lewison. Motion carried.

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5:30pm

(Sanitation portion of meeting held prior to Health)

PRESENT: Margaret Ruf, Ivan Farness; Grant Loy; Vern Lewison; John Patcle; Meena Maski, MD; Jeffery A. Kindrai, Director; Mary J Rasmussen, Asst Director;

Others present: Dave Timmerman, Grant Co. Herald Independent

CALL TO ORDER: Margaret Ruf, Chair called the meeting to order at 6:45pm.

MINUTES OF PREVIOUS MEETING: Grant Loy made a motion to approve the minutes of the previous meeting (3/23/10), second by Ivan Farness. Carried.

VOUCHERS: Vouchers totaling \$107,172.10 were reviewed. Ivan Farness made a motion to approve vouchers as presented, second by Grant Loy. Carried.

MONTHLY FINANCIAL REPORT: The March Financial Report was reviewed. Vern Lewison made a motion to approve the Financial Report, second by Ivan Farness. Carried.

LOAN CLOSET FINANCIAL REPORT: The Loan Closet Financial Report was reviewed. Grant Loy made a motion to approve the Loan Closet Financial Report, second by Vern Lewison. Carried.

WORKSHOP AND SEMINAR UPDATE: Grant Loy made a motion to approve the workshop and seminar trainings report, second by John Patcle. Carried.

SMOKING POLICY: A discussion was held regarding a new smoking policy for Grant County health care employees in Orchard Manor and the Health Department. Dr. Maski made a motion to approve the smoking policy. No second to the motion was made. The motion failed. The policy will be discussed again at the next meeting.

ENVIRONMENTAL HEALTH CITATION AUTHORITY: Currently, the Environmental Health (EH) Coordinator cannot write citations in Grant County. He can only issue orders through the court system. Citation powers are provided to the EH Coordinator in Vernon County for environmental issues. Citation powers may help improve and/or expedite compliance in certain cases. A request to obtain citation powers for environmental health matters in Grant County was tabled until a later meeting.

WIC POSITIONS: Ivan Farness made a motion to refill the vacant WIC Project Director position (a.k.a. WIC Dietician and WIC Dietitian) and refill WIC Registered Dietitian position if it becomes vacant, second by Grant Loy. Carried.

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PHAIDE POSITION: Grant Loy made motion to fill the vacant Public Health Aide position, second by Dr. Maski. Carried.

COUNTY HEALTH RANKINGS: Jeff gave a presentation on the County Health Rankings in the state.

PHER GRANT PURCHASES: Grant Loy made a motion to approve PHER grant purchases, including an emergency backup generator, enhancements to the county website, and a power point projector for the County Board Room, second by Ivan Farness. Carried. The request will be forwarded to the Public Property and Technology Committee.

ALLSCRIPTS EXPENDITUES: The Health Department will review a payroll program and report back next meeting.

CLOSED SESSION UNDER 19.85 (1)(C) FOR THE PURPOSE OF PERSONNEL MATTERS: John Patcle made a motion to go into closed session, second by Ivan Farness. Roll call vote with everyone in agreement.

RETURN TO OPEN SESSION: Vern Lewison made a motion to return to open session, second by John Patcle. Carried.

DIRECTORS REPORT: Jeffery A. Kindrai, MSPH, RS
-A report was handed out on well water sampling.


ASSISTANT DIRECTORS REPORT: Mary J. Rasmussen, RN, BSN
-An update on computer system was given.

ADJOURN: Grant Loy made a motion to adjourn, second by Ivan Farness. Carried.

Next meeting will be May 25th at 5:30pm.

Respectfully Submitted,

GRANT COUNTY BOARD OF HEALTH



Margaret Ruf, Acting Secretary