

FINANCE/EXECUTIVE COMMITTEE

April 13, 2010

The Finance/Executive Committee of the Grant County Board of Supervisors met on Tuesday, April 13, 2010 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI, pursuant to the adjournment of the March 10, 2010 meeting.

The meeting was called to order by Chair Mark Stead. Members present were Stephen Adrian, John Patcle, Eugene Bartels, Robert Keeney, and Hans Kostrau. Lynn Moris asked to be excused. Therefore a quorum was present.

John Patcle, seconded by Eugene Bartels, moved that the meeting is in compliance with the open meeting law. Motion carried without negative vote.

Robert Keeney, seconded by Hans Kostrau, moved to approve the amended agenda as posted. Motion carried without negative vote.

Hans Kostrau, seconded by Stephen Adrian, moved to approve the minutes of the March 10, 2010 meeting. Motion carried without negative vote.

Chair Mark Stead read Resolution #36/00 "Resolution Regarding Surveyor Duties" adopted by the Grant County Board on March 20, 2001 appointing Larry Austin to perform the duties of county surveyor. Following discussion with Larry Austin and John Anderson, Hans Kostrau, seconded by Stephen Adrian, moved to leave the situation as is. Motion carried without negative vote.

Louise Ketterer presented the Treasurer's Report for March. John Patcle, seconded by Eugene Bartels, moved to accept the Treasurer's Report. Motion carried without negative vote.

Louise Ketterer, Wilbur Austin, and Terry Loeffelholz requested a full-time Office Assistant position be created to be shared between the Treasurer and Sanitation offices. The position would average 20 hours per week in each but the schedule would be flexible based on the seasonal needs of each department. Sanitation currently has a limited-term employee but has a need for more hours on a permanent basis due to state mandated changes implemented last year. The Treasurer has a 24 hour per week, benefit-eligible, position that is vacant after the previous employee accepted a full-time job with another employer. Louise stated she is willing to reduce the hours in her department to 20 per week with the hope that a shared, full-time position will result in less turnover. The two departments have sufficient funding to pay for the position for the remainder of this year. Nancy Scott estimated an additional \$14,400 will be needed for 2011. Robert Keeney moved to approve the shared full-time position with the clarification that the current 24 hour position is being eliminated. Seconded by Hans Kostrau. Motion carried without negative vote.

Mark Stead stated his belief that there are a number of questions that need to be answered before a decision can be made regarding a building maintenance fund and that could not be accomplished today. Among the questions raised by committee members:

- How will the fund be budgeted for?
- How much should be budgeted?
- Will funds be taken from undesignated fund balance?

- How will other departments be affected? For example, highway budgets an amount each year for future building projects such as salt sheds. Would funds already accumulated be rolled into the maintenance fund?
- Who will administer the funds and oversee/prioritize maintenance?
- Do the funds appropriated for Public Property for the Administration and Courthouse buildings become part of this fund?
- How does this fit with long-range planning (strategic planning committee)?

It was suggested this be an ongoing agenda item until fully developed and that perhaps this is a subject for the strategic planning committee.

Finance Director Nancy Scott reviewed the March Revenue and Expenditure Report. Stephen Adrian, seconded by Eugene Bartels, moved to accept the report. Motion carried without negative vote.

Nancy Scott reviewed the potential carryovers and updated the committee on the status of the Springbrook/AS400 issue and Emergency Services Maintenance of Effort requirements.

Child Support Administrator Verda Nemo distributed a list of items the state has approved for purchase from American Recovery and Reinvestment Act (federal stimulus) funds, along with a list of other possible uses. The funds must be used by September 30, 2010. Verda stated she can pay 50% of items Corporation Counsel might need and could possibly pay for two of the security cameras being discussed for the Courthouse as those would be located in or directly outside of the Child Support office. The committee requested Verda check on the cost of the cameras and see if Corporation Counsel needs anything.

John Patcle, seconded by Stephen Adrian, moved to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(c) for the purpose of performance evaluation of the Child Support Administrator. The roll call vote was unanimous.

Eugene Bartels, seconded by Hans Kostrau, moved to return to open session. Motion carried.

Verda Nemo thanked the outgoing members of the committee and offered to assist the new committee with anything they need.

Hans Kostrau, seconded by Robert Keeney, moved to adjourn sine die. Motion carried.