

**SANITATION DEPARTMENT
BOARD OF HEALTH MINUTES
MARCH 23, 2010**

The meeting was called to order at 5:30 p.m. by Chairman Allan Jansen. Members present: Grant Loy, Dave Klar, Ivan Farness, Phil Wegmann DDS, Margaret Ruf, County personnel present: Wilbur B Austin, Louis Ketterer & Jeff Kindrai. Absent: Meena Maski, MD., Mary Logemann.

Ivan Farness made a motion that the meeting is in compliance with the open meeting law, seconded by Margaret Ruf. Motion carried.

Dave Klar made a motion to approve the February 23, 2010 minutes, seconded by Grant Loy. Motion carried.

Margaret Ruf made a motion to approve the monthly bills/financial report, seconded by Ivan Farness. Motion carried.

Margaret Ruf made a motion to approve the sanitary permit summary, seconded by Dave Klar. Motion carried.

Margaret Ruf made a motion to approve the outstanding orders, seconded by Ivan Farness. Motion carried.

OFFICE RESTRUCTURE:

Dave Klar recommended that they combine the Zoning office with the Sanitation office, seconded by Grant Loy. Motion carried.

NEW PERMANENT OFFICE ASSISTANT POSITION:

Margaret Ruf recommended that the part time position turn into a full time position and shared with the Treasurer office and the Sanitation office, seconded by Ivan Farness. Motion carried.

Phil Wegmann made a motion to adjourn to the Health Department portion of the meeting at 6:05 pm, seconded by Grant Loy. Motion carried.

Respectfully Submitted

Margaret Ruf, Secretary

BOARD OF HEALTH

March 23, 2010

5:30pm

(Sanitation portion of meeting held prior to Health)

PRESENT: Al Jansen; Margaret Ruf; Ivan Farness; David Klar; Grant Loy;
Phil Wegmann, DDS
Jeffery A. Kindrai, MSPH, Mary J Rasmussen, BSN

CALL TO ORDER: Meeting called to order at 6:00pm by Al Jansen, Chair.

OPEN MEETING LAW: Meeting in compliance with the open meeting law.

CHANGES IN AGENDA: No changes.

MINUTES OF THE PREVIOUS MEETING: Ivan Farness made a motion to approve the minutes of the previous meeting (2/23/10), second by Margaret Ruf. Carried.

VOUCHERS: Vouchers totaling \$36,810.88 were reviewed. David Klar made a motion to approve the vouchers as presented, second by Ivan Farness. Carried.

MONTHLY FINANCIAL REPORT: Margaret Ruf made a motion to approve the monthly financial report, second by Phil Wegmann. Carried.

LOAN CLOSET FINANCIAL REPORT: Margaret Ruf made a motion to approve the Loan Closet Financial Report, second by Dave Klar. Carried. The Loan Closet cleaning station in the basement has been finished and money will be taken out of the Loan Closet funds.

SEMINAR AND TRAINING UPDATE: No seminars or trainings to report.

GRANT APPLICATIONS: Ivan Farness made a motion to approve the continuation of the STOP Grant for the remaining years for \$50,000 per year, second by Grant Loy. Carried.

PUBLIC HEALTH NURSE VACANCY: Phil Wegmann made a motion to recommend to ERC Committee to change the vacating part-time Public Health Nurse position to full time, second by Margaret Ruf. Carried.

CLOSED SESSION UNDER 19.85 (1)(C) FOR THE PURPOSE OF PERSONNEL MATTERS: Motion to go into closed session by Al Jansen, second by Margaret. Roll call vote with everyone in attendance voting YES.



Board of Health
Page 2
March 23, 2010

RETURN TO OPEN SESSION: Dave Klar made motion to return to open session, second by Margaret Ruf. Carried.

DIRECTORS REPORT – Jeffery A. Kindrai, MSPH, RS

- The Drug-free community coalition meeting is March 25th at 4:30pm at Southwest Health Center.
- Our Home Health program had 15% growth in the number of patients seen in 2009. This comes after 40 % growth from 2006-2008.
- A March of Dime Grant was awarded to the Department to participate in Cribs for Kids. A press release and newsletter article will go out with more information soon.
- The SHOW program (Survey of the Health of Wisconsin) is in Grant County to do surveys on families.
- Jeff Kindrai met with Nancy Scott regarding 2009 carryover accounts.
- The 140 Review has been completed and department has been confirmed as a Level II health department. Mary Young has plans to come to a Board meeting this summer to present the certification.


ASSISTANT DIRECTORS REPORT – Mary J. Rasmussen, RN, BSN

- The Department needs one or two more laptops for new computer system. The nurses sharing laptops has been a bigger issue than anticipated.

ADJOURN: Margaret Ruf made a motion to adjourn, second by Ivan Farness. Carried.

Respectfully Submitted,

GRANT COUNTY BOARD OF HEALTH



Margaret Ruf, Secretary