

ADRC of Grant County

March 17, 2010

The meeting was called to order by Chair Karla Witzig at 9:00 a.m. in the Conference Room of the ADRC in Lancaster Wisconsin.

Members in attendance:	Karla Witzig	Dan Dahlgren	Dick Killian
Dale Hood	David Fritz	Hans Kostrau	Margaret Steinhart
Mary Yager	Julie Clark		
Member Excused:	Mary Lou Bausch		
Others Present:	Gayle Mason, John Patcle, Joyce Roling		

Kostrau/Yager: Motion that the meeting is in compliance with the open meeting law. Motion carried.

Fritz/Killian: Motion to approve the change on the agenda. John Patcle explained the change in the agenda is due to the County Board's April meeting, they will be meeting for three days to restructure, so we need to change the meeting date for April. Gayle stated that she will be gone on vacation during the June meeting.

Kostrau/Steinhart: Motion to approve the minutes as mailed. Motion carried.

Fritz/Dahlgren: Motion to go into closed session per Wisconsin Statute 19.85 (1) and to include Gayle and Joyce Roling for the purpose of discussing personnel. Witzig-yes, Dahlgren-yes, Killian-yes, Hood-yes, Fritz-yes, Kostrau-yes, Steinhart-yes, Yager-yes, Clark-yes, Patcle-yes. Motion carried.

Director Reports

Gayle gave an update on the March 16, 2010 County Board meeting. She stated that they approved moving forward with Family Care beginning April 1, 2010. The County Board is still talking about the 52 building (Community Services Building), Orchard Manor and the Farm.

Governing Policy Review: A copy of the Draft changes were mailed out to board members. Gayle stated that with changes in the state policy that our bylaws needed updating to meet the state policy. Changes include the new board that will consist of 7-8 citizens board members; the conflict of interest policy change (Karla and Mary Lou who are both employed by and are part of the Family Care network are not eligible). County board members cannot represent other target groups other than county board. This is the first time of three that the changes have been presented. Gayle asked board members to bring comments and changes to the next meeting. On March 31 interviews will be held for new citizen board members. Gayle reviewed a cheat sheet on who is representing what population based on the new guidelines. Question was raised on the total number of members – there would be ten and County Board Chair has the right to vote and Gayle will look over the bylaws to make sure it reads that way.

Functional Screen Certification: All three of the I&A workers had to take the test again. Gayle will be getting the results back and will share with the board.

ADRC State Review: The review will be in June and we have to prove to them that we have ongoing trainings and are enrolling people in Family Care. Their findings will be reported at a board meeting.

TRIPS Contract with SWFC: The contract was signed with Family Care for medical transportation only. Unified is willing to use our transportation programs for non-medical programs and all but three of our volunteers stated that they would be willing to provide non-medical trips. One of the changes in the program is that we will have to do background checks on all our drivers once every three years.

Regional Transportation Coordination: Rita stated that over the past five years we have been doing coordination presentations both in Mineral Point, Dodgeville and Fennimore to meet State and Federal requirements. We revised our 2010 Coordination Plan at the last minute due to the fact that we originally completed our plan as a five-county consortium and they decided they wanted the plan done by county. On March 23rd and 24th Rita will attend a training in Baraboo on how they want them done, and who should be invited. On May 26th we will be hosting a community input meeting at Vo-Tech with lunch provided.

Taxi DOT Review: We had our annual Taxi review for our 2010 grant. They asked us to do some cost justifications. They were happy about how we changed our intake for our taxi riders and were also happy to see that we are doing advertising.

ADRC Advisory Committee Process: On June 14 we have four new advisory representatives that will be advising the board. Dale, Mary and Hans will also be invited to attend as well as attend the meeting being held at the ADRC office after normal work hours.

Update on Board Interview: The new interview date is set for March 31 at the Administration Building.

Board Bylaws: Gayle stated that she needed two people to review bylaws. Mary and Hans volunteered to review the bylaws and get back to Gayle on March 31 with changes/corrections.

North Bus Driver: Gayle stated that Sherree Martin will be leaving us March 31, 2010 and we would like approval to re-hire this non benefit position.

ADRC Regional Board Report: Mary stated that they handed out a Family Care Guide to Services for the board members. Mary stated that it was very helpful and Gayle will get this out to all board members.

Fritz/Killian: Motion to approve reports. Motion carried.

Action Items

Kostrau/Yager: Motion to approve \$300 donation to Experience Works. They now require companies that use their services to donation \$300. Gayle stated that we use one in the Boscobel Meal Site and the funds would come out of Nutrition. We would only have to pay once a year no matter how many Experience Works workers we get. Motion carried.

Fritz/Steinhart: Motion to approve the vouchers as mailed. Motion carried.

Kostrau/Yager: Motion to approve the hiring of a replacement bus driver at the Union contract rate. Motion carried.

Clark/Hood: Motion to approve moving the April 21st board meeting to April 28th. Motion carried.

Kostrau/Hood: Motion to move the June 16th board meeting to June 9th. Motion carried.

Gayle noted that the next meeting will be April 28th. Karla Witzig stated that she enjoyed serving on the board and being able to help more than the clients in their facility. Dan Dahlgren also stated he has appreciated the opportunity of serving on the group and meeting people all over Wisconsin at the various meetings. Mary Yager wanted to thank Margaret for her years of service to the board.

Gayle thanked everyone for being such a positive group and for assisting her in leading the agency.

There being no further business Karla Witzig adjourned the meeting at 10:17.

Rita Harmon
Recorder