

BOARD MINUTES

UNIFIED COMMUNITY SERVICES

Wednesday, February 17, 2010

Unified Community Services, Lancaster, Wisconsin

MEMBERS PRESENT: Linda Adrian, Julee Albers (Sec.), Judy Friar, Paul Landon, John Lind, Mel Masters (Chair), Charles Stenner, and Mary Ellen Tredinnick.

Excused: Dave Bauer and Mark Stead.

OTHERS PRESENT: Neal Blackburn, Jan Sudmeier, Cheryl Knapp, and Nancy Schmitz.

1. CALL TO ORDER/ROLL CALL: 7:00 p.m.; quorum present.
2. COMPLIANCE and MINUTES: Mary Ellen Tredinnick moved to report meeting in compliance with open meetings law, approval of agenda and approval of the minutes of November 18, 2009 Board meeting. Motion seconded by Julee Albers and passed.
3. BILLS: Mary Ellen Tredinnick moved approval for payment of the bills for November and December 2009 and January 2010 as reviewed. Motion seconded by Paul Landon and passed.
4. REPORTS: Financial reports for November and December 2009 given by Jan Sudmeier. Two Family Support Capital Acquisition purchases presented by Jan Sudmeier. Personnel report for November and December 2009 and January 2010 given by Cheryl Knapp. Personnel and Executive Committee Reports given by Cheryl Knapp at the request of the Chairman. Chairman's report: Received name of person interested in Iowa County vacancy position. Neal Blackburn presented the Director's report as follows:
 - a. Received \$25,000 from Grant County to keep Drug Treatment Court going, program formerly known as the Intensive Supervision Program.
 - b. Human Service Day at the Capital is March 4th. Times will be set up to meet with area Representatives.
 - c. Met with Teamsters, no settlement yet.
 - d. Grant and Iowa County Boards approved support of Neal signing contract to go Family Care on April 1, 2010.
 - e. We have advertised to hire 3 nurses and 1 case manager as part of the transitioning to Family Care.
 - f. Received \$36,000 as part of the Institute Supplement agreement from Grant County for an elderly person at Mendota.
 - g. Received approval from both Grant and Iowa Counties to join the Marsh Country Alliance (Clearview Resolution).
 - h. Advertised for speech therapists and received no applicants. Also advertised for mental health clinical supervisor position, which is still vacant.

Linda Adrian moved to accept reports and place on file. Motion seconded by John Lind and passed.
5. INTRODUCTIONS: No one present.

6. AGREEMENT FOR 2009 AUDIT: Jan Sudmeier presented engagement letter from Johnson Block and Company for an 2% increase, which would be a total of \$7,450. John Lind moved to retain Johnson and Block for the 2009 audit. Motion seconded by Julee Albers and passed.
7. CAPITAL ACQUISITION REQUEST: Jan Sudmeier presented request for purchasing computers and printers for the transition into Family Care. 11 computers to be purchased for the case managers, RN's, APNP, LTS Supervisor and the MH Supervisor along with 10 printers, and a bigger control panel switch to accommodate additional computers on the current system. Total cost of \$13,370. We have COP funding to purchase 2 computers and Family Care funds to purchase computers for the RN's. We will need to use \$7,825 of our money for the remaining balance. John Lind moved to approve expenditure for computers with the caveat to review option for network printer and to come up with the best solution. Motion seconded by Julee Albers. Mary Ellen Tredinnick moved to amend by adding the words, if you need to upgrade printers, do not spend over \$10,000 (an increase of \$2,200 over the \$7,825). John Lind agreed with amendment. Motion passed as amended.
8. CLOSED SESSION: Linda Adrian moved to convene in closed session pursuant to Sec. 19.85 (1)(c) and (e), Wisconsin Statutes, to consider matters related to employment, promotion, compensation or performance evaluation data of employees and current negotiations. Motion seconded by Julee Albers. A roll call vote was taken with results as follows: Linda Adrian: yes; Julee Albers: yes; Judy Friar: yes; Paul Landon: yes; John Lind: yes; Mel Masters: yes; Charles Stenner: yes and Mary Ellen Tredinnick: yes. Motion passed.
9. RECONVENED IN OPEN SESSION: 8:30 p.m.
10. ADJOURNMENT: Mary Ellen Tredinnick moved to adjourn at 8:35 p.m. Motion seconded by Paul Landon and passed. Next meeting March 17, 2010 at 7:00 p.m., Unified Community Services, 200 W. Alona Lane, Lancaster, Wisconsin.

Nancy Schmitz, Recorder
Julee Albers, Secretary