

# ***Aging and Disability Resource Center of Southwest Wisconsin South-Grant County***

## ***ADRC -Meeting Minutes***

Wednesday, February 17, 2010

### **Call to order**

Karla Witzig called to order the regular meeting of the ADRC – Grant County at 9:00 a.m. on Wednesday, February 17, 2010 in the ADRC Board Room.  
Compliance with the Open Meeting Law: Kostrau/Kilian: Motion Carried

### **Approval of the Agenda:**

Motion to approve February 17, 2010 Agenda: Hood/Beals: Motion carried

### **Signature of Attendees**

The following persons were present: Carol Beals, Mary Lou Bausch, Dale Hood, Mary Yager, Karla Witzig, David Fritz, Dick Kilian, and Hans Kostrau, Margaret Steinhart  
Excused: John Patcle, Dan Dahlgren, Julie Clark  
Other Attendees: Gayle Mason, Marsha Gore

### **Approval of minutes from last meeting:**

Approval of the Minutes of January 20, 2010 – Kostrau/Fritz: Motion Carried

### **Open issues/Public Comment:**

Gayle reported that both Economic Support and ADRC Staff continue to meet twice a month to review policies and procedures. They are currently reviewing the enrollment policy and developing procedures. The policy must be completed and signed by all parties by April 1, 2010.

Marsha updated the board about the recent activities during Medicare Part D, Homestead Tax and client case load.

- Medicare Part D – group classes and individual appointments
- Homestead Tax Assistance – ADRC Benefit Specialist will no longer assist clients with Homestead Taxes. All clients and calls will be referred to community tax specialists. A list of free tax specialists will be available upon request.
- Medicare Group Trainings – both a success and frustration. The members encouraged Marsha to enlist UW-Extension to assist with group Medicare Meetings.

### **Reports:**

Grant County Board Update: Carol Beals- Two resolutions presented by Unified Community Services by Director Neal Blackburn.

- Approval to join a multicounty consortium, Juneau County for mental health institutional placement. The board approved the contract.

- Family Care – Lengthy discussion concerning signing the contract with SWFC – Alliance. Representatives from SWFC Alliance were available to answer questions or concerns and explain the current solvency of the HMO. Additional concerns were voiced about the solvency issue. The Grant County Board approved signing the contracts.

### **Directors Report: Gayle Mason**

- a. Gayle provided the board with evaluation forms. Gayle distributed her self evaluation to the board.
- b. Transportation – Contract review with Southwest Family Care Alliance – TRIPS – non medical at 50 cents/mile  
Motion to approve Yager/Kostrau: Motion Carried
- c. Meal Contracts with Southwest Family Care Alliance - \$8.33/meal  
Motion to approve Killian/Steinhart: Motion Carried
- d. ADRC Enrollment Update – Staff continue to work with clients completing enrollment in either Family Care or IRIS. Expected completion by 2/26/10.
- e. Gayle requested members to serve on the interview team for the board. Mary Lou Bausch, Dale Hood, Hans Kostrau and Mary Yager agreed to serve on the interview team.
- f. Review of Employee/Guest Meal Cost Policy – The policy changes the amount required by staff and guests to equal the suggested donation amount. Currently the suggested donation is \$3.50/meal.

### **ADRC- Advocacy:**

Gayle reviewed advocating for:

- Promoting citizens to complete the 2010 census. Completing the Census is very important to funding many of our programs.

### **Regional Updates:**

The next ADRC South Board Meeting is Thursday, February 25, 2010 in Darlington.  
The ADRC Regional Board voted to remain a 4 county ADRC.

Motion to approve February 17, 2010 reports. Fritz/Killian: Motion Carried

### **Action Items**

Approval of the January 2010 Vouchers- Kostrau/Fritz: Motion Carried

### **Adjournment**

Karla Witzig **adjourned the meeting at 10:28 a.m.**

Minutes submitted by: Mary Lou Bausch

Minutes approved by: ADRC Board