

Orchard Manor/County Farm Committee Meeting Minutes February 10, 2010

Chairperson Tony Runde called the meeting to order at 1:00 p.m. Chairman Runde noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee Members present were Tony Runde, Maynard Behncke, Hans Kostrau, Paul Landon, and Vincent Loeffelholz. Other Grant County staff members attending the meeting were Donna Haines and Carol Schwartz. Ron and Terri Abing also attended.

Paul Landon made the motion seconded by Hans Kostrau to approve the existing agenda. Motion carried, voice vote.

Vincent Loeffelholz made the motion seconded by Maynard Behncke to approve the January 14, 2010 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Chairman Tony Runde presented plaques to Orchard Manor employees who recently retired and thanked them for their dedication throughout the years. Joanne Russell had 27 years of service; Ken Kipper had 26 years of service; and Pat Scanlan retired with 22 years of service.

Based on the addendum to the Farm Lease Agreement, the rent calculation was based on the average price of March and September corn as listed by the Chicago Board of Trade on the first business day of the year (January 4, 2010).

Hans Kostrau made a recommendation Orchard Manor purchase a current copy of the state building code.

Hans Kostrau made the motion seconded by Paul Landon to accept the January 2010 County Farm Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

Donna Haines and the Committee discussed the following Orchard Manor issues:

- The current census is 103 geriatric and 30 ICF/MR residents.
- Inaccurate information given to the news media caused a story to air regarding thefts at Orchard Manor. Sheriff Keith Govier worked with Donna Haines to correct this misinformation. The sheriff's department had actually been asked to present an educational program at the facility and no thefts had occurred.
- Tony Runde, Maynard Behncke, and Donna Haines attended the WACH conference in Madison on February 3-4, 2010. Topics discussed with state legislators included: ensuring county nursing homes receive their appropriate share of special payments intended to offset Medicaid resident expenses; a multi-county nursing home collaboration to share losses with counties not operating a county nursing home facility; drastic increases in the bed assessment fee; and cooperatives as an alternative to nursing homes.
- A new overhead door will be installed in the boiler house.
- Orchard Manor will contract for 2010 lawn mowing.
- The facility completed its computer training for the eMAR and eTAR portions of the software. The dietary department completed training for their new software. Therapute software has been implemented. The time clock has been repaired.
- Orchard Manor has not received any updates from the insurance company regarding the roof. Donna Haines will submit a claim to the shingle manufacturer under a class-action settlement.

- Current positions to be filled are for a part-time activity aid and a part-time dietary aid.

Carol Thole, Tobacco-Free Coalition, made a short presentation in light of the upcoming smoking ban taking effect on July 5, 2010. She gave examples of smoking policies used at the county level and by other businesses in the area. She also explained smokeless alternatives available to residents and staff.

Vincent Loeffelholz made a motion seconded by Maynard Behncke to accept the January 2010 Orchard Manor Cash Balance Statements and vouchers as presented. Motion carried, voice vote.

No other business was presented or acted upon at this time.

Chairperson Tony Runde tentatively set Wednesday, March 10, 2010 at 10:00 a.m. for the next meeting. Maynard Behncke made the motion seconded by Hans Kostrau to adjourn the meeting at 3:05 p.m. Motion carried, voice vote.

Committee Secretary

Recording Secretary

Date

Date

Acronyms

ICF/MR	Intermediate Care Facility for the Mentally Retarded
eMAR	Electronic Medication Administration Record
eTAR	Electronic Treatment Administration Record
WACH	Wisconsin Association of County Homes