

FINANCE/EXECUTIVE COMMITTEE

January 15, 2010

The Finance/Executive Committee of the Grant County Board of Supervisors met on Friday, January 15, 2010 at 9:00 a.m. in Room 266 of the Administration Building, Lancaster, WI, pursuant to the adjournment of the December 15, 2009 meeting.

The meeting was called to order by Chair Mark Stead. Members present were John Patcle, Stephen Adrian, Robert Keeney, Hans Kostrau, and Lynn Moris. Eugene Bartels was absent. Therefore a quorum was present.

John Patcle, seconded by Stephen Adrian, moved that the meeting is in compliance with the open meeting law. Motion carried.

Hans Kostrau, seconded by Lynn Moris, moved to approve the amended agenda as posted. Motion carried.

Hans Kostrau, seconded by Robert Keeney, moved to approve the minutes of the December 8 and December 15, 2009 meetings. Motion carried.

Louise Ketterer presented the Treasurer's Report. John Patcle, seconded by Hans Kostrau, moved to accept the Treasurer's Report. Motion carried.

Chief Deputy Jack Johnson and Emergency Management Director Steve Braun presented a request for \$21,000 in matching funds for the Assistance to Firefighters Grant. On December 8, 2008, the Law Enforcement Committee moved to take the match from the department's communications account but request monies from the general fund if there was a shortfall in that account. After discussion, it was determined that the projected communications carryover of \$7,800 combined with \$15,000 due from Emergency Management to the Sheriff's Department should be sufficient for the match.

Nick Laubusch and Kelly Boggs from Johnson Controls presented a proposal for an energy audit of all county buildings. Hans Kostrau, seconded by Lynn Moris, moved to send the item back to the Public Property Committee to further investigate the proposal, including other potential vendors and selection criteria, and to make a recommendation to the Finance Committee. Motion carried.

Louise Ketterer requested authorization to refill the part-time Office Assistant position in the Treasurer's Office. The current employee has accepted a full-time position with another employer. Hans Kostrau, seconded by Stephen Adrian, moved to approve the request. Motion carried.

Lynn Moris, seconded by Stephen Adrian, moved to forward the Capital and Custodial Assets Policy to the full County Board with a recommendation for approval. Motion carried.

Nancy Scott reviewed the Revenue/Expenditure Report, noting that Grant County needs to pay Unified Community Services (UCS) \$36,636 for 2009 Institute Supplement funding. This funding is for placements at Winnebago and Mendota. UCS pays the first \$40,000 and the county is responsible for the next \$50,000. John Patcle, seconded by Stephen Adrian, moved to accept the Revenue/Expenditure Report.

Nancy reported the Springbrook Software demo for departments will be January 25. Personnel and Finance will conduct training for fiscal staff on February 12, including new hires, insurance, payroll changes, payroll and financial processing, and 1099 reporting. A meeting was held last month with Enterprise, the Health Department, Social Services, and Unified Community Services to discuss the possibility of a vehicle lease program.

At 10:35 a.m., Stephen Adrian, seconded by Hans Kostrau, moved to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(c) for the purpose of performance evaluation. The roll call vote was unanimous.

Stephen Adrian, seconded by John Patcle, moved to return to open session. Motion carried.

At 11:08 a.m., Robert Keeney, seconded by Lynn Moris, moved to adjourn to Monday, February 8, 2010 at 1:00 p.m. Motion carried.