

**SANITATION DEPARTMENT
BOARD OF HEALTH MINUTES
JANUARY 12, 2010**

The meeting was called to order at 5:30 p.m. by Chairman Allan Jansen. Members present: Grant Loy, Ivan Farness, Phil Wegmann, DDS, Mary Logemann, RN, BSN, Margaret Ruf and John Patcle. County personnel present: Jeff Kindrai, Joyce Roling, and Wilbur Austin. Absent: Meena Maski, MD.

Grant Loy made a motion that the meeting is in compliance with the open meeting law, seconded by Mary Logemann. Motion carried.

Ivan Farness made a motion to approve the November 24, 2009 minutes, seconded by Dave Klar. Motion carried.

Dave Klar made a motion to approve the monthly bills/financial report, seconded by Grant Loy. Motion carried.

Margaret Ruf made a motion to approve the sanitary permit summary, seconded by Mary Logemann. Motion carried.

Margaret Ruf made a motion to approve the outstanding orders, seconded by Mary Logemann. Motion carried.

Van Purchase: Wilbur Austin informed the committee that the Land Conservation Committee voted to accept the bid of \$2,475.00 for a 2000 Dodge Grand Caravan. Ivan Farness made a motion to approve the purchase of the Van for the Sanitation office, seconded by Phil Wegmann. Motion carried.

The 2009 Annual report was tabled.

SANITARIAN'S REPORT:

Wilbur Austin reported that the second Limited Term Employee, LTE, has left for a full time job. This turnover creates a problem with continual training and loss of experience. Joyce Roling said that the work load in the sanitation department seems to be moving beyond a limited term position to something more permanent. Joyce Roling and Wilbur Austin will discuss this and report back to the Board.

Wilbur Austin reported that the Corporation Counsel had mailed out 600+ letters to the people that are delinquent on their maintenance for 2009 – i.e. report not returned by the 11-15-09 deadline. The board requested an informational copy of the Corporation Counsel's letter. The board also requested that Wilbur Austin contact the townships to let them know when the owners of older septic systems in their township would be receiving the "new maintenance" mailing.

Wilbur Austin mentioned that he has begun to contemplate retirement and will be working on what will be necessary in the transition of the office.

Ivan Farness made a motion to go into close session under 19.85(1)(c) for the purpose of Personnel Matters, seconded by Phil Wegmann. Roll call vote: Jansen, yes; Ruf, yes; Wegmann, yes; Logemann, yes; Loy, yes; Patcle, yes; Farness, yes; Klar, yes. Motioned carried.

Ivan Farness made a motion to come out of close session, seconded by Margaret Ruf. Motion carried.

Phil Wegmann made a motion adjourn to the Health Department portion of the meeting, seconded by Mary Logemann. Motion carried.

BOARD OF HEALTH

January 12, 2010

5:30PM

(Sanitation part of meeting held prior to Health)

PRESENT: Al Jansen; Grant Loy; Margaret Ruf; Dave Klar; Ivan Farness;
Mary Kay Logemann; Phil Wegmann;
Jeffery A. Kindrai; Mary J. Rasmussen

CALL TO ORDER: Meeting called to order at 6:30pm by Al Jansen, Chair.

CHANGES IN AGENDA: No closed session needed.

MINUTES OF PREVIOUS MEETING: Margaret Ruf made a motion to approve the minutes of the previous meeting, second by Grant Loy. Carried.

VOUCHERS: November vouchers totaling \$52,897.09 and December vouchers totaling \$74,246.54 were reviewed. Dave Klar made a motion to approve the November and December vouchers, second by Margaret Ruf. Carried.

MONTHLY FINANCIAL REPORT: Mary Kay Logemann a made motion to approve the November and December Monthly Financial Reports, second by Margaret Ruf. Carried.

SEMINAR AND TRAINING UPDATE: Mary Kay Logemann made motion to approve training costs totaling \$2,981.84 for October, November and December, second by Dave Klar. Carried.

TRAVEL OPTIONS: An update on travel options with Enterprise rental cars was presented. The Committee would like continued exploration into the option.

DFC EXPENSES: Ivan Farness made a motion to pay the outstanding unreimbursed expenses incurred during the required Washington DC trip, second by Grant Loy. Carried.

TOBACCO FREE CONTRACT: Grant County did not receive a State tobacco control contract. Rock County received a contract with state and would like to contract with Grant County Health Department for services. The contract would allow for services in Grant/Iowa/Lafayette counties. Margaret Ruf made a motion to continue to move forward with the contract, second by Mary Kay Logemann. Carried.

FACT GRANT: Margaret Ruf made a motion to approve the \$500 FACT grant, second by Ivan Farness. Carried.

TREATMENT COURT: Treatment Court discussion – Jeff Kindrai will explore the request for a case manager further and present the findings next month.



RN VACANCIES: Mary Kay Logemann made a motion to approve hiring a RN to fill Home Health RN vacancy expected February 1, 2010, second by Phil Wegmann. Carried.

PH AIDE VACANCY: Ivan Farness made a motion to approve filling Public Health Aide vacancy expected March 26, 2010, second by Mary Kay Logemann. Carried.

DIRECTORS REPORT – Jeffery A. Kindrai, MSPH, RS

-The Dental Program staffed by a contract dental hygienist is setting up a clinic at the Health Department the 3rd Friday of every month.

-The Dental bus served 45 children from Grant County in 2009.

-Public Health Staff have completed WEDSS training and will be going live on system in 2010. The County will likely see increase in communicable disease numbers as reporting is expected to improve with direct lab reporting.

-The Department will be applying for \$2,500 car seat grant from the DOT.

-The State will likely have 3-4 month delay on payments for contracted services in 2010.

-Over 6,500 doses of seasonal and H1N1 flu vaccines have been given by the Health Department so far this season.

-A discussion occurred on Senate Bill 434 –pertaining to selling raw milk off the farm.

-A wind turbine study done in Canada found no adverse human effect from sounds of wind turbines.

ASSISTANT DIRECTORS REPORT – Mary J Rasmussen, RN, BSN

The Allscripts computer program is in use as of January 1. The program should save time for clerical staff once it is completely implemented.

ADJOURN: Ivan Farness made motion to adjourn, second by Phil Wegmann. Carried.

Next meeting will be February 23, 2010 at 5:30pm.

Respectfully Submitted,

GRANT COUNTY BOARD OF HEALTH


Margaret Ruf, Secretary