

PUBLIC PROPERTY COMMITTEE MINUTES

DECEMBER 15, 2009

The Public Property Committee of the Grant County Board of Supervisors met on Tuesday, December 15, 2009 at 8:15 a.m. in Room 266 second floor of the Administration Building, Lancaster, WI pursuant to the adjournment of the October 28, 2009 meeting.

The meeting was called to order by Chair Dwight Nelson. Members present were Dwight Nelson, Stephen Adrian, Maynard Behncke, Linda S. Adrian, Patrick Schroder, John Beinborn, and John Patcle. Nancy Scott, Finance Director was also present.

Stephen Adrian, seconded by John Beinborn, moved that the meeting is in compliance with the open meeting law. Motion carried.

Maynard Behncke, seconded by Patrick Schroeder, moved to approve the agenda. Motion carried.

2009 Public Property Expenditures: Nancy Scott, Finance Director explained to the committee that there is a projected \$15,524.65 shortfall in the 2009 Public Property Equipment account. Patrick Schroeder, seconded by Linda Adrian, made a motion to use the unspent amount from the 2009 Courthouse and Administration Maintenance & Utilities Account 100.15.0000.51941 with any remaining deficit to be funded from the Courthouse Exterior Account 100.15.0000.51950.819.

Nancy Scott also explained that the lease amounts that have been paid out of the public property to satisfy old lease agreements with some of the Department and the County on equipment leased, have not been added into the Public Property budgets each year. The estimated unbudgeted cost for 2010 is \$5,768. It was recommended that equipment operating leases be accounted for in department budgets in the future.

The committee requested that a line item be added to the December 23rd Public Property meeting to address a new policy to require all Public Property invoices to be sent to the County Clerk for payment. Expenditures vs. requests will then be tracked by item and status reports provided to the Public Property Committee.

Maynard Behncke, seconded by John Beinborn, made a motion to adjourn the meeting pursuant to the December 23, 2009 meeting. Motion carried.