

Aging and Disability Resource Center of Southwest Wisconsin South-Grant County

ADRC -Meeting Minutes

Wednesday, November 18, 2009

Call to order

Karla Witzig called to order the regular meeting of the **ADRC – Grant County** at **9:00 a.m.** on **Wednesday, November 18th** in the **ADRC Board Room**.
Compliance with the Open Meeting Law:Bausch/Beals

Approval of the Agenda: Kostrau/Kilian

Signature of Attendees

The following persons were present: Carol Beals, Larry Wolf, Mary Lou Bausch, Dale Hood, Mary Yager, Karla Witzig, Margaret Steinhart
Excused: Julie Clark, John Patcle, Dan Dahlgren
Other Attendees: Gayle Mason

Approval of minutes from last meeting:

Approval of the October 21, 2009- Beals/Steinhart: Motion Carried

Open issues/Public Comment:

Larry apologized for miss information presented at the Grant County Board of Supervisors.

Reports:

Directors Report: Gayle Mason

- a. Gayle reviewed the error on the Transportation Resolutions presented and approved last month.
- b. The ADRC regional marketing materials were finalized last week at the joint managers meeting. The ADRC-South will include only the 4 counties on the brochures. The total market budget is \$8916.00 for 2009. In addition to the printed materials the web site will be selected soon. Amanda (ADRC – Regional) is working on the web site, address.
- c. Gayle reviewed the budget summary.

- d. The first county survey was reviewed. Customer surveys will be distributed by the regional ADRC Office and a summary of the results will be shared with the local office. Mary Mezera will monitor the surveys for trends in service delivery and customer satisfaction. BADR – ADRC Resource Development will distribute mandated questions to each of the ADRCs in 2010. The board discussed the importance of follow – up. They also noted a concern over liability.
 - e. The Cassville Meal Site is declining in attendance. Gayle plans to meet with the participants and seniors on Tuesday, December 8th.
 - f. Gayle also reported on the success of the Caregiver Renewal Day. She stated Dr. Mark Ruble presented the Keynote.
 - g. Transportation and MA billing was reviewed. The board suggested we review and apply for MA status.
 - h. The OAA Budget Updates included no changes in funding levels. Gayle and Rita submitted the budget to GWAAR.
 - i. I & A Staff are gearing to complete Options Counseling – Gayle stated the current clients from both DSS and Unified will be provided to the ADRC by December 7th. ADRC Staff plan to provide information to COP Clients.
 - j. Concern noted over the reduction in COP Meals She stated DSS has omitted meals from several clients in Platteville. Current MA Regulations require MA reimbursement at the full cost of the meal. Currently that cost is \$7.87/meal.
 - k. The ADRC staff is receiving increase calls for Fuel Assistance. Staff is providing the Social Service Number with extension. Medicare Part D calls are increasing.
- Regional Board Updates: The next board meeting is Thursday, November 19th. The board will review the Function Screen Policy and the Grievance and Appeals Policy.

Motion to approve Yager/Kilian: Motion Carried.

Action Items

Approval of the Vouchers- Fritz/Beals: Motion Carried

Approval to hold the December Meeting – Kilian/Yager

Comment: Hans Kostrau requests that Gayle convey to the staff the boards appreciate and congratulations for a job well done. Motion Kostrau/Kilian

Adjournment

Karla Witzig **adjourned the meeting at 10:16a.m.**

Minutes submitted by: Mary Lou Bausch

Minutes approved by: ADRC Board