

**SANITATION DEPARTMENT  
BOARD OF HEALTH MINUTES  
NOVEMBER 24, 2009**

The meeting was called to order at 5:30 p.m. by Chairman Allan Jansen. Members present: Ivan Farness, Dave Klar, Grant Loy, Margaret Ruf. County personnel present: Jeff Kindrai and Wilbur Austin. Absent: Phil Wegmann, Mary Logemann and Meena Maski MD.

Ivan Farness made a motion that the meeting is in compliance with the open meeting law, seconded by Dave Klar. Motion carried.

Dave Klar made a motion to approve the October 27, 2009 minutes, seconded by Grant Loy. Motion carried.

Ivan Farness made a motion to approve the monthly bills/financial report, seconded by Margaret Ruf. Motion carried.

Margaret Ruf made a motion to approve the sanitary permit summary, seconded by Grant Loy. Motion carried.

Margaret Ruf made a motion to approve the outstanding orders, seconded by Ivan Farness. Motion carried.

Sanitarian's Report: 723 of approximately 3300 maintenance reports mailed early April 2009 have yet to be returned. The deadline was set at 11-15-09. A reminder/delinquent notice will be sent soon. The corporation counsel will be consulted. (The Board requested that the reminder have strong wording and that a copy be sent to Board Members)

Dave Klar made a motion to adjourn at 5:50 p.m. to the Health Department portion of the meeting, seconded by Ivan Farness. Motion carried.

Respectfully submitted,

Margaret Ruf, Secretary

## **BOARD OF HEALTH**

November 24, 2009

5:30pm

*(Sanitation part of meeting held prior to Health)*

**PRESENT:** Al Jansen, David Klar, Margaret Ruf, Grant Loy, Ivan Farness,  
Jeff Kindrai, Mary Rasmussen

**CALL TO ORDER:** Meeting called to order at 5:50pm by Al Jansen, Chair.

**CHANGES IN AGENDA:** Seminar and training update and Closed Session removed (An update on Seminars and Trainings will be provided at the next meeting).

**MINUTES OF PREVIOUS MEETING:** Al Jansen made a motion to approve the minutes of the previous meeting (10/27/09), second by Ivan Farness. Carried.

**VOUCHERS:** Vouchers totaling \$56,090.53 were reviewed. Motion by Margaret Ruf to approve the October vouchers, second by Dave Klar. Carried.

**MONTHLY FINANCIAL REPORT:** Margaret Ruf made a motion to approve the October Monthly Financial Report, second by Dave Klar. Carried.

**LOAN CLOSET FINANCIAL REPORT:** Al Jansen made a motion to approve the Loan Closet Financial Report, second by Margaret Ruf. Carried.

**ENVIRONMENTAL HEALTH ORDERS:** Judge Day has issued orders on a property in Cuba City. This is still being worked on. A potential contractor is lined up to clean up the property but the department is consulting with Corporation Council on how to proceed.

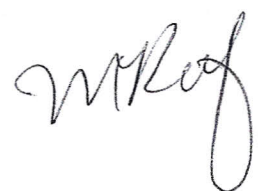
A second property owner has walked away from a Boscobel/Blue River property. A lawyer has legal rights to it currently and is attempting to sell property. The department re-issued orders to the lawyer and the due date is in Mid-December.

Both the properties mentioned will probably end up being placed on tax roll.

The Stitzer property mentioned last month is back in compliance at this time and the case has been closed.

**DFC STAFF:** Approximately \$15,000 was placed in the DFC budget to help with new initiatives. Kathy Marty is requesting the ability to hire a contract staff person(s) using these (federal) funds to help with new initiatives. Ivan Farness made a motion to approve obtaining contracted staff using the available federal funding from the grant, second by Dave Klar. Carried.

**H1N1:** Vaccine has been reopened to a larger target group. The Department has plenty of vaccine at this time and has scheduled clinics.



**DIRECTORS REPORT – Jeffery A. Kindrai, MSPH, RS**

A memo was received from Joyce Roling, Personnel Director, regarding the department head evaluation process. They are proposing changes. The Board members will have input but the Chair of the committee, the County Board Chair, Joyce Roling, and the department head being reviewed would meet to complete the evaluation under this proposal.

Enterprise car rental did a presentation for Nancy Scott and Jeff Kindrai. Enterprise estimates they can save 20-30% on travel expenses. The Department will give Nancy Scott information on mileage and request that Sanitation takes a look at this option as well.

The Board discussed a State report regarding MA dental service availability to low income populations. Grant County is the sixth worst county in the State for dental access with only one MA Dentist for every 49,000 residents according to the report.

There was a discussion regarding the number of County Board members on the current committees. The Board of Health will consider if changes would make sense due to the reduction in the number of County Board Supervisors next year.

A discussion of the expenses for the required DFC grant trip to Washington, DC occurred.

**ASSISTANT DIRECTORS REPORT – Mary J. Rasmussen, RN, BSN**

An update on the new computer program was given. The Department appears to be on track to fully implement the new program in January 2010.

**ADJOURN:** Dave Klar made a motion to adjourn at 7:00pm, second by Ivan Farness. Carried.

Next meeting will be January 26, 2010 unless there is a need to meet in December.

Respectfully Submitted,

GRANT COUNTY HEALTH DEPARTMENT

  
Margaret Ruf, Secretary