

**SANITATION DEPARTMENT
BOARD OF HEALTH MINUTES
OCTOBER 27, 2009**

The meeting was called to order at 4:00 p.m. by Chairman Allan Jansen. Members present: Ivan Farness, Mary Logemann, Dave Klar, Grant Loy, Phil, Wegmann. County personnel present: John Patcle, Jeff Kindrai and Wilbur Austin. Absent: Margaret Ruf and Meena Maski MD.

Ivan Farness made a motion that the meeting is in compliance with the open meeting law, seconded by John Patcle. Motion carried.

Dave Klar made a motion to approve the September 22, 2009 minutes, seconded by Grant Loy. Motion carried.

Mary Logemann made a motion to approve the monthly bills/financial report, seconded by Ivan Farness. Motion carried.

Grant Loy made a motion to approve the sanitary permit summary, seconded by Mary Logemann. Motion carried.

Phil Wegmann made a motion to approve the outstanding orders, seconded by Mary Logemann. Motion carried.

Sanitarian's Report: 1258 of approximately 3300 maintenance reports mailed early April 2009 have yet to be returned. The deadline was set at 11-15-09. A reminder/delinquent notice will be sent soon. The corporation counsel will be consulted. (The Board requested that the reminder have strong wording and that a copy be sent to Board Members)

Mary Logemann made a motion to adjourn at 4:20 p.m. to the Health Department portion of the meeting, seconded by Phil Wegmann. Motion carried.

Respectfully submitted,

Margaret Ruf, Secretary

BOARD OF HEALTH

October 27, 2009

4:00pm

(Sanitation portion held prior to Health)

PRESENT: Al Jansen; Grant Loy; Ivan Farness; Dave Klar; John Patcle;
Phil Wegmann; Mary Kay Logemann; Jeff Kindrai, MSPH, RS;
Mary Rasmussen, RN, BSN

CALL TO ORDER: Al Jansen, Chair called the meeting to order at 4:20pm.

CHANGES IN AGENDA: No Closed Session needed.

MINUTES OF PREVIOUS MEETING: Ivan Farness made a motion to approve the minutes of the previous meeting, second by Mary Kay Logemann. Carried.

VOUCHERS: Vouchers totaling \$89,443.39 were reviewed. Dave Klar made a motion to approve the vouchers, second by Mary Kay Logemann. Carried.

MONTHLY FINANCIAL REPORT: Mary Kay Logemann made a motion to approve the September Financial Report, second by Ivan Farness. Carried.

LOAN CLOSET FINANCIAL REPORT: Mary Kay Logemann made a motion to approve the Loan Closet Financial Report, second by Ivan Farness. Carried.

SEMINAR AND TRAINING UPDATE: The September Seminar and Training Report was reviewed. Motion to approve by Mary Kay Logemann, second by Phil Wegmann. Carried.

SMOKING POLICY: A smoking policy has been drafted that would require health care workers not to have a smoke odor on their person when they are at work. This policy mirrors what local hospitals are currently doing to protect patient health. The draft policy will be presented at a future meeting.

LTE STAFF FOR H1N1: Motion to approve LTE staff for H1N1 clinics for data entry, answering phones calls and administering vaccine as needed. Motion by Ivan Farness to approve, second by Mary Kay Logemann. Carried.

CDC GRANT: Al Jansen made a motion to apply for CDC grant for smoking and nutrition, second by Ivan Farness. Carried.

BREASTFEEDING POLICY: Motion to approve a policy to make Grant County Health Department a breastfeeding friendly health department and employer pending approval by Dr. Maski was made by Mary Kay Logemann, second by Dave Klar. Carried.

LOAN CLOSET EXPENDITURE: A motion to approve paying for the loan closet cleaning station out of Loan Closet funding was made by Ivan Farness, second by Phil Wegmann. Carried.

DIRECTORS REPORT – Jeffery A. Kindrai, MSPH, RS

-Three properties with orders relating to environmental health issues were discussed. One property in Cuba City has been order by Judge Day to be cleaned and placed on tax roll. There is a significant amount of work that must be done to bring this property into compliance. A second property in Boscobel-Blue River area has had orders re-issued as the legal owner essentially “walked away from it” and will likely have to be cleaned and billed to the tax role as well. Both of these properties have a significant potential for tax default. A third property in Stitzer has orders issued on it as a result of several dead raccoons. The Stitzer property has had Environmental Health Issues in the past.

ASSISTANT DIRECTORS REPORT – Mary J Rasmussen, RN, BSN

Update on computer system. Things are going on schedule.

ADJOURN: Ivan Farness made motion to adjourn, second by Phil Wegmann. Carried.

Next meeting will be November 24th at 5:30pm.

Sincerely,

GRANT COUNTY BOARD OF HEALTH

Margaret Ruf, Secretary

A handwritten signature in black ink, appearing to read "Allan R. Jensen". The signature is written in a cursive, flowing style.