

PUBLIC PROPERTY COMMITTEE MINUTES

October 28, 2009

The Public Property Committee of the Grant County Board of Supervisors met in the Grant County Administration Building, Room 266, Lancaster, WI on Wednesday, October 28, 2009 at 9:00 a.m. pursuant to the September 23, 2009, at 9:00 a.m.

The meeting was called to order by Chair, Dwight Nelson. John Patcle, seconded by Linda Adrian, moved that the meeting was in compliance with the open meeting law. Motion carried.

The roll was taken and a quorum was present. The following committee members were present: Dwight Nelson, Linda S. Adrian, Stephen Adrian, Pat Schroeder, Maynard Behncke, John Beinborn and John Patcle.

Stephen Adrian, seconded by Patrick Schroeder, moved to approve the agenda as written. Motion carried.

Maynard Behncke, seconded by Pat Schroeder, moved to approve the minutes of the September 28, 2009 meeting. Motion carried.

Insurance: Marty Malloy, Arthur J. Gallagher & Co., presented the renewal proposal for Grant County's workers compensation policy for January 1, 2010 to January 1, 2011. Premium for the period is \$687 less than the estimated premium for the current policy period. This is due to the joint efforts of Gallagher, Liberty Mutual and the county to reduce the county's experience modification from 1.15 to 0.89 since 2006. A reduction of 0.26 in the experience modification translates into a savings of \$147,042.

Stephen Adrian, seconded by John Beinborn, made a motion to approve the renewal for the workers compensation through Arthur J. Gallagher & Co. Motion carried.

Randy Peterson, TriCor, is working on the insurance renewal for Grant County. He is waiting for one more item and he will be able to submit the paper work in November. There have been no changes in the claim history everything is going well.

Courthouse Maintenance: Mark Udelhofen reported that the replacement windows are here from Disco, they just need a calm day to install them.

Mark presented an updated bid from Wisconsin Woodworks to give a clearer estimate that included the squares for the carpeting instead of the rolled carpeting. The bid is still the lowest bid.

Mark reported that we have been trying to get Geise here to check on the roof on the Courthouse to assess the water problem and to deal with the flag, but to this date; they have not been here. The cost of replacing the flag was discussed. To have 2 men from Geise come and change the flag it cost the

county from \$360 to \$400 per service call. The lighting on the dome was also discussed. The wiring has been disconnected and power has been cut off to the boxes at this time. The legality of flying the American flag without the proper lighting was in question. Maynard Behncke, seconded by Stephen Adrian, made a motion to discontinue replacing the flag on top of the Courthouse dome due to insufficient lighting and the high cost of a service call from Geise to replace the flag twice a year. Motion carried.

Administration Maintenance: Bryan Martens reported that the Health Department painting has been completed. All went well and within the budget. The vaccine electrical wiring is complete, all went well.

The renovation of moving the office furniture around in the Clerks' Office was discussed. The discussion was opened by Linda Adrian with her concerns as to why were there changes in the first place within the County Clerk and Finance Office; and who had given the go ahead to change the offices. John Patcle stated that the Clerk's office furniture had been replaced with the Child Supports office furniture because Verda Nemo, Child Support Director, received stimulus money to buy new office furniture for her office. The Clerks' Office took the old office cubical set up for their office in an effort to make their office more efficient for the County Clerk's office and Finance Office. John Patcle, County Board Chair informed the committee that he was aware of the changes that would occur and saw no problem with the changes. The changes incurred no cost to the county. The Clerk's furniture was utilized by other county offices within the county. The signs of County Clerk were modified at this time to make the public and employees aware that the Finance Department has its own entrance and the County Clerk utilizes the second door entrance for their office. Patrick Schroeder, seconded by Maynard Behncke, made a motion that if any remodeling is done in the Administration Building Offices and the Courthouse it needs to be brought before the Public Property Committee for their approval and that the proper signage be changed to identify the appropriate office. Motion carried.

The Blue Boy Statue was in question as to the hardship of the winter months coming. Patrick Schroeder, seconded by Maynard Behncke, made a motion to take the Blue Boy Statue down to save on the continued deterioration during the winter months and put it in storage to get ready to repair it. Motion carried.

The Personnel Director, Joyce Roling asked Linda Gebhard, County Clerk, to bring to the attention of the committee that Experience Works has some volunteer workers that would be available to assist Bryan Martens and Mark Udelhofen in custodial task. Marty Malloy stated that if the county goes forward with using these volunteers it is very important that we obtain a Certificate of insurance for these workers and make sure the company takes full responsibility for their actions. John Beinborn, seconded by Patrick Schroeder, made a motion to go ahead and let the volunteer worker supplied by Experience Works come and help the maintenance department only if the proper Liability Insurance is in place. Motion carried.

The Art Club from the Lancaster High School has made a request to place a banner on the Courthouse Lawn to advertise the Annual Holiday Craft Sale being held at the Lancaster High School on November 7,

2009, with profits going to the Art Club for art camps. Dwight Nelson gave them permission to go ahead and wanted the committee to know.

Wil-Kil Pest Control contacted the Clerk Office with a quote that they would do our pest control for. The quote was higher than what we currently pay with McGraw Pest Control. It was the wishes of the committee to stay with McGraw Pest Control at this time.

Discussion took place on the outside electrical hook up for the courthouse lawn. Mark was instructed to contact the city when they were going to work on that project for the county could be involved also.

Youth and Ag Building Roof: There have been no updates on the Youth and Ag Building roof from the hail damage inspector at this time.

County Board Compensation: Dwight Nelson started the discussion about the county board compensation presenting the board with the figures that he had worked on with Nancy Scott, Finance Director on cost to the county when the compensation would be at \$70.00 or \$80.00 per diem. Dwight Nelson made a motion to drop the Per Diem for the County Board Supervisors from \$90.00 to \$80.00 per meeting. No second was received. Therefore motion failed.

County Vehicles: John Patcle informed the committee that due to all the septic system inspections that Wilbur Austin, Sanitarian, was accumulating many miles on his own vehicle. If the county should have a vehicle available, the committee could give Wilbur the information. Highway has two pickup trucks available at this time; both are 1995 GMC 2500's. It was suggested that John Patcle go to inspect the Highway Truck with Wilbur Austin to determine if it could be useful for the Sanitation Office.

Dwight Nelson informed the board that Land Conservation will have a 1996-95 van coming available in the future.

The committee suggested that in the future if further vehicles came available departments should be emailed the information.

John Beinborn, seconded by Maynard Behncke, made a motion to adjourn to November 25, 2009 at 9:00 a.m. Motion carried.