

Aging and Disability Resource Center of Southwest Wisconsin South-Grant County

ADRC -Meeting Minutes

Wednesday, September 16, 2009

Call to order

Karla Witzig called to order the regular meeting of the **ADRC – Grant County** at **9:00 a.m.** on **Wednesday, September 16th** in the **ADRC Board Room**.
Compliance with the Open Meeting Law: Wolf/Bausch

Approval of the Agenda: Steinhart/Dahlgren

Signature of Attendees

The following persons were present: Carol Beals, Larry Wolf, Mary Lou Bausch, Dale Hood, Mary Yager, Dan Dahlgren, Karla Witzig, Margaret Steinhart
Excused: Julie Clark, David Fritz, Dick Kilian, Hans Kostrau
Other Attendees: Gayle Mason, John Patcle

Approval of minutes from last meeting:

Approval of the September 16, 2009 Minutes with a correction of the date to August 19, 2009 Dahlgren/Bausch: Motion Carried

Open issues/Public Comment:

Gayle introduced the new I and A Staff **Jill Martins** and **Carol Hughey**. Both staff gave a brief introduction.

Next, **Becky DeBuhr** from the **Alzheimer's Association** – She also gave a brief introduction and stated her service includes both **Grant** and **Richland Counties**. She also informed the board about **Memory Walk**. She stated that **84 cents** of each **1 dollar** raised stays within the **County**.

Reports:

Deanna Taylor – DSS – Deanna explained the progress of **Family Care** in the district. She stated that **Crawford** and **Lafayette Counties** are moving forward and continue to enroll members into **Family Care**.

Reported to the board the following topics:

Directors Report: Gayle Mason

- a. ADRC Managers Report – Gayle stated that Jill Martins started Monday, September 14, 2009. She is the last I & A position to be hired.
- b. Aging Plan Review- plan has received notification of some minor adjustments or clarifications.
- c. Regional ADRC Budget – slight increase due to the elimination and hiring of a Quality Improvement Staff.
- d. Grant County ADRC Budget – slight increase to \$368,207 due to the elimination of hiring a Quality Improvement Staff.
- e. DBS – Grant County – I and A Staff will handle cases for Arica while she is out on maternity leave. Mary Mezera is aware of the potential for cases to be assigned to other DBS Staff in the region. Arica will be back to work by Medicare D time.
- f. The ADRC LOGO and brochure was reviewed. Several comments concerning the photos were discussed. All comments will be shared with the managers and the regional board on Thursday, September 24th.
- g. Review of Conflict of Interest Policy and Disenrollment from Family Care and IRIS. Gayle stated that the region ADRC office will post the approved policies on the Web Site.
- h. National Family Caregiver Support Grant – This grant is awarded to counties to help form a Caregiver Coalition/Advisory. Gayle requested support to apply for the grant. Gayle stated that the grant did not require a match. She stated she would request approval for the grant at the October 6th County Board meeting.

Motion to approver Beals/Steinhart: Motion Carried.

Open Bids- Food Van

Lancaster Ford - \$21,799
Fillback – Boscobel - \$21,291
Fillback – Highland - \$21,250.34
Louisburg Garage - \$19,370

The board reviewed the 4 van bids. Dan Case from Lancaster Ford was present to review and answer questions. Dan provided information about his vehicle the Transit Connect Van from Ford. He stated the dealership would include side window, 2 sliding doors, rear doors and the wire safety cage. He also received approval for undercoating.

Convene to closed session per Wisconsin Statue 19.85(1)(e) for the purpose of discussing competitive bids. Patcle, Dahlgren, Beals, Wolf, Steinhart, Witzig, Bausch, Hood, Yager – all voted to convene to closed session. Clark, Fritz, Killian, and Kostrau excused from the meeting.

Convene to Open Session Motion: Yager/Hood – All the member voted to convene to open session.

Motion to purchase the Food Van from Louisburg Garage – Low Bid at \$19, 370 for a 2009 Dodge Cargo Van. Motion Carried.

Board Conflict of Interest – Gayle reviewed the potential conflict of interest expressed by Larry Wolf. Larry currently serves on both the CMO and the ADRC Boards. She discussed the potential conflict with John Patcle and Larry Wolf. She suggested that Larry could go off the ADRC Board in January of 2010. She also suggested we decrease the ADRC Citizen members by one in January as well.

Motion: Decrease the 1 citizen member to the ADRC Board January 2010.
Bausch/Steinhart. Motion Carried.

Memory Walk – Saturday, September 19, 2009 – Gayle and Carol encouraged the board to participate. Gayle stated the meal sites are participating in the fund raising and 4 of the 10 meal sites will walk on Saturday.

Joint ADRC Board – (Mary and Dale) – Shared with the members information about the brochure and the implementation of the customer satisfaction survey.

Advocacy – Gayle stated she met with Dale Schultz at the Platteville Meal Site. She stated that he plans to visit other sites in the future. She also stated he expressed concerns over the State Budget.

Motion to approve the reports- Yager/Beals: Motion Carried

Action Items

Approval of the Vouchers- Beals/Wolf: Motion Carried

Adjournment

Karla Witzig **adjourned the meeting at 10:50a.m.**

Minutes submitted by: Mary Lou Bausch

Minutes approved by: ADRC Board