

**SANITATION DEPARTMENT
BOARD OF HEALTH MINUTES
AUGUST 25, 2009**

The meeting was called to order at 5:30 p.m. by Chairman Allan Jansen. Members present: Dave Klar, Grant Loy, Phil Wegmann, Margaret Ruf and Mary Logemann. County personnel present: Wilbur Austin, Jeff Kindrai. Absent: Meena Maski MD., Ivan Farness.

Grant Loy made a motion that the meeting is in compliance with the open meeting law, seconded by Phil Wegmann. Motion carried.

Dave Klar made a motion to approve the July 28, 2009 minutes, seconded by Grant Loy. Motion carried.

Phil Wegmann made a motion to approve the monthly bills/financial report, seconded by Margaret Ruf. Motion carried.

Margaret Ruf made a motion to approve the sanitary permit summary, seconded by Dave Klar. Motion carried.

Margaret Ruf made a motion to approve the outstanding orders, seconded by Grant Loy. Motion carried.

Phil Wegmann made a motion to approve the 2010 budget of \$302,553.00. The total estimated cost to the County is \$28,053.00, seconded by Dave Klar. Motion carried.

Mary Logemann made a motion to approve the 2010 GCS computer Licensed Updates and Technical Support Service software program for \$3260.00 and send to the computer committee for approval, seconded by Margaret Ruf. Motion carried.

Dave Klar made a motion to adjourn at 6 p.m. to the Health Department portion of the meeting, seconded by Phil Wegmann. Motion carried.

Respectfully submitted,

Margaret Ruf, Secretary

BOARD OF HEALTH

August 25, 2009

6:00pm

(Sanitation portion of meeting held prior to Health)

PRESENT: Al Jansen; Margaret Ruf; Grant Loy; Dave Klar; Phil Wegmann, DDS; Mary Kay Logemann, RN, BSN, Jeff Kindrai, MSPH, RS; Mary Rasmussen, RN, BSN.

CALL TO ORDER: Meeting called to order by Al Jansen, Chair at 6:00pm

CHANGES IN AGENDA: Move Closed session to after minutes. Phil Wegmann made a motion to change agenda, second by Grant Loy. Carried.

MINUTES OF PREVIOUS MEETING: Dave Klar made a motion to approve the July 28, 2009 minutes, second by Mary Kay Logemann. Carried.

CLOSED SESSION UNDER 19.85(1)(C) FOR THE PURPOSE OF PERSONNEL MATTERS: Mary Logemann made a motion to under into closed session, second by Dave Klar. Roll call vote with everyone in agreement.

RETURN TO OPEN SESSION: Margaret Ruf made a motion to return to open session, second by Phil Wegmann. Carried.

VOUCHERS: Vouchers totaling \$44,965.35 were approved, motion by Margaret Ruf to approve the July vouchers, second by Mary Logemann. Carried.

MONTHLY FINANCIAL REPORT: Phil Wegmann made a motion to approve the July Monthly Financial Report, second by Grant Loy. Carried.

LOAN CLOSET FINANCIAL REPORT: Phil Wegmann made a motion to approve the Loan Closet Financial Report, second by Grant Loy. Carried.

REVIEW OF 2010 BUDGET: Margaret Ruf made a motion to approve the preliminary 2010 budget, second by Mary Logemann. Carried.

REASSIGNMENT OF DUTIES: Grant programs may be discontinued causing the loss of staff in 2010. A request was made to have the ability to temporarily shift staff into programs with outstanding needs and deliverables that have existing restricted funds with the understanding that levy funds will not be used to maintain these positions. Mary Logemann made a motion to allow these employees to complete work in other areas that have carryover until money or work runs out, second by Dave Klar. Carried.

H1N1: It is anticipated that 48 million doses of novel H1N1 flu vaccine will be available in the U.S. by mid to late October with more to follow. It is unclear at this time how much total novel H1N1 vaccine will be available. Seasonal influenza vaccine is arriving and is to be given early this year.

DIRECTOR'S REPORT – Jeffery A. Kindrai, MSPH, RS

-The contract for the multijurisdictional tobacco coalition will not allow sub-contracting however, what this means is unclear. More information will be provided as it becomes available.

-The revised Grant County Smoking Ordinance will be reviewed at the Public Property meeting in September.

-The expenses associated with seminars and training for July will be mailed out for review and attached to the minutes.

ASSISTANT DIRECTOR'S REPORT – Mary J. Rasmussen, RN, BSN

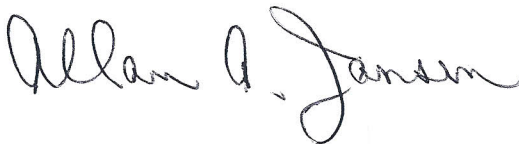
-Update on new software program provided.

ADJOURN: Grant Loy made motion to adjourn, second by Phil Wegmann. Carried.

Respectfully Submitted,

GRANT COUNTY BOARD OF HEALTH

Margaret Ruf, Secretary

A handwritten signature in cursive script that reads "Allan D. Jansen". The signature is written in dark ink and is positioned to the right of the typed name "Margaret Ruf, Secretary".