

## Orchard Manor/County Farm Committee Meeting Minutes July 8, 2009

Chairperson Tony Runde called the meeting to order at 10:00 a.m. Maynard Behncke made the motion seconded by Paul Landon that Orchard Manor is in compliance with the open meeting law. Motion carried. Committee Members present were Tony Runde, Maynard Behncke, Hans Kostrau, Paul Landon, and Vincent Loeffelholz. Other Grant County staff members attending the meeting were John Patcle, Donna Haines, and Carol Schwartz. Also in attendance were Ron and Terri Abing.

Vincent Loeffelholz made the motion seconded by Paul Landon to approve the agenda with the deletion of the farm tour. Motion carried.

Vincent Loeffelholz made the motion seconded by Paul Landon to approve the June 10, 2009 Orchard Manor and Farm Committee minutes amended to remove a duplicate paragraph. Motion carried.

The committee continued discussion on extending the farm lease with Ron and Terri Abing. The committee will revisit the lease and rent discussion in October and decide on a possible extension at that time. Abings received a bid for an asphalt pad for corn/feed storage. The committee also suggested contacting the Highway Department to bid the project.

Hans Kostrau made the motion seconded by Paul Landon to request the carryover funds in the farm account remain in the farm account. Motion carried.

Paul Landon made the motion seconded by Maynard Behncke to accept the June 2009 County Farm Cash Balance Statement and vouchers as presented. Motion carried.

Donna Haines and the Committee discussed the following Orchard Manor issues:

- The current census is 99 geriatric and 30 ICF/MR residents. The recent state geriatric survey produced no cites in the nursing area and one cite in dietary. The building also had some engineering cites issued. The building architect has been contacted regarding resolution of these cites.
- The part-time social worker at Orchard Manor resigned as of July 2. No replacement will immediately be hired. A dietician has been hired to replace the dietary supervisor and the contracted dietician.
- Software training will take place the week of July 13 for both Accounts Receivable and the clinical portion of the facility.
- Orchard Manor will receive \$139,516 as its 2009 CPE (Certified Public Expenditure) award.
- Orchard Manor is waiting for a response from Certainteed regarding the status of the shingles on the roof.

Paul Landon made a motion seconded by Hans Kostrau that Orchard Manor be allowed to carryover its fund balance; as well as the segregated funds. Motion carried.

- The bid from Kronos Software for time and attendance and scheduling software was a discount price of \$47,634 off regular retail of \$87,898.

Paul Landon made a motion seconded by Hans Kostrau that the administrator be allowed to spend up to \$50,000 on a time and attendance and scheduling software/hardware package. Motion carried by a vote of five in favor to one opposed.

- The 1996 Intrepid was sold through a public silent auction for \$1,050.

Chairman Tony Runde made a call for the Committee to adjourn to closed session as per WI Statute 19.85(1)(g) for discussion of legal strategies regarding a personnel issue. Roll call vote was unanimous. Paul Landon made the motion seconded by Maynard Behncke to reconvene to open session. Motion carried.

No other business was presented or acted upon at this time.

Chairperson Tony Runde tentatively set Wednesday, August 12, 2009 at 10:00 a.m. for the next meeting. Vincent Loeffelholz made the motion seconded by Maynard Behncke to adjourn the meeting at 12:00 noon. Motion carried.

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Committee Secretary

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Recording Secretary

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Date

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Date