

## **STRATEGIC PLANNING COMMITTEE MEETING MINUTES**

August 7, 2009

The Strategic Planning Committee of the Grant County Board of Supervisors met in the Grant County Administration Building in Room 266, Lancaster, WI, on Friday, August 7, 2009 at 10:00 a.m.

The meeting was called to order by Committee Chair Tony Runde. Larry Wolf, seconded by Lynn Moris, moved the meeting was in compliance with the open meeting law. Motion carried unanimously.

The roll was called and a quorum was present. The following committee members were present: Tony Runde, Larry Wolf, Lynn Moris, John Patcle and Mark Stead. Mark Myers and Tom Nelson from UW-Platteville Civil Engineering Department and Joyce Roling were also in attendance.

Mark Stead, seconded by John Patcle, moved to approve the agenda. Motion carried unanimously.

Larry Wolf, seconded by Lynn Moris, moved to approve the minutes. Motion carried unanimously.

The committee met with Mark Myers and Tom Nelson from the University of Platteville to discuss the possibility of the use of the Civil Engineering Senior Design Team to assist with facilities planning. The committee described the desire for facilities planning for long term as the county's needs grow. John Patcle described the existing buildings the county owns and which buildings they rent. The committee also discussed vacant space in Administration Building as well as the '52 building. Questions arose as to the feasibility of renting verses owning.

Mark Myers and Tom Nelson described the types of projects the University Senior Design Team has worked on and what they can do for the County. Both thought that working with Grant County on this project is a good fit for their program. The way it works is that each student has a Senior Design Project they are required to do. They work with a real client with real needs to solve a problem and include cost estimating.

This project could include two to three teams broken into several areas; working just with the Highway Department aspects and one investigating the needs of the current buildings and space needs. They will probably include a mechanical student on the teams to address any AC or Heating inefficiencies as well as an industrial study to make sure everything is up to code, including handicap accessibility.

The project may be broken into several phases. The first semester teams will do an initial evaluation of existing buildings and property. The second semester may create a layout and conceptual plans.

The question was asked on how the University will keep the committee abreast of the status of the projects being completed. Tom Nelson responded that there will be a contact person established for each team and they will be regularly contacting the county contact person (at least every two weeks). It was determined that the county contact person is the County Board Chair. There will be an initial kick off meeting with the whole committee and the design team, a Mid-term meeting and presentation as well as a final presentation. The design teams are supervised by a faculty advisor. The committee will have input throughout the process and will have input on grading the students as well.

Another question was asked on cost for this service. Mark Myers explained that for a government entity, the University does not ask for payment. However, private sector entities are asked to contribute around \$100 for copy costs.

The committee along with the representatives from UWP toured the basement and third floor of the Administration Building to get an idea of space availability. Other county locations were looked at as well with the UWP representatives and a couple of committee members after the meeting.

Mark Stead, seconded by Larry Wolf, moved to adjourn. Motion carried unanimously.

Respectfully submitted by:  
Joyce Roling