

FINANCE COMMITTEE  
November 12, 2008

The Finance Committee of the Grant County Board of Supervisors met on Wednesday, November 12, 2008 at 4:30 p.m. in Health Department Conference Room, second floor of the Administration Building, Lancaster, WI, pursuant to the adjournment of the October 21, 2008 meeting.

The meeting was called to order by Chairman Mark Stead. Members present were Eugene Bartels, Stephen Adrian, Lynn Moris, John Patcle, Hans Kostrau, and Robert Keeney.

John Patcle, seconded by Hans Kostrau, moved that we are in compliance with the open meeting law. Motion carried.

Stephen Adrian, seconded by Eugene Bartels, moved to amend the agenda as printed. Motion carried.

Hans Kostrau, seconded by Lynn Moris, moved to approve the minutes of the October 21, 2008 meeting.. Motion carried.

Treasurer report was presented. Lynn Moris, seconded by Eugene Bartels, moved to approve the report. Motion carried. Louise presented the sale of a tax deed property. Hans Kostrau, seconded by Lynn Moris, moved to approve the sale. Motion carried.

The Revenue/Expense report was given by the Finance Director. Stephen Adrian, seconded by Eugene Bartels, moved to approve the report. Motion carried.

Nancy Scott gave the Finance Director's report. They are working on a check reconciliation program with Community First Bank for 2009.

The 2009 budget was reviewed. The Bridge Aid was reduced by the Highway Department. Steve Braun was present discussing his available carryover funds. The Law Enforcement Committee had previously approved using \$14,000 of the carryover for a radio grant and there were other expenses to come out of the carryover account before the end of the year. Steve was concerned with taking the amount down to \$0. Nancy suggested taking \$12,863 from Law Enforcement gas funds and leave the \$20,000 from EMPG carryover into the budget. Hans Kostrau, seconded by Stephen Adrian, moved to leave the budget as is with the intent to leave the extra \$7,000 in the general fund for the radio match. Motion carried.

Nancy briefly reviewed the county's fund structure and presented a proposed Carryover Funds Policy to replace the current carryover resolution process. The policy requires departments to submit an annual list of requested carryover accounts and the reason for the carryover to Finance. The budget would then be amended by resolution to include the approved carryovers. Unbudgeted use of undesignated fund balances ("general carryover") by departments other than those in the General Fund would require approval by the Finance Committee and County Board, consistent with the procedure for requesting funds from the undesignated general fund balance. Hans Kostrau, seconded by Robert Keeney, moved to recommend the policy to the County Board. Motion carried.

Stephen Adrian, seconded by Lynn Moris, moved to approve the "Resolution Regarding Designation of Depository". Motion carried.

No action was required on the "Resolution Regarding Carryovers" due to the action taken on the Carryover Funds Policy.

Hans Kostrau, seconded by Eugene Bartels, moved to approve the “Resolution Regarding General Tax Levy.” Motion carried.

Lynn Moris requested that in the future, the Tourism Committee complete the application and approval process for funding before the budget is approved. Motion carried.

Stephen Adrian, seconded by Robert Keeney, moved to adjourn the meeting to December 9, 2008 at 9 a.m. Motion carried.