

Orchard Manor/County Farm  
Committee Meeting Minutes  
July 9, 2025

Committee Member/Chairperson, Rick Sanson, called the meeting to order at 9:02 a.m. Rick Sanson also noted a quorum was present, and Alesha Erdenberger certified the meeting was in compliance with the Open Meetings Law. Committee members present were Joe Mumm, Roger Guthrie, Rick Sanson, Diane Nelson, Mike Timmerman, and Robert Keeney, as Grant County Board Chair. Grant County staff members present: Nate Dreckman, Garry Pluemer, and Alesha Erdenberger.

Joe Mumm made the motion seconded by Diane Nelson to approve the agenda, as presented. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Joe Mumm to approve the minutes from the regular meeting on June 18, 2025. Motion carried, voice vote.

Farm Business. No Farm Report.

Alesha provided a financial report and vouchers for the Farm. Discussion ensued regarding the line-item property tax was property insurance.

Roger Guthrie made the motion seconded by Diane Nelson to approve the Farm report, financial report and vouchers, as presented, as long as the line item was property insurance. Motion carried, voice vote.

Elder Dynamics- Organizational Review- Alesha presented that Andy from Elder Dynamics is unable to attend this meeting, but it will be planned for next month. Alesha was asked to explain the reason for an operational review to Mike Timmerman, as a new member. Alesha explained that she believes an operational review is needed at this time to set clear roles and expectations as since COVID Orchard Manor lost several residents and also many positions eliminated. Alesha presented that this review would ensure all needed responsibilities are distributed to appropriate staff members.

Strategic Plan Progress Tracker/Timeline- Alesha presented a document including the three action items of: Foundation, Employee programming, and explore laundry services in-house. Discussion ensued regarding the plan to draft a letter to the community including current and past family members, and vendors for raising the funds to establish the Foundation as long as asking for interested Board members. Alesha also mentioned the importance of separating the two entities of Orchard Manor and the Foundation so efforts will be put in place to ensure this. Rick requested a copy of the letter be sent to the Board.

Laundry Services- Alesha presented efforts were in place to tour the Grant County Jail laundry room and determining a price to use their facility as further information becomes available it will be presented.

Orchard Manor Operations-

Chairperson's report- Rick Sanson reported that he attended another QA meeting and was very happy with the projects each department is working on for improvement. Rick also presented that the 2023 audit completion date will be in August.

Maintenance Supervisor Report- Garry presented the following items:

- Parking lot update
- Increase in Free-on costs for A/C units
- Heating system upgrade update

Administrator's Report- Alesha Erdenberger and the Committee discussed the following Orchard Manor items:

- The current census is 49 SNF and 23 intellectually disabled residents.
- Visitation remains the same.
- Facility updates
  - Two W-codes citations for ICF unit
    - Efforts are in place for correction/education
  - Consumer Reports- Alesha presented and reviewed. Overall, Orchard Manor is lower than the State and National area for turnover.

Alesha presented the Orchard Manor vouchers and financial report.

Roger Guthrie made the motion seconded by Diane Nelson to approve the Orchard Manor financial report and vouchers as presented. Motion carried, voice vote.

Richard Sanson tentatively set the next regular meeting for Wednesday, August 6, 2025 at 9:00 a.m. meeting location to be Orchard Manor.

Roger Guthrie made the motion seconded by Joe Mumm to adjourn the regular meeting. Date set for next regular meeting is August 6, 2025 at 9am, location at Orchard Manor conference room 106. Motion carried, voice vote.