

Executive Committee
May 13, 2025

The Executive Committee met on Tuesday, May 13, 2025 at 9:00 a.m. at the Administration Building, 111 S. Jefferson Street, Lancaster, WI 53813 in Room 264, Second Floor.

Members present: Gary Ranum, Gary Northouse, Joseph Mumm, Roger Guthrie, Kathy Kopp, Rick Sanson and Robert Keeney.

The meeting was called to order at 9:00 a.m. by Chairman Robert Keeney. County Clerk, Tonya White verified the meeting was in compliance with the open meeting law, posted on the county website, in the Administration Building and Courthouse.

Agenda: Gary Ranum, second by Roger Guthrie made a motion to approve the amended agenda. Motion carried by voice vote.

Minutes: Gary Northouse, second by Gary Ranum made a motion to approve the minutes from April 8, 2025 and April 15, 2025. Motion carried by voice vote.

Finance

Treasurer's Report: Treasurer Carrie Eastlick gave the Treasurer's Report. Rick Sanson, second by Joseph Mumm made a motion to accept the report. Motion carried by voice vote.

Revenue and Expense Report: Gary Northouse, second by Gary Ranum made a motion to approve the revenue and expense report. Motion carried by voice vote.

Review Vouchers: Gary Northouse, second by Joseph Mumm made a motion to approve the vouchers. Motion carried by voice vote.

Finance Director's Report: Patrick Montgomery provided his report in writing.

Facilities and Maintenance

Facilities and Maintenance Manager's Report: Garry Pluemer provided his report in writing.

Information Technology

IT Director's Report: Shane Drinkwater provided his report in writing.

Discussion and possible action on the State of Wisconsin discontinuing to host the Grant County website: In March we were notified that the State of Wisconsin will no longer be hosting any websites. We have a few options: mimic what we have got now, we pay someone else to host the website or we hire a third party to help us build a new website. Creating a new website has not been budgeted so there will be a need for financial assistance.

Discussion and possible action on purchasing a new Electronic Health Record system for Grant County Health Department: Kessa Klaas presented the request for Health Department EMR system. The current system has been in place since 2010 and is at end of life. IT is doing some research to make sure that the system is appropriate and will work for the Health Department. The cost of the system will be \$41,493.24 a year. The Health Department would like to use ARPA funding and do a multiple year

purchase. Gary Northouse, second by Gary Ranum made a motion to continue the investigation on EHR for the Health Department using the ARPA funds that are available pending the research done by IT. Motion carried by voice vote.

Administrator

Administrator's Report: Nate Dreckman provided his report in writing.

County Administrator Succession Plan Policy: Nate Dreckman presented the procedure. There are a few areas that are unknown in the procedure. Nate is also working on creating a department structure for chain of command.

Stray Dog proposal: Craig Reukauf presented the stray dog proposal. There were two agreements that the Sheriff's Office would like to work with. Rivers and Bluffs in Prairie du Chien is an option. The fee is \$12 per day. The other option is Dubuque Regional Humane Society. They require a certificate of rabies vaccination before the animal can cross the state line. The fee is \$145. They can also collect a fee if the owner is located to help recoup some of the cost. The Sheriff's Office will be placing a temporary holding facility for a few animals. The cost would be around \$2,000. The Sheriff's Office would also like to purchase a chip reader. Roger Guthrie, second by Gary Northouse made a motion to approve \$3,000 in out of budget spending from the general fund to create a temporary dog shelter at the Sheriff's Office. Motion carried by voice vote.

Human Resources

Staffing Update: Angie Gerndt provided the staffing report to the committee.

Creation of a LTE Seasonal Laborer for the Maintenance Department: This position would be more of a groundskeeper position doing landscaping and mowing. It would be 20 hours a week. Roger Guthrie, second by Rick Sanson made a motion to create a LTE Seasonal Laborer for the Maintenance Department. Motion carried by voice vote.

Policy Updates: There were no policy updates.

Discussion on county board committees and compensation: Chairman Keeney passed out a current and updated compensation spreadsheet. Chairman Keeney would like to see the updated rules in place before the budget is finalized. The job duties and compensation of the Chair will need to be completed as well.

Convene to closed session pursuant to Wis. Stat. sec 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance review discussion of the Information Technology Director: Roger Guthrie, second by Joseph Mumm made a motion to convene to closed session. A roll call vote was taken with seven (7) Yes, therefore motion carried.

Return to Open Session: Roger Guthrie, second by Joseph Mumm made a motion to come out of closed session. Motion carried by voice vote.

Discussion and possible action on closed session item: There was no action taken.

Adjournment: Roger Guthrie, second by Gary Northouse made a motion to adjourn at 11:25 a.m.