

UNIFIED COMMUNITY SERVICES  
BOARD MEETING MINUTES  
Wednesday, April 16th, 2025 6:00 PM  
Grant County Administration Building County Board Room  
111 S Jefferson Street, Lancaster Wisconsin 53813

1. CALL TO ORDER: 6:00 PM
2. OPEN MEETINGS LAW CERTIFICATION: Meeting notice was sent to six newspapers, including Grant County Herald Independent, and two radio stations in Grant and Iowa Counties; posted in four public locations (two offices of Unified Community Services and both County buildings), and on Grant and Iowa Counties, and Unified Community Services' websites. Notice given that meeting will be conducted in person and via electronic videoconferencing. Verified by Ben Biddick.
3. ROLL CALL:  
MEMBERS PRESENT: Carol Beals, John Beinborn, Janelle Carroll, Nancy Howard, Dawn Kendrick, Justin O'Brien, Gary Ranum, Mike Tiber, Steven Obershaw and by Zoom: Amy Kite, Joan Davis. Quorum present.  
  
MEMBERS ABSENT/EXCUSED: None.  
  
OTHERS PRESENT: Holly Knapp, Jessica Munson, Ben Biddick, Larry Bierke, Nate Dreckman and by Zoom: Robert Keeney.
4. AGENDA: John Beinborn moved to approve the agenda for April 16<sup>th</sup> 2025 meeting as printed. Motion seconded by Mike Tiber and passed unanimously.
5. MINUTES: Gary Ranum moved to approve the minutes for March 19<sup>th</sup> 2025 meeting as presented. Motion seconded by Justin Obrien and passed unanimously. Joan Davis requested to abstain from the vote as she was not present.
6. INTRODUCTIONS AND PUBLIC COMMENTS: Nate Dreckman, Grant County Administrator shared with the board that a new draft of the resolution defining the shared entity between Iowa County and Grant County that serves as the Department of Community Programs – Unified Community Services was complete and that Holly Knapp was provided a copy today. He notes that the resolution created in 1974 has been in place without updates since its beginning. He stated the draft will be distributed to appropriate parties for comment and review before being submitted to Grant and Iowa County Boards of Supervisors for approval.
7. PAYMENT OF THE BILLS: Jessica Munson provided report on the payment of the bills for March 2025. Motion by Janelle Carroll to pay bills. Motion seconded by Dawn Kendrick and passed unanimously.

8. REPORTS:

**DIRECTORS REPORT:** Holly Knapp provided report overviewing the months activities and updates on a variety of projects. She shared some community partnerships that are happening, reported on UCS agency Training day held 04.08.2025.

**PERSONNEL REPORT:** Personnel report for March-April provided by Ben Biddick.

**FINANCIAL REPORT:** Jessica Munson provided update to board on status of current financials/2023 Audit. No financial reports are able to be provided until the Grant County Audit is complete. Progress is being made and we should have more final dates for completing in the coming weeks.

**CHAIRPERSONS REPORT:** None.

**REPORTS FROM OTHER BOARD MEMBERS:** None.

Motion to accept the reports and place them on file by Steven Obershaw. Motion seconded by John Beinborn and passed unanimously.

9. Presentation from Unified Community Services Finance Department- Jessica Munson- Power point presentation was shared to talk about the Finance Department covering staff, duties, current projects and historical information.
10. Discussion and possible action: Opioid Settlement Matching RFP- Holly Knapp- RFP and potential projects that the funding could support was shared. Unified Community Services to ask Grant and Iowa County for Opioid Settlement funds to support the required match for the grant funds. Motion to move forward and apply for funding made by Steve Obershaw. Motion seconded by Nancy Howard and passed unanimously.
11. ADJOURNMENT and NEXT MEETING: At 7:30 PM pm, Mike Tiber made a motion to adjourn. Motion seconded by John Beinborn and passed unanimously.

Adjournment pursuant to the next Unified Community Services Board meeting- May 21st, 2025 at 6:00 PM- Iowa County Health & Human Services Bldg Community Rm, 303 West Chapel Street, Dodgeville, WI 53533

Holly Knapp, Recorder