

Executive Committee
December 10, 2024

The Executive Committee met on Tuesday, December 10, 2024 at 8:30 a.m. at the Administration Building, 111 S. Jefferson Street, Lancaster, WI 53813 in Room 264, Second Floor.

Members present: Gary Ranum, Gary Northouse, Kathy Kopp, Joseph Mumm, Roger Guthrie, Rick Sanson and Robert Keeney.

The meeting was called to order at 8:30 a.m. by Chairman Robert Keeney. County Clerk, Tonya White verified the meeting was in compliance with the open meeting law, posted in the Administration Building, Courthouse and on the county website.

Agenda: Kathy Kopp, second by Roger Guthrie made a motion to approve the agenda. Motion carried by voice vote.

Minutes: Gary Ranum, second by Kathy Kopp made a motion to approve the minutes from the November 4, 2024 meeting. Motion carried by voice vote.

Finance

Treasurer's Report: Carrie Eastlick gave the Treasurer's Report.

Revenue and Expense Report: The revenue and expense report was reviewed.

Review Vouchers: Gary Northouse, second by Joseph Mumm made a motion to approve the vouchers. Motion carried by voice vote.

Finance Director's Report: Patrick Montgomery gave an update on the 2023 audit.

Resolution Authorizing Tax Anticipation Note \$615,000: Gary Ranum, second by Roger Guthrie made a motion to approve the resolution authorizing tax anticipation note. Motion carried by voice vote.

Discussion and possible action on out of budget spending for Open Records Request: Gary Northouse, second by Kathy Kopp made a motion to recommend to the County Board a contract for open records request program. Motion carried by voice vote.

Facilities and Maintenance

Report: Garry Pluemer provided his report in writing to the committee.

Information Technology

Report: Shane Drinkwater provided his report in writing to the committee.

Administrator

Report: Nate Dreckman provided his report in writing to the committee.

Human Resources

KnowBe4 Training Compliance Policy: Roger Guthrie, second by Joseph Mumm made a motion to approve the policy and forward to the County Board. Motion carried by voice vote.

Request to pay out the extra hours worked during Tyler Munis Open Enrollment preparation: Roger Guthrie, second by Gary Northouse made a motion to approve the payout of the extra hours for the Human Resources Specialist. Motion carried by voice vote.

Social Services request for Economic Support Worker wage: Gary Northouse, second by Rick Sanson made a motion to approve the Lead Worker moving down to an Economic Support Worker at a step 6 rate. Motion carried by voice vote.

Social Services request for Economic Support Lead Worker wage: Robert Keeney, second by Gary Ranum made a motion to approve the Lead Worker to start at the \$0.87 increase. Motion carried by voice vote.

Convene to closed session pursuant to Wis. Stat. sec 29.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance review discussion of the Child Support Administrator. Joseph Mumm, second by Kathy Kopp made a motion to move into closed session. A roll call vote was taken with seven (7) Yes, therefore motion carried.

Return to Open Session: Roger Guthrie, second by Gary Northouse made a motion to return to open session. Motion carried by voice vote.

Adjournment: Gary Northouse, second by Kathy Kopp made a motion to adjourn until January 14, 2025 at 9:00 a.m. Motion carried by voice vote.