

Orchard Manor/County Farm
Committee Meeting Minutes
November 13, 2024

Committee Member/Chairperson, Richard Sanson called the meeting to order at 9:00 a.m. Richard Sanson noted a quorum was present, and Alesha Erdenberger certified the meeting was in compliance with the Open Meetings Law. Committee members present were Joe Mumm, Diane Nelson, Roger Guthrie, Richard Sanson, and Mark Vosberg by Zoom. County Board Chairman, Robert Keeney. Grant County staff members present: Garry Pluemer, Alesha Erdenberger, Nate Dreckman, Britney Wall, and Shane Drinkwater.

Roger Guthrie made the motion seconded by Diane Nelson to approve the agenda. Motion carried, voice vote.

Diane Nelson made the motion seconded by Joe Mumm to approve the October 9, 2024 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Alesha provided a financial report and vouchers for the Farm.

Joe Mumm made the motion seconded by Diane Nelson to approve the Farm financial report and vouchers as presented. Motion carried, voice vote.

Medicaid Reimbursement and Future of Senior Living- Speaker, Larry Lester, from Wipfli Financial- Larry presented by Zoom on the following topics: Medicaid reimbursement in Wisconsin, capitalization policy, provider incentives, interim Medicaid rates, new GAAP Financial Audit Requirements, new Minimum fee schedule for Assisted Living Providers, and the senior care crisis including the increased demand from the baby boomer population. Discussion ensued after the presentation about the impact of these items to Orchard Manor.

CBRF Building Design Master Plan/Architectural Fee- Alesha presented that next steps for the CBRF project will require a decision to move forward and then selection of an Architect firm. Alesha presented a quote from Architects at Community Living Solutions. Discussion ensued to have Alesha present a CBRF project- Return on Investment with the minimum Medicaid rates presented by Larry Lester, before a decision would be made.

Skilled Nursing Facility Bed Reduction- Alesha presented the average census from 2020 to 2024 in the SNF has been between 45 to 50 residents. The staffing is the biggest challenge from increasing residents. The reduction in beds from current 99 to 74 beds would reduce the monthly bed tax and also reduce the RN requirement hours in the facility to allow for more flexibility. Discussion ensued regarding the elimination of beds as beds can't be sold. Alesha recommended to the Board that the SNF reduce beds from 99 beds to 74 beds.

Roger Guthrie made the motion seconded Diane Nelson to reduce and relinquish the Skilled Nursing Facility from the current 99 beds down to 74 beds. Motion carried, voice vote.

Add C.N.A training- Limited CNA position- Alesha requested to add a C.N.A. training position to the Grant County LTE schedule at Tier/Grade D Step 3 down from Grade E. This would be for all new CNAs under the age of 18 hired on and after January 1, 2025. The Department of Labor issued a regulation that those CNAs under 18 may not operate

a mechanical lift; therefore, not be able to complete all functions of the job until they are age 18.

Diane Nelson made the motion seconded Joe Mumm to add a LTE C.N.A position for all CNAs under the age of 18 hired after January 1, 2025 to be paid at Tier/Grade D Step 3 because they are still in training and unable to fulfill all the functions of the current CNA job description. Motion carried, voice vote.

Night Shift Openings/ Recruitment Ideas- Alesha presented that currently Orchard Manor is struggling to find staff willing to work the night shift. Most recently, a full-time night shift nurse is open and 3 full-time and 1 part-time opening for CNAs on night shift. Discussion ensued regarding differentials including the difference between pms and night shifts and recruitment ideas.

Orchard Manor Operations-

Chairperson's report- Rick Sanson reported that he attended the quarterly Quality meeting on October 18, 2024 and met the Leadership Team including Dr. Eric Stader, the Medical Director. Rick reported that he plans to attend these quarterly meetings in the future.

Maintenance Supervisor Report- Garry presented that the new Alto Sham oven was installed wrong by factory install, so it will be repaired. Garry also presented a Team Engineering drawing showing the areas of the parking lot of Orchard Manor/CSB driveway and water drainage to be fixed in the 2025 calendar year as budgeted. It was suggested to add more pavement or base where the Farm machinery could cause damage. Garry reported that heating is ready for the winter, and the new controls are going online for Garry to see starting with 300 wing. Garry announced that he has signed with JDR Engineering for the humidification addition to be engineered for next year. Garry further discussed a current concern with regards to moisture problem in the ceiling tiles. In the past ceiling tiles were painted, but now are needing replacement. Garry is working with a contractor to come and replace the ceiling tiles.

Administrator's Report- Alesha Erdenberger and the Committee discussed the following Orchard Manor items:

- The current census is 47 SNF and 23 intellectually disabled residents.
- Visitation remains the same.
- Facility updates- Discussion of status of PERM program-international workers, strategic planning,

Alesha presented the Orchard Manor vouchers and financial report.

Roger Guthrie made the motion seconded by Joe Mumm to approve the Orchard Manor financial report and vouchers as presented. Motion carried, voice vote

Richard Sanson tentatively set the next meeting for Wednesday, December 11, 2024 at 9:00 a.m. at the CSB Building.

Roger Guthrie made the motion seconded by Diane Nelson to adjourn the meeting. Date set for December 11, 2024. Motion carried, voice vote.