

UNIFIED COMMUNITY SERVICES
BOARD MEETING MINUTES
Wednesday, August 21st 2024 6:00 PM
Iowa County Health & Human Services Building- Community Room
303 West Chapel Street, Dodgeville, WI 53533

1. CALL TO ORDER: 6:03 PM

2. OPEN MEETINGS LAW CERTIFICATION: Meeting Notice was sent to six newspapers, including Grant County Herald Independent, and two radio stations in Grant and Iowa Counties; posted in four public locations (two offices of Unified Community Services and both County buildings), and on Grant and Iowa Counties, and Unified Community Services' websites. Notice given that meeting will be conducted in person and via electronic videoconferencing. Verified by Ben Biddick.

3. ROLL CALL:

MEMBERS PRESENT: Joan Davis, Carol Beals (Chair), Nancy Howard, Justin O'Brien, Gary Ranum, Mike Tiber, Janelle Carroll, Steve Obershaw, Dawn Kendrick, Amy Kite (Zoom). Quorum present.

MEMBER ABSENT: John Beinborn (Excused)

OTHERS PRESENT: Holly Knapp, Ben Biddick, Larry Bierke, Tonya White (Zoom).

4. AGENDA: August 21 2024- Mike Tiber moved to approve the agenda for today's meeting as printed. Motion seconded by Dawn Kendrick and passed unanimously.
5. MINUTES: July 17 2024- Approval of minutes - request from Justin Obrien for payment of bills for JUNE 2024 be included in addition to MAY 2024. Joan Davis moved to approve the minutes with changes for previous month's meeting. Motion seconded by Steve Obershaw and passed unanimously.
6. INTRODUCTIONS AND PUBLIC COMMENTS: None.
7. PAYMENT OF THE BILLS: Holly Knapp reviewed bills for JULY 2024. No questions. Steve Obershaw moved to approve payment of the bills as presented. Motion seconded by Nancy Howard and passed unanimously.

8. REPORTS:

DIRECTORS REPORT: Holly Knapp reviewed Directors Report that was provided.

Unified Community Services continuing work on:

- Carlson Dettmann project. Expected finish is Spring 2025. Will provide updates as we have them.
- Office Space- Group is meeting to continue discussion on additional space for Lancaster.
- Grant County's request for charging Unified Community Services with an In-direct Cost Allocation for Financial, Personnel and Information Technology services discussed with team of Grant County Administration, Unified Community Services staff, Grant County and UCS Board Members and Larry Bierke, Iowa County Administrator 06/26/2024 and 07/10/2024. Group to continue to meet to get clarity and a plan for the cost allocation. No additional updates to provide at this time. The group is working to coordinate another meeting date/time.

PERSONNEL REPORT: Personnel report provided and presented by Ben Biddick review staffing

report.

FINANCIAL REPORT: Financial report provided and presented by Holly Knapp. Questions about amount and accounts came up. Holly Knapp to follow-up on items for clarification and provide at next board meeting.

CHAIRMANS REPORT: None.

REPORTS FROM OTHER BOARD MEMBERS:

Personnel Committee Report- Joan Davis- Provided update that committee approved for Unified Community Services Director to appoint a medical director and approved the clean-up of some language and titles of positions in the wage schedule that don't have a fiscal impact.

Gary Ranum motion to accept the reports and place them on file. Motion seconded by Janelle Carrol and passed unanimously.

9. Discussion and possible action surrounding Unified Community Services applying for DHS Capital Projects grant opportunity to Expand Prevention, Harm Reduction, Treatment, and Recovery Services in Wisconsin. Holly Knapp discussed the provided DHS Memo and requested permission to apply for the grant opportunity and advised that Grant County Board approved for Unified Community Services to apply for the opportunity due September 6th 2024. Lengthy discussion about space needs, options and the future structure of Unified Community Services.

Justin O'Brien moved to approve allowing Unified Community Services to move forward with DHS Capital Projects grant application. Motion seconded by Dawn Kendrick and passed unanimously.

10. Discussion and possible action on proposed update to Unified Community Services bylaws as it relates to the role of a Medical Director as presented to board July 17th 2024. Holly Knapp provided update that revisions were review and approved by Corporation Counsels in Grant and Iowa Counties.

Gary Ranum moved to approve the Unified Community Services bylaws changes as presented. Motion seconded by Joan Davis and passed unanimously.

11. Discussion and possible action on request to establish a Unified Community Services bylaw review committee. Joan Davis/Carol Beals- Joan Davis requested a committee be established to do a high level review of Unified Community Services bylaws and make minor updates for accuracy. After discussion, to avoid quorum issues, Joan Davis will plan to propose changes and bring to the full board for discussion and possible action in the future.

12. ADJOURNMENT and NEXT MEETING: Adjournment pursuant to the next Unified Community Services Board meeting- September 18th 2024 at 6:00 PM- Grant County Administration Building, County Board Room.

Steven Obershaw moved to adjourn. Motion seconded by Mike Tiber and passed unanimously.

Holly Knapp, Recorder