

EXECUTIVE COMMITTEE

August 13, 2024

The Executive Committee met on Tuesday, August 13, 2024 at 9:00 a.m. at the Administration Building, 111 S. Jefferson Street, Lancaster, WI 53813 in Room 264, Second Floor.

Members present: Roger Guthrie, Robert Keeney, Kathy Kopp, Joseph Mumm, Gary Northouse, Gary Ranum and Rick Sanson. Others present were: Shane Drinkwater, Carrie Eastlick, Garry Pluemer, Tonya White, Jody Bartels, Carrie Kersteins, Jon Knautz, Amy Miller, Andrea Noethe, CeCe Fishnick, LeaAnne Smith, Nate Dreckman, Lori Reid, Tina McDonald and the Herald Independent.

The meeting was called to order at 9:09 a.m. by Chairman Robert Keeney. County Clerk, Tonya White verified the meeting was in compliance with the open meeting law, posted in the Administration Building, Courthouse and on the county website.

Agenda: Gary Northouse, second by Rick Sanson made a motion to approve the amended agenda. Motion carried by voice vote.

Minutes: Joseph Mumm, second by Kathy Kopp made a motion to approve the minutes from the July 9, 2024 meeting with one correction. Motion carried by voice vote.

Finance

Rick Sanson, second by Roger Guthrie made a motion to accept the Treasurer's Report. Motion carried by voice vote.

Gary Northouse, second by Roger Guthrie made a motion to have the Treasurer work with Corporation Counsel on an addendum with Clare Bank. Motion carried by voice vote.

Roger Guthrie, second by Kathy Kopp made a motion to accept the revenue and expense report. Motion carried by voice vote.

Joseph Mumm, second by Gary Northouse made a motion to approve the vouchers. Motion carried by voice vote.

County staff did some training with Tyler Munis on budgets. The 2025-1 budget projection has been created so departments should be able to start working on the budget. The capital projects are not to be included in the operational budget.

Facilities and Maintenance

Administration Building: Circuits on the chiller are failing. The float in the sump pump broke making the high water alarm go off.

Courthouse: The pumps have been replaced. The exterior of the building is showing signs of needing repair.

CSB: Grinding on the sidewalks was done a few weeks ago at the entrances.

Orchard Manor: WHV was awarded the contract for the heating project. The contract should be signed this week so work can move forward.

Annex: The IDF room has cable tray installed, duct work installed and conduit will be started this week. With IT being a person down, Maintenance will be assisting in pulling wires. EMC has been assisting in supplying equipment and design for the HVAC.

Towers: Mice have been getting into the walls of the Lancaster shelter. Traps and poison have been set out.

General: Maintenance will be assisting the Highway Department with roof repairs.

Discussion and possible action on fire alarm system at the new Annex building: No action was taken on the fire alarm system for the Annex building.

Information Technology

IT Director's Report: An explanation of IDP and SP was explained along with the crowdstrike outage. The only downtime was during this outage.

Network review

- a. Two of the three firewalls that IT manages have been upgraded
- b. IT has distributed a list of county computers that are not Window 11 capable
- c. IT has been working on switching over to a new EDR
- d. IT has been working with Hypervisor
- e. IT has been working with scripts on the XenServer

County Systems

- a. IT and Orchard Manor had a team meeting to discuss goals for 2025
- b. IT has been doing road shows with KnowBe4
- c. IT installed a new camera on the Administration Building
- d. IT had a meeting with Southwest Wisconsin Regional Planning Commission regarding county IT supporting their IT needs
- e. IT completed the Wi-Fi links on the sale barn and dairy barn at the Fairgrounds
- f. IT continues to help with Tyler Munis support
- g. IT is working with the Sheriff's Office on getting the 911 connected to the county fiber loop
- h. IT is working with the Sheriff's Office to provide better access at the tower sites
- i. IT is assisting the Sheriff's Office with the CJIS audit

Public Safety Communications System/Grant County Fiber Optic Loop

- a. IT has made progress with Racom with the networking aspect of the project
- b. IT had a discovery meeting with Boscobel's IT vendor

Discussion and possible action on Grant County Information Technology supporting Southwestern Wisconsin Regional Planning Commission information technology needs: Rick Sanson, second by Gary Ranum made a motion for the IT Director to explore a possible agreement with Southwestern Wisconsin Regional Planning Commission for technology services. Motion carried by voice vote.

Discussion and possible action on allowing the Information Technology Director to participate with WiscNet on the Secure Platform initiative: Gary Northouse, second by Kathy Kopp made a motion to allow the Information Technology Director to participate in the WiscNet Secure Platform initiative. Motion carried by voice vote.

Request for budget amendment to use project funds for Citrix licensing: Roger Guthrie, second by Rick Sanson made a motion to allow the reallocation of funds for Citrix licensing. Motion carried by voice vote.

Request to apply for Cybersecurity Grant Program (SLCGP): No action was taken in this item.

Human Resources

Full time benefit	326
Regular Part time benefit	42
Part time	82
Limited term and seasonal	78
TOTAL	528

County Board Per Diem and Mileage Policy: Finance would like to make sure that all reimbursements be submitted monthly and that the payment be made in the following month. The committee directed that a draft policy be brought to the September Executive meeting for review.

Grant County Recruitment and Hiring Policy: The committee directed that no action be taken.

Closed session per state statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the Finance Director/County Auditor, Human Resources Director and County Administrator: Joseph Mumm, second by Rick Sanson made a motion to convene into closed session. A roll call vote was taken with five (5) in favor of convening to closed session. Motion carried.

Adjournment: Chairman Keeney adjourned the meeting.