

EXECUTIVE COMMITTEE

June 04, 2024

The Executive Committee of the Grant County Board of Supervisors met on **Tuesday, June 4, 2024 at 9:00 a.m.** The meeting was held in Room 264 of the Administration building and via Zoom.

Notice of the meeting was posted in the Grant County Herald Independent, Administration Building, Courthouse, and on the Grant County website.

The meeting was called to order by Chair Robert Keeney. Other members present were Gary Ranum, Joseph Mumm, Gary Northouse, Kathy Kopp, and Roger Guthrie. Rick Sanson asked to be excused. A quorum was present. Joyce Roling, Stacy Hach, Shane Drinkwater, Jeff Kindrai, Gary Pluemer, Lori Ried, Tonya White, and Holly Knapp were also in attendance.

Gary Northouse, seconded by Kathy Kopp, moved to approve the agenda. Motion carried without negative vote.

Joe Mumm, seconded by Kathy Kopp, moved to approve the May 14, 2024 and May 21, 2024 minutes. Motion carried without negative vote.

Finance

Gary Ranum, seconded by Roger Guthrie, moved to accept the revenue and expense report. Motion carried without negative vote.

Gary Northouse, seconded by Joe Mumm, moved to approve the vouchers. Motion carried without negative vote.

Gary Northouse, seconded by Joe Mumm, moved to accept the Finance Director's report. Motion carried without negative vote.

Facilities and Maintenance

Gary Northouse, seconded by Gary Ranum, moved to approve the request to replace a vacant Maintenance Technician position with an Electrician with an approximate fiscal impact of \$24,859, effective 1/1/2025 and with update to job description. Motion carried without negative vote.

Community Services Building (CSB)

Discolored water was found coming from the #3 water heater, possibly caused by a defective anode rod. The water heaters were replaced one year ago under warrantee. We are not sure why the water heaters are not lasting longer.

Courthouse

Two trees were lost in the May 21, 2024 storm. One Ash tree was lost due to the Ash Borer insect.

Orchard Manor

Approved 07/09/2024

1. Water leaked in Orchard Manor again on May 20th from the rainy weather.
2. The heating project goes out for bids on June 4, 2024 with a deadline of June 28, 2024.
3. The State surprise inspection was Wednesday, May 28, 2024. We had a few minor things tagged.
 - a. A ceiling tile with a hole in it
 - b. Fire sprinkler pipe was missing fire caulk on one side
 - c. A couple of doors needed closures adjusted

Annex

The committee directed the small safes, safety deposit boxes, pictures, lamps, and other miscellaneous décor be offered to employees first and then donated to the local thrift shops.

The storm that came through on May 21st took out the power to the Community Services Building and Orchard Manor for about 3 hours, but the generators kicked in. The fuel consumption was 77 gallons of diesel. Roughly about 38-39 gallons per building. The generators were filled a week prior to the storm.

Roger Guthrie, seconded by Joe Mumm, moved to accept the Facilities and Maintenance Director's report. Motion carried without negative vote.

Information Technology

System Downtimes

On June 3rd at 8:30 AM – 8:43 PM a routine reboot of host 1 in the Administration Building cluster caused a short outage for a small number of Virtual Machines. Service was restored once host 1 was rebooted and the IT team determined the issue.

Network review

1. IT is testing a new email firewall. The new firewall has been processing production traffic from the internet for 4 weeks. The new firewall is nearing the end of its testing as all features have been turned on and are functioning.
2. IT updated the County's VMWare vSphere virtual machine management system for known CVE (Common Vulnerabilities and Exposures).
3. IT will start updating all network switches to mitigate known CVE issues.
4. IT knows of at least 2 firewall systems in the County that have CVEs. IT has requested that the 3rd party vendors update the firewalls to mitigate the CVEs.

County Systems

1. IT has started the roll out of the County's updated VDI (Virtual Desktop Infrastructure) system. ADRC will be the first department to migrate to the new system.
2. IT is reviewing the purchase of VMWare by Broadcom. Broadcom is significantly raising the cost of VMWare and Carbon Black, two core systems the County relies on heavily.
3. On May 17th it was announced that the County's Social Services department is now under NIST 800-53, which means all IT activity must adhere to the same information security levels as HIPAA.
4. At the end of May most of the Information Technology department attended the spring Governmental Information Processing Association of Wisconsin (GIPAW) conference. The major topics of the conference were Cyber Security and Artificial Intelligence.
5. IT is working with the Sheriff's Office on:

Approved 07/09/2024

- a. IT now has an active project to migrate NG911 to the County's fiber optic loop.
- b. IT attended an Energy Management Consultants (EMC) meeting/walk through to replace the jail security cameras instead of doing an update of the current security system.
- c. IT assisted the Sheriff's Office with a cradle point support contract that was near expiration.

Public Safety Communications System/ Grant County Fiber optic loop

1. Work has started for the Bloomington tower site.
2. IT has resumed network design sessions with RACom for the Radio Network and Platteville Radio networks.
3. IT has been assisting RACom with switch configurations at the tower sites.
4. IT is working with the County's Maintenance department on how to monitor the radio towers generator systems.

Gary Northouse, seconded by Kathy Kopp, moved to accept the IT Director's report. Motion carried without negative vote.

Human Resources

Current staffing numbers as of June 1, 2024 are as follows:

Full time Benefit	327
Regular Part time Benefit	40
Part time	73
Limited term and seasonal	77
TOTAL	517

Joe Mumm, seconded by Kathy Kopp, moved to recommend for approval the revisions to the Confidentiality policy. Motion carried without negative vote.

Roger Guthrie, seconded by Gary Ranum, moved to recommend for approval the revisions to the Electronic Communications policy. Motion carried without negative vote.

Gary Northouse, seconded by Kathy Kopp, moved to recommend for approval the revisions to the Pay Period and Pay Day policy. Motion carried without negative vote.

Joe Mumm, seconded by Roger Guthrie, moved to recommend for approval the revisions to the Time Keeping policy. Motion carried without negative vote.

Gary Ranum, seconded by Kathy Kopp, moved to recommend for approval the revisions to the Vacation policy. Motion carried without negative vote.

Robert Keeney, seconded by Joe Mumm, moved to recommend for approval the revisions to the Sick Leave policy. Motion carried without negative vote.

Gary Northouse, seconded by Kathy Kopp, moved to recommend for approval the revisions to the Holidays policy. Motion carried without negative vote.

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Human Resources Director, Joyce Roling, announced her upcoming retirement after 30 years of employment.

Roger Guthrie, seconded by Gary Ranum, moved to accept the Human Resources Director's report. Motion carried without negative vote.

Gary Ranum, seconded by Gary Northouse, moved to go into closed session per state statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to WPPA contract negotiations. Roll call vote resulted in a carried motion.

Gary Northouse, seconded by Roger Guthrie, moved to return to open session.

Roger Guthrie, seconded by Joe Mumm, moved to adjourn to June 18, 2024 and then July 9, 2024 at 9:00 a.m. Motion carried without negative vote.