

SOCIAL SERVICES BOARD MINUTES

June 1st, 2022

The Grant County Department of Social Services Board meeting was held, with some board members appearing via zoom (z). The meeting was called to order by Chair Don Splinter at 9:00 AM. Roll Call was taken with Robert Scallon, Brandon Snyder, John Beinborn, Brian Lucey (z) present. Also present Fred Naatz, Director, Bob Keeney County Board Chairman, CeCe Fishnick, Economic Support Supervisor, Clark Thelemann, Social Work Supervisor, LeaAnne Smith, Office & Financial Coordinator (z), Shane Drinkwater, Director of IT, excused from meeting Diane Nelson and Adam Day. The meeting was found to be in compliance with the open meeting laws. John Beinborn made a motion to approve the agenda without change. Brandon seconded, the motion carried.

Minutes of May 4th, 2022 meeting: LeaAnne will make the following corrections to minutes: John Beinborn was present. John Beinborn served a 4 year term not 2 year. Beinborn made a motion to approve the May 4th minutes. Bob Scallon seconded the motion, the motion carried.

2021 Annual Report:

Fred handed out the 2021 Annual Report to the board members and explained this year the County did not require doing an annual report, but by statute Social Services is still required to do it. LeaAnne summarized the Support Unit statistics. CeCe summarized the Economic Support Unit statistics. Clark Thelemann summarized the Child Protective Services statistics.

FINANCIAL REPORTS:

Summary of Vouchers: Fred explained to the new board members under the invoice number the names are blacked out due to confidential reasons. John asked if the kid at Rawhide was ongoing. Fred explained he has not been there very long and there have been some issues. Juvenile corrections could be an option for the kid.

Administrative Report: Fred stated we are a third through the year. Expense wise looks good. Revenue is a little high. Our revenue is 42% and expenses are 34%.

Training Costs: Fred explained the Generations Unmasked/Communications training was put on by the county. There is a statewide training organization called Wisconsin Child Welfare Professional Development System, which provides most of the training for our social workers. These trainings received through them are online trainings and cost \$25 and \$50 per training. Most training's are still

virtual, there will be some in person trainings coming up. Brandon Snyder made a motion to approve the Summary of Vouchers, Administrative Report, and Training Costs. Bob Scallon seconded, the motion carried.

CORRESPONDENCE:

Fred explained he received a final summary email from the state who oversees the WHEAP program. There are a couple areas they would like addressed, nothing significant. We did receive the final email that we completed the review for the last year successfully.

ADMINISTRATION – GENERAL:

Update on Family Viewing Room remodel: Fred explained this went to the administrative committee. There was a lot of hesitation since we have only been in the building for a couple years. Garry spoke with Brad of Epic and said it would be around \$5,000. Garry thought his staff could do it for less cost, but are now down a couple workers and do not have time to do it. Garry is going to talk to a couple other people and see what an actual hard number bid would be. Fred will then take it back to the Administrative Committee.

Request to increase charge card limit: LeaAnne explained the credit card limit is at \$3,000 now and would like to increase it to \$5,000. With the number of grants we have a lot of the items purchased are put on the credit card unless it is purchased through Amazon. Fred will take the request for increase to \$5,000 to the Executive Committee.

2021 DSS Mileage review: Fred went through the budget report. For 2021 we budgeted \$73,000 for mileage and the actual amount spent was \$38,000. The mileage decreased in 2021 due to doing more meetings via zoom. Don asked what the mileage rate was and Fred stated .51. Fred explained the County Board had approved going from the IRS rate to the state rate. Don stated he had someone ask him if the mileage rate was going to increase due to the high cost of gas. Bob Keeney explained we are reimbursed by the state and that is part of the reason the county changed it. If the county pays out the federal rate we are only getting reimbursed from the state at the state rate. It is a time consuming job to make sure we are not overbilling the state and it saved the county \$40,000.

Director's Report – Fred explained we are looking at staff recruitment and retention. Fred explained DSS did participate in the county job fair, but did not get any applications. There were a couple people who applied internally one being a past intern. We have a social worker leaving in August and wanted to be proactive and have someone ready to go. There are lots of challenges as some counties are paying more. With the mileage being decreased there has been some negative feedback from staff. Fred explained we are working with IT and Garry on safety for the building. Due to staff wanting to see the

cameras before leaving we have a laptop in the conference room hooked up to the TV where staff can see before leaving. We are experiencing though the conference room being used more, so staff does not have access to this before leaving. Garry had asked Fred if you do put up a monitor by the door where do you put it. Fred explained the screening room has a TV and due to COVID it is not used anymore, so we could use this in the hallway. Shane explained in talking to Garry there needs to be a certain width in the hallway, this will need to be looked into. Fred will be talking to Nate regarding the fire alarm as they went off and no one knew what was going on. There is access now to a phone before the jailors leave. Bob Scallon made a motion to approve the Director's Report. Brandon seconded, the motion carried.

CITIZEN COMMENT- None

ADJOURMENT- At 10:21 AM, Robert Scallon made a motion to adjourn until July 6th, 2022, which was seconded by Brandon Snyder. The motion carried, the meeting was adjourned.