

EXECUTIVE COMMITTEE

May 14, 2024

The Executive Committee of the Grant County Board of Supervisors met on **Tuesday, May 14, 2024 at 9:00 a.m.** The meeting was held in Room 264 of the Administration building and via Zoom.

Notice of the meeting was posted in the Grant County Herald Independent, Administration Building, Courthouse, and on the Grant County website.

The meeting was called to order by Chair Robert Keeney. Other members present were Gary Ranum, Joseph Mumm, Gary Northouse, Kathy Kopp, and Rick Sanson. Roger Guthrie asked to be excused. A quorum was present. Joyce Roling, Carrie Eastlick, Stacy Hach, Jeff Kindrai, Jon Knautz, Garry Pluemer, Amy Miller, Mike Ruga, Jody Bartels, Carrie Keirstens, Andrea Noethe, Tina McDonald, Lori Ried, Amy Olson, Tonya White, and Holly Knapp were also in attendance.

Joe Mumm, seconded by Kathy Kopp, moved to approve the agenda. Motion carried without negative vote.

Gary Ranum, seconded by Joe Mumm, moved to approve the April 15, 2024 minutes. Motion carried without negative vote.

The committee and staff introduced themselves and reviewed their roles and responsibilities.

Finance

Gary Northouse, seconded by Joe Mumm, moved to approve the Treasurers report. Motion carried without negative vote.

Rick Sanson, seconded by Kathy Kopp, moved to recommend the approval of Resolution Authorizing Application to the Wisconsin Department of Natural Resources (“DNR”) Wisconsin Assessment Monies (WAM) program to the County Board for approval with minor edits. Motion carried without negative vote.

Gary Ranum, seconded by Kathy Kopp, moved to approve the Veteran Service Office request of up to \$5000 for the construction of a wall for reception area using the Department of Veteran Affairs ARPA funds. Motion carried without negative vote.

Gary Ranum, seconded by Rick Sanson, moved to accept the vouchers. Motion carried without negative vote.

Facilities and Maintenance

Community Services Building (CSB)

1. No issues to report
2. Up to two staff technicians will be attending a class that deals directly with the HVAC controls like what’s in the CSB building.
3. The highway department will be doing crack filling this year with seal coating being done in 2025.

Administration Building

1. No issues to report
2. The County Clerk's office is scheduled to get a new counter, cabinets and glass around the first week in June. This is for security purposes.

Courthouse

1. It appears to be the best spring start up in many years. All the controls in the courthouse are working like they should.
2. The new chiller was started on May 10, 2024. When we get a good hot day, WHV will be back to check the unit under a big load to check the operation.

Towers

1. We had a generator not remote start like it should. A manual test was given and everything was fine. The IT Director and I will be looking into something that will allow us to monitor these units.

Orchard Manor

1. The Spring start up was okay. We had a few minor leaks on the chiller line that the technicians repaired.
2. All boilers are up and running
3. Painting has started on the 200 wing and looks good. It freshens things up. Wallpaper will be an issue.

Annex

1. Removed all the ceiling in the old lobby, teller area, and down the corridor on the west side. The old teller counter should be removed by the end of the week and we will start installing cable tray and walls for IT closet.
2. Moving forward, we need to change out one electrical panel which was half buried in a wall. We will need to upgrade the pneumatic HVAC controls electronic and upgrade doors and locks.
3. There is not a smoke alarm system in the building. We will need to look into getting one.

Approximate immediate costs to get the building useable:

- a. Drop Ceiling on 1st Floor \$22,500
- b. Electrical including Lights \$11,000
- c. New IT closet \$800
- d. HVAC controls \$32,000
- e. Doors parts and smarts \$14,500. Turn key \$22,000
- f. HVAC (Duct)\$1000
- g. Fire Alarm \$75,000 (rough estimate – will hold for now to get a firm price.)

Gary Northouse, seconded by Rick Sanson, moved to continue with the work to make the building useable and forward the allocation of up to \$100,000 of ARPA funds to go toward the expenditures as described. Motion carried without negative vote.

Gary Ranum, seconded by Joe Mumm, moved to accept the Facilities and Maintenance Director's report. Motion carried without negative vote.

Human Resources

Current staffing numbers as of May 10, 2024 are as follows:

Full time Benefit	326
Regular Part time Benefit	33
Part time	78
Limited term and seasonal	77
TOTAL	514

Gary Ranum, seconded by Joe Mumm, moved to approve the Health Department's request to move the nursing positions up one pay grade to align with the Orchard Manor nursing wages effective 6/1/2024, at a fiscal impact of \$4,600 for the remainder of 2024, and \$9,200 cumulative for 2025. Motion carried without negative vote.

Robert Keeney, seconded by Gary Ranum, moved to include pro-ra-nata (PRN) to the title of the Grant County limited term employee (LTE) and Seasonal Pay Schedule, and allow for annual across the board (ATB) increases for positions that are at a set rate effective 1/1/2025. Motion carried with one negative vote.

Gary Ranum, seconded by Joe Mumm, moved to accept the Human Resources Director's report. Motion carried without negative vote.

Robert Keeney adjourned to call of the chair for June meeting.