

# Board of Health

Tuesday, February 26, 2019

5:30PM

**Present:** Carol Beals; Dwight Nelson; Porter Wagner; Greg Fry; Robert Keeney; Jeff Kindrai. **Excused:** Matt Andrews, Mary Kay Logemann. Also present (for part of the meeting): Joyce Roling, Mark Stead, David Timmerman, and several members of the public (list on file).

**Call to Order:** Meeting called to order by Carol Beals, Chair at 5:30pm.

**Open Meeting Law Certification:** The meeting was posted in County buildings, on the website, and sent to the media.

**Approval of Agenda:** Dwight Nelson made a motion to approve the agenda striking item 19 and combining items 5 and 20, second by Greg Fry. Carried.

**Approval of Minutes (12/11/18):** Porter Wagner made a motion to approve the December minutes with the correction relating to those present, second by Greg Fry. Carried.

**Discussion on impact of contaminated drinking water in rural areas and Public Comments:** Discussion occurred regarding concerns about contaminated drinking water. Public comments were heard. The Board directed the Department to conduct public outreach and education activities relating to well testing and actions to be taken if contaminated water is found. The topic will be considered for placement on a future agenda for additional discussion and possible action.

**Closed session:** Dwight Nelson made a motion to go into closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the performance evaluation of the Health Officer and personnel purposes. Second by Porter Wagner, Roll call vote: Greg Fry, Aye; Dwight Nelson, Aye; Porter Wagner, Aye; Carol Beals, Aye.

**Return to Open Session:** Greg Fry made a motion to return to open session, second by Dwight Nelson. Carried.

**Review of compensation for Assistant Director, Nursing Compliance and Quality Manager:** (moved up on agenda): The Carlson Dettmann opinion was shared. The fiscal impact was shared. Porter Wagner made a motion to recommend the proposed changes and to forward the request to the Executive Committee for consideration, second by Dwight Nelson. Carried.

**Vouchers (December/January):** The December and January vouchers were reviewed. Greg Fry made a motion to approve the December and January vouchers, second by Porter Wagner. Carried.

**Monthly Financial Reports (December/January):** It was noted that not all of the December revenue was in yet and that some changes would occur. Dwight Nelson made a motion to approve the December and January Financial Reports, second by Porter Wagner. Carried.

**Loan Closet Financial Reports (December/January):** Greg Frey made a motion to approve the December and January Loan Closet Financial Reports, second by Dwight Nelson. Carried.

**Amend 2019 Budget to Include Loan Closet:** Greg Frey made a motion to approve the amendment of the 2019 Budget to include Loan Closet with \$10,000 in revenue and \$10,000 in expenses and to forward it on for approval, second by Dwight Nelson. Carried.

**Seminar and Training Updates (December/January):** Porter Wagner made a motion to approve the Seminar and Training Updates for December and January. Second by Greg Frey. Carried.

**Lean Initiatives and Quality/ Performance Improvement Reports for Public Health, Home Nursing and Hospice:** Public Health is exploring including adverse childhood experiences (ACEs) in the 2019 Community Health Needs Assessment and Community Health Improvement Plan. Home Nursing is working on a project to ensure admission notes are included on all plans of care. Hospice projects include a care coordination survey and a project to ensure both dates and times are included on all verbal orders.

**New Goals:** The new goals are to: address wage concerns, improve communication and morale, and to begin succession planning activities.

**Annual Report for 2018:** Some highlights of the report were discussed. Dwight Nelson made a motion to approve 2018 Annual Report, second by Greg Frey. Carried.

**Staffing Requests and Updates:** The Department is fully staffed (with the exception of some LTE positions).

**Director's Report:** Jeff Kindrai:

- The weather has created difficulties.
- Jamie Kreul and our MCH program were recognized for our work in 2018 and we were asked to present at several venues.
- There was a water leak that caused some water damage in our office
- The PNCC program is slated to be discontinued mid-year.
- Our computer file system has been updated and segregated by the IT department for better organization and security.

**Adjournment:** Dwight Nelson made a motion to adjourn, second by Porter Wagner. Carried. Next meeting will be April 23<sup>rd</sup>, 2019 at 5:30pm.