

Grant County Board of Health

February 23, 2021

5:30pm

PRESENT by Zoom: Carol Beals; Dwight Nelson; Robert Keeney; Mary Kay Logemann; Greg Fry; Dr. Matt Andrews; Porter Wagner; Dr. Neil Martin (arrived late); Amy Miller; Robert Scallon; Jeff Kindrai

Also on Zoom: Grant County Herald Independent, UW-Platteville Journalism Students Justin Hendrick and Liam Kane

Call to Order: Carol Beals, Chair called the meeting to order at 5:32pm.

Open Meeting Law Certification: The agenda was posted online, sent to the news media and posted in county buildings.

Approval of Agenda: Greg Fry made a motion to approve the agenda second by Robert Scallon. Carried

Approval of Minutes (12/15/2020): Porter Wagner made a motion to approve the minutes from the December meeting, second by Greg Fry. Carried.

Closed session Motion by Greg Fry to go into closed session per state statute 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility as it relates to the annual performance evaluation of the Health Officer and personnel purposes, second by Mary Kay Logemann, Roll call vote: Greg Fry, Aye; Dwight Nelson, Aye; Porter Wagner, Aye; Carol Beals, Aye Robert Scallon, Aye, Dr. Matt Andrews, Aye (Dr. Neil Martin joining in later)

Return to Open Session Motion by Mary Kay Logemann to return to open session, second Dwight Nelson. Carried.

Vouchers: Greg Fry made a motion to approve the vouchers for December and January, second by Mary Kay Logemann. Carried.

Monthly Financial Reports: The monthly financial reports for December and January were reviewed. There is still outstanding revenue expected for 2020. Dwight Nelson made a motion to approve the December and January Financial Reports, second by Porter Wagner. Carried.

Seminar and Training Updates: No seminars or trainings to report.

COVID-19 Updates: A full report was given on COVID-19 cases. A report was given on community testing. An update on COVID-19 vaccine was given.

2020 End of Year Report: The draft end of year report was reviewed. A few minor changes were mentioned. Robert Scallon made a motion to approve 2020 Annual Report, second by Greg Fry. Carried.

Smoking Ordinance: The Smoking Ordinance was discussed per request of the Executive Committee. A recommendation was made that the Personal Director reminds all department heads of the ordinance.

Staffing Requests and Updates: Job description updates/request to refill vacancies:

Administrative Assistant I
Administrative Assistant II
Admission Specialist (not reviewed)
Administrative Assistant (Office and Financial Coordinator)

A staffing update was given. Job descriptions were reviewed. Motion by Greg Fry to refill the Office and Financial Coordinator position and to refill any Administrative Assistant positions if an internal shift occurs, second by Robert Scallon, carried

Director's Report: (Jeff Kindrai, Director): No additional updates

Assistant Director's Report: No additional updates

Public Comments: No public comments.

Adjournment: Dwight Nelson made a motion to adjourn at 7:13pm, second by Greg Fry. Carried

Next meeting tentatively scheduled for April 27, 2021.