

Grant County Board of Health and Professional Advisory Committee

June 28, 2022

5:30pm

PRESENT: Carol Beals; Robert Keeney; Jeff Kindrai; Amy Miller; Diane Nelson; Brian Lucey; Elias Cox; Dr. Neil Martin; Grant County Herald Independent; Richard Jinkins

Absent:; Dr. Matt Andrews; Mary Kay Logmann (Excused); Brandon Snyder

Call to Order: Diane Nelson called the meeting to order at 5:30pm.

Open Meeting Law Certification: The agenda was posted online, sent to the news media and posted in county buildings.

Approval of Agenda: Carol Beals made a motion to approve the agenda Striking 5 and 6 (no registered public comments and Dr. Belken called to cancel), second by Brian Lucey. Carried

Approval of Minutes (04/26/2022): Dr. Neil Martin made a motion to approve the minutes from the March meeting as presented, second by Carol Beals. Carried.

Public Comments: None

Request to Provide Information to Board Relating to Wind Turbines – Dr. Gloria Belken: Dr. Belken cancelled.

Vouchers The April and May vouchers were reviewed. Carol Beals made a motion to approve the vouchers for April and May, second by Dr. Neil Martin. Carried.

Monthly Financial Reports: The monthly financial reports for April and May were reviewed. Brian Lucey made a motion to approve the April and May financial report, second by Carol Beals. Carried.

Seminar and Training Updates: The April and May reports were reviewed.

HNS Approval of Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Infection Control Program, Review of Emergency Preparedness Plans and Exercises, Review of Contracts: Home nursing items were presented and reviewed. Dr. Neil Martin made a motion to approve the Home Nursing Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Infection Control Program, Review of Emergency Preparedness Plans and Exercises, Review of Contracts, second by Carol Beals. Carried

Hospice Approval of Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Infection Control Program, Review of Emergency Preparedness Plans and Exercises, Review of Contracts: Hospice items were presented and reviewed. Dr. Neil Martin made a motion to approve the Hospice Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Infection Control Program, Review of Emergency Preparedness Plans and Exercises, Review of Contracts. Second by Carol Beals. Carried.

Public Health Approval of Policies and Procedures, Standing Order, Review of Contracts: The Public Health items were presented and reviewed. Dr. Neil Martin made a motion to approve the Public Health Policies and Procedures, Standing Order, Review of Contracts. Second by Carol Beals. Carried.

Staffing Requests and Updates:

- **Consideration and possible action on the WIC Nutritionist Competent Program Authority job classification recommendation.** The WIC Nutritionist Competent Program Authority Position was discussed. Carol Beals made a motion to approve creating the position as an LTE and to forward the request to the Executive Committee for consideration. Second by Dr. Neil Martin. Carried.
- **Permission to re-fill WIC (Women Infants and Children) Director / Dietitian Position.** Motion by Carol Beals to refill the WIC Director / Dietitian Position. Second by Diane Nelson. Carried.

Director's Report: A report was given on COVID-19 cases in Grant County. A report was given on community testing. An update on COVID-19 vaccination was given.

The copier lease is almost up.

The initial draft of the 2023 budget is due on July 6, 2022. There will be a significant increase due to reserves offsetting the 2022 levy request for the Health Department to help balance the overall County budget.

There have been issues with maxing out the credit card due to new billing going on it and price increases.

Assistant Director's Report: Waiting for our routine Hospice Survey

Home Nursing QAPI was discussed – Projects related to reduced hospitalizations and ER visits are being worked on.

Hospice is looking at pain assessments and timely pain control for QAPI

Adjournment: Carol Beals made a motion to adjourn, second by Diane Nelson, Carried

Next meeting will be August 23, 2022 at 5:30pm.