

# Grant County Board of Health and Professional Advisory Committee

June 27, 2023

5:30pm

PRESENT: Carol Beals; Robert Keeney; Mary Kay Logemann; Jeff Kindrai; Amy Miller; Diane Nelson; Elias Cox; Dr. Neil Martin; Gary Ranum; Brian Lucey

Dena Kurt, Cathy Ladd, Theresa Reiter, Brenda Martin, Andrew Drewry, Audrea Statz, Josie Lauper

Absent: Dr. Matt Andrews;

**Call to Order:** Diane Nelson called the meeting to order at 5:30pm.

**Open Meeting Law Certification:** The agenda was posted online, sent to the news media and posted in county buildings.

**Approval of Agenda:** Carol Beals made a motion to approve the agenda, second by Mary Kay Logemann. Carried

**Approval of Minutes (04/25/2023):** Elias Cox made a motion to approve the minutes from the April meeting with a correction, second by Gary Ranum. Carried.

**Public Comments:** Two requests to present additional information on wind turbines were received. Both were given two minutes to present per policy.

**Request to Provide Information to Board Relating to Wind Turbines – Dena Kurt:** Dena Kurt was given 10 minutes to present information on wind turbines.

**Vouchers** Gary Ranum made a motion to approve the vouchers for April and May, second by Elias Cox. Carried.

**Monthly Financial Reports:** The monthly financial reports for April and May were reviewed. Carol Beals made a motion to approve the financial reports, second by Elias Cox. Carried.

**Seminar and Training Updates:** The April and May updates were reviewed.

**HNS Approval of Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Infection Control Program, Review of Emergency Preparedness Plans and Exercises, Review of Contracts:** Home nursing items were presented and reviewed. Mary Kay Logemann made a motion to approve the Home Nursing Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Infection Control Program, Review of Emergency Preparedness Plans and Exercises, Review of Contracts, second by Elias Cox. Carried

**Hospice Approval of Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Infection Control Program, Review of Emergency Preparedness Plans and Exercises, Review of Contracts:** Hospice items were presented and reviewed. Carol Beals made a motion to approve the Hospice Policies and Procedures, Admission and Discharge Policies, Program Evaluation, Record Review, Utilization and Review and Quality Assurance, Review of Infection Control Program, Review of Emergency Preparedness Plans and Exercises, Review of Contracts. Second by Gary Ranum. Carried.

**Public Health Approval of Policies and Procedures, Standing Order, Review of Contracts:** The Public Health items were presented and reviewed. Elias Cox made a motion to approve the Public Health Policies and Procedures, Standing Order, Review of Contracts. Second by Diane Nelson. Carried.

### **Staffing Requests and Updates**

- **Consideration and possible action on the wage consultant recommended re-classification of the Office Assistant position to Administrative Assistant I Position:** Carol Beals made a motion to approve the reclassification of the Office Assistant to Administrative Assistant I retroactive to May 20, 2023 and to forward the request to the Executive Committee for consideration. Second by Elias Cox. Carried

**Director's Report:** Tyler Munis training is under way. Two new Public Health Nurses were hired and are being orientated. The claw back of COVID 19 funding was discussed

**Assistant Director's Report:** The Home Nursing program billing is back in house and going well.

**Adjournment:** Elias Cox made a motion to adjourn. Second by Carol Beals. Carried  
Next meeting will be August 22, 2023.