

Orchard Manor/County Farm Committee Meeting Minutes March 13, 2024

Committee Member Diane Nelson called the meeting to order at 9:00 a.m. Diane Nelson noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Roger Guthrie, Diane Nelson and Richard Sanson. Grant County staff members Garry Pluemer, Alesha Erdenberger, Robert Keeney, Britney Wall, and Shane Drinkwater. John from Community Living Solutions was also present.

Donald Splinter made the motion seconded by Joseph Mumm to approve the agenda. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Richard Sanson to approve the February 14, 2024 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Alesha introduced John from Community Living Solutions to the board. John presented a power point for the board. John went over the 3 step plan, he presented examples of other County facilities that have utilized their services. John also informed everyone that the initial timeline is about 8-12 weeks.

Donald Splinter made the motion seconded by Richard Sanson to approve the \$8900.master planning project. The project will be paid out of the Orchard Manor Fund balance. Motion carried, voice vote.

Alesha and Britney spoke to the board about the \$5. Weekend differential. They explained that staffing is moving in the right direction. Orchard Manor is using minimal agency staff with the ultimate goal of eliminating agency completely. They shared moving the nursing staff has not only given the staff more flexibility it has eliminated some overtime. The staff at Orchard Manor is working on a plan for 12 hour shifts for the CNA's with every third weekend as well.

Donald Splinter made the motion seconded by Richard Sanson to approve continue the \$5.00 weekend differential until year end when it will be reviewed again. Motion carried, voice vote.

Diane Nelson shared she will not be present at the April 10, 2024 meeting and that Richard Sanson will be filling in for that meeting.

Garry shared JDR has now done their walk through of Orchard Manor. He also shared maintenance started the pumps for the chillers and they are leaking. The parts have been ordered that they should be fixed by next week. The door control project has been completed. Garry has signed a \$3600 contract for 16 doors to have additional alarms on them that will alert to the nurses' station. Garry explained the sink and countertop project is about to begin. In about 2-3 weeks they will conduct a trial on one bathroom on the IID unit.

Alesha Erdenberger and the Committee discussed the following Orchard Manor items:

- The current census is 47 geriatric and 24 intellectually disabled residents.
- We are now recruiting for CNA's and Nurses
- Looking into opening doors during visiting hours.
- Training on dementia care and lifts.
- The way supplemental payments are received may be changing.

Roger Guthrie made the motion seconded by Joseph Mumm to approve the vouchers and financial report as presented. Motion passed, voice vote.

Diane Nelson tentatively set Wednesday, April 10, 2024 at 9:00 a.m. at the CSB Building for the next meeting.

Donald Splinter made the motion seconded by Richard Sanson to adjourn the meeting. Motion carried, voice vote.