

**Aging & Disability Resource Center of Grant County
Board Minutes
February 21, 2024**

The meeting was called to order by Committee Chair Gary Kjos at 9:00 a.m.

Attendance: Robert Keeney, Diane Nelson, Vicki Hirsch, Gary Kjos, Mark Stead, Lori Reid, Kathy Kopp

Others Present: Courtney Brookhart, Shane Drinkwater (z), Tonya White (z)

Compliance with Open Meeting Law:

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building and CSB).

Agenda Approval:

Nelson/Kopp: Motion to approve the agenda. Motion carried.

Approval of Minutes: January 17, 2024

Stead corrected the year.

Nelson/Hirsch: Motion to approve the amended January 17, 2024 minutes. Motion carried.

Public Comment/Communication:

None

Advocacy Reports or Activities

- **Advocacy:** nothing new to share at this time.
- **ADRC Regional Board Report:** Nelson and Reid reported it was regular business at the last meeting.
- **Disability Advocacy Day – March 20, 2024:** Reid stated there will be representation from the region but probably not the Grant County office.
- **Aging Advocacy Day – May 14, 2024:** Reid has attended in past years and there will be representation from the region. Reid will provide more details when they are shared.
- **Board Member Resignations – Rob Bell, Pat Reynolds:** Reid reported that Rob and Pat have resigned. Reid is hoping to find a member from the northern part of the county.
- **Regional Board Member Term Limit Ended – Dave Janney:** Reid stated Dave's term has ended with the regional board.

NFCSP Reimbursement Policy for Caregivers

Reid discussed the annual limit amount in the policy. Reid suggested increasing the limit to \$3,000.

Kjos/Nelson: Motion to increase the annual reimbursement limit to \$3,000. Motion carried.

Nutrition Update – Home-delivered Meal Prioritization, 3% Increase in Platteville Lease (\$463.50 a month), Potential Congregate Site

Reid and Brookhart discussed home-delivered meal prioritization. Brookhart is participating in the 3-month pilot program with GWAAR. The program is focused on providing person-centered meal services as the aging population and demand for meal services increases in the coming years.

Reid reported the Armory lease is due for renewal in April. The Armory has requested a 3% rent increase making the monthly payment \$463.50 from April 2024 to March 2025.

Kjos/Hirsch: Motion to approve the lease with a 3% increase. Motion carried.

Reid and Brookhart visited Pioneer Ridge Apartments to meet with the property manager about the potential of using their community room as a potential dining site. The owners came back with a request for \$75 a month to rent the space. This is not a formal lease yet; the goal is to try the space for 3 days a week for a few months before committing to a longer lease.

Hirsch/Stead: Motion to approve paying \$75 a month to Pioneer Ridge Apartments for a congregate site. Motion carried.

Dispose of Nutrition Van

Reid shared that the 2009 nutrition van can be disposed. The repairs are too costly for the value of the vehicle. The Sheriff's department has offered to take the van to auction.

Kopp/Nelson: Motion to approve the disposal of the nutrition van. Motion carried.

Approval of Vouchers

Kopp/Hirsch: Motion to approve vouchers. Motion carried.

Financial Report:

Reid reviewed the discrepancies in the financial reports. There will be additional journal entries yet to move wages and fringes.

Stead/Hirsch: Motion to accept the financial report. Motion carried.

Reports

ADRC – Grant County Director's Report

- Reid has been working on end-of-year reports and the new financial software implementation.
- Tax appointments are up and running. They are in Platteville on Mondays and Lancaster on Tuesdays.
- Reid will attend a regional manager meeting later this month about how the region is planning to move forward.

ADRC – Program Report

- Final 2023 numbers will be reported next month.
- Brookhart will work on clarifying donations/revenue in the nutrition report.

Stead/Kopp: Motion to adjourn. Motion carried.

Next meeting: March 20, 2024 at 9:00 a.m.