

Orchard Manor/County Farm Committee Meeting Minutes February 14, 2024

Committee Member Diane Nelson called the meeting to order at 9:00 a.m. Diane Nelson noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Roger Guthrie, Diane Nelson and Richard Sanson. Grant County staff members Garry Pluemer, Alesha Erdenberger, Robert Keeney, and Shane Drinkwater. Terri Abing was also present.

Roger Guthrie made the motion seconded by Richard Sanson to approve the agenda. Motion carried, voice vote.

Donald Splinter made the motion seconded by Joseph Mumm to approve the January 03, 2024 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Alesha spoke to the board about a master planning project by Community Living Solutions. The initial cost would be \$8900.00. The Board would like Alesha to get references, find out the timeline of a possible project and figure out how soon the project could begin. Community Living has helped other County facilities. Alesha is going to present more information in the March meeting.

Alesha shared the main copy machine at Orchard Manor is needing replacement. IT has recommended the Sharp Brand. Alesha has quotes for both a purchase or a 60-month lease option for Orchard Manor.

Roger Guthrie made the motion seconded by Joseph Mumm to approve leasing a new Sharp copier/printer for 60 months. Motion carried, voice vote.

Terri Abing explained how the Farm rent is calculated. 2024 calculations come out to two payments of \$63614.40. One payment to be made March 1st and the second September 1st.

Roger Guthrie made the motion seconded by Joseph Mumm to approve the Farm rent calculations as presented. Motion carried, voice vote.

Garry shared Orchard Manor has had one pump go out of the boiler, the estimated cost to fix that is \$6800. The on-call maintenance person received a call over the past weekend with concerns of falling temperatures. 3 Maintenance staff discovered no boilers were properly working. They were able to get one back up and running. Garry is working with IT to track the boilers via phones for the future. Garry estimates that he will have \$18,000 - \$20,000 invested in fixing the boilers in the 2024 year in addition to the scheduled boiler project.

Alesha Erdenberger and the Committee discussed the following Orchard Manor items:

- The current census is 44 geriatric and 24 intellectually disabled residents.
- We are now recruiting for CNA's, Nurses, Dietary Manager & Administrative Assistant II
- Looking into opening doors during visiting hours.
- Training on Elopement.

Diane Nelson tentatively set Wednesday, March 13, 2024 at 9:00 a.m. at the CSB Building for the next meeting.

Donald Splinter made the motion seconded by Joseph Mumm to adjourn the meeting.
Motion carried, voice vote.