

## Orchard Manor/County Farm Committee Meeting Minutes January 3, 2024

Committee Member Diane Nelson called the meeting to order at 9:00 a.m. Diane Nelson noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Roger Guthrie, Diane Nelson and Richard Sanson. Grant County staff members Garry Pluemer, Alesha Erdenberger, Robert Keeney, and Shane Drinkwater.

Donald Splinter made the motion seconded by Joseph Mumm to approve the agenda. Motion carried, voice vote.

Alesha made an amendment to the minutes to change the start time of the meeting to 9am vs 11am. Roger Guthrie made the motion seconded by Donald Splinter to approve the December 13, 2023 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Garry handed out a price quote for the 3 unit ventilators. The quote was provided from Reilly's. Garry indicated if the Maintenance Team did the labor, they would save a considerable amount. We have two located in the South dining room and one located on 600. Garry further explained the quote is not a direct replacement however it is very close. The Board, along with Garry and Alesha discussed using funds from the sink project which is in the budget for this year to cover the cost.

Donald Splinter made the motion seconded by Richard Sanson to replace all three units using the budgeted sink funds. Garry and the Maintenance Team will be doing the labor to reduce cost and the remaining funds will be put towards sinks. Motion carried, voice vote.

Garry shared they have been checking the humidity levels at Orchard Manor. The levels have been running between 22-24% in the facility. We should be running about double. Garry was quoted \$20,000 from JDR as a design fee. Robert Keeney suggested we add the humidity project with the facility wide heating project that is already in the works. The Committee agreed. Garry is meeting with JDR in the next few weeks and will update the Committee of his findings.

Alesha Erdenberger and the Committee discussed the following Orchard Manor items:

- The current census is 41 geriatric and 24 intellectually disabled residents.
- We are now recruiting for CNA's, Nurses & Activity Aide.
- Working with IT on a nurse call system.
- Nurses are now on 12 hour shifts and every third weekend.
- Redoing our PRN agreement for CNA's.

Diane Nelson tentatively set Wednesday, February 14, 2024 at 9:00 a.m. at the CSB Building for the next meeting.

Roger Guthrie made the motion seconded by Joseph Mumm to adjourn the meeting. Motion carried, voice vote.