

Orchard Manor/County Farm Committee Meeting Minutes November 8, 2023

Committee Member Diane Nelson called the meeting to order at 9:00 a.m. Diane Nelson noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Diane Nelson and Richard Sanson. Grant County staff members Garry Pluemer, Alesha Erdenberger, Robert Keeney, and Shane Drinkwater. Tonya White joined via Zoom.

Donald Splinter made the motion seconded by Joseph Mumm to approve the agenda. Motion carried, voice vote.

Donald Splinter made the motion seconded by Joseph Mumm to approve the October 11, 2023 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Joseph Mumm made the motion seconded by Donald Splinter to approve the October, 2023 Farm vouchers as presented. Motion carried, voice vote.

Alesha explained to the board that prior to her arrival, Orchard Manor had been awarded a \$40,000.00 Grant from the Ray & Kay Eckstein Charitable Trust. Orchard Manor has since spent those funds and is looking to reapply for another Grant in the amount of \$25,000.00.

Donald Splinter made the motion seconded by Richard Sanson to approve the application for the Ray & Kay Eckstein Charitable Trust. Motion carried, voice vote. Alesha will present this to the County Board on November 14, 2023.

Alesha spoke to the board about extending weekend shift differential to June 30, 2024.

Richard Sanson made the motion seconded by Joseph Mumm to table the shift differential vote until the December meeting. Motion carried, voice vote.

Alesha presented to the board different options for a revised Mission Statement for Orchard Manor.

Richard Sanson made the motion seconded by Donald Splinter to revise the Orchard Manor Mission Statement to option #4. Motion carried, voice vote.

Garry shared with the board that JDR Engineering valve bid remains the same. We have two design choices. The first is to do the entire building all the same. The other option is to design the 300 & 800 wing separately. The bid is in the 2024 budget.

Donald Splinter made the motion seconded by Joseph Mumm to approve the JDR bid and continue with the project. Motion carried, voice vote.

Garry shared the air handler on the 100 wing at Orchard Manor broke. He also shared we are beginning to see some debris in the heater as well. Garry plans to work with Shane and the IT department on controls at Orchard Manor.

Alesha Erdenberger and the Committee discussed the following Orchard Manor items:

- The current census is 48 geriatric and 24 intellectually disabled residents.
- 3 people currently enrolled in WisCaregiver program
- We are now recruiting for a HIM/HIPAA Compliance Officer, CNA's & Nurses
- Alesha is still finishing up the 2024 budget with Amanda.
- We are currently masking in the facility because we are in an outbreak status for COVID-19.

Donald Splinter made the motion seconded by Joseph Mumm to approve the October 2023 vouchers as presented. Motion carried, voice vote.

Diane Nelson tentatively set Wednesday, December 13, 2023 at 9:00 a.m. at the CSB Building for the next meeting.

Richard Sanson made the motion seconded by Diane Nelson to adjourn the meeting. Motion carried, voice vote.