

ADMINISTRATIVE COMMITTEE
October 24, 2023

The Administrative Committee met on Tuesday, October 24, 2023 at 1:00 p.m. at the Administration Building, 111 S. Jefferson Street, Lancaster, WI 53813 in Room 264, Second Floor.

Members present: Rick Sanson, Robert Keeney, Joseph Mumm, Robert Scallon and Patrick Schroeder. Adam Day asked to be excused and Kathy Kopp was absent. Others present in the room were Gary Ranum, Nate Dreckman, Amanda Degenhardt, Joyce Roling and Ben Wood. Those present by Zoom were Erik Heagle, Travis K, Lori Reid, Carrie Kersteins, Emergency Management and Herald Independent.

The meeting was called to order at 1:00 p.m. by Chairman Patrick Schroeder. County Clerk, Tonya Whiter verified the meeting was in compliance with the open meeting law, posted in the Administration Building, Courthouse and on the county website.

Agenda: Joseph Mumm, second by Rick Sanson made a motion to approve the agenda. Motion carried by voice vote.

Minutes: Robert Keeney, second by Robert Scallon made a motion to approve the minutes from the September 7, 2023 meeting. Motion carried by voice vote.

Correspondence: There were no correspondence.

Insurance: Randy Peterson explained that he has been working on getting all the towers on the insurance. Tricor has also been working on the insurance renewal.

Facilities and Maintenance Report: Garry Pluemer explained that the gold ball on top of the Courthouse flagpole fell to the ground. It will cost roughly \$6,000 to replace. At this point in time, the gold ball will not be replaced. The A/C at the Courthouse went out and a new unit is needed. There are a few trees that were planted to close to the Courthouse, rubbing against the building and dropping berries on the sidewalk. It was the consensus of the committee to place the item on a future agenda. Pluemer has Giese scheduled to repair leaks on the dome of the Courthouse. The flat roof had a few leaks that have been repaired. The wood is showing water stains and may have some rot. The plaster in the Courthouse has been chipping off the walls.

At Orchard Manor leaks are starting to show now that values are being opened. The maintenance staff will be dealing with that issue for the rest of the winter. Pluemer has entered into a contract with JDR to gather information for the project. The maintenance staff is now trying to catch up on yard work at Orchard Manor. They have been cleaning the flower beds.

The truck that the maintenance staff uses as a salter has lost its breaks. Pluemer would prefer to keep the truck as the salt truck but does not want to spend a lot of funds to make the repairs.

Courthouse A/C: Pluemer would like to publish an RFP for a chiller in the Courthouse. Pluemer does have \$80,000 budgeted for the chiller but is anticipating the cost will come in higher. Robert Keeney, second by Robert Scallon made a motion for Pluemer to create an RFP for the installation of the chiller at the Courthouse. Motion carried by voice vote.

HVAC and Controls: Pluemer and Shane Drinkwater, IT Director explained that the Orchard Manor Committee had proposed IT taking on more of the HVAC controls. WHV met with Drinkwater and Pluemer to discuss what the options in terms of the County doing more of the work. IT already deals with quite a bit of the information already. Maintenance would be responsible for the physical controls and IT manage the server. The goal is to have WHV controls in all the buildings to simplify the system so that each building has the same system. Joseph Mumm, second by Rick Sanson made a motion to move forward with one HVAC system throughout the County. Motion carried by voice vote.

Creation of County Administrator: Robert Keeney explained that discussion occurred at the Executive Committee meeting about creating an Administrator position. There are concerns about the structure and culture in Grant County. The Executive Committee made the decision to send the creation of an Administrator to the Administrative Committee. Keeney explained the three different styles of Administration that Wisconsin recognized. Having an Administrator allows for better accountability and creates consistency throughout the County. It has been suggested that the County Board Chair position remain fulltime for another term to assist with the transition. Rick Sanson, second by Robert Scallon made a motion to send the creation of the County Administrator to the full County Board. Motion carried by voice vote with one negative vote (Schroeder).

Adjournment: Robert Scallon, second by Joseph Mumm made a motion to adjourn. Motion carried by voice vote.