

Orchard Manor/County Farm Committee Meeting Minutes October 11, 2023

Committee Member Diane Nelson called the meeting to order at 9:00 a.m. Diane Nelson noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Roger Guthrie, Diane Nelson and Richard Sanson. Grant County staff members Garry Pluemer, Alesha Erdenberger, Robert Keeney, Julie Mayne, and Shane Drinkwater. Britney Wall joined via zoom. Terri Abing was also present.

Donald Splinter made the motion seconded by Joseph Mumm to approve the agenda. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Richard Sanson to approve the September 13, 2023 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Terri shared with the board that crops are coming out and things are going well. She also let the board know she is currently ordering supplies for Spring 2024 projects.

Roger Guthrie made the motion seconded by Joseph Mumm to approve the September, 2023 Farm vouchers as presented. Motion carried, voice vote.

Garry shared with the board that JDR Engineering valve bid remains the same. We have two design choices. The first is to do the entire building all the same. The other option is to design the 300 & 800 wing separately. The bid is in the 2024 budget.

Donald Splinter made the motion seconded by Joseph Mumm to approve the JDR bid and continue with the project. Motion carried, voice vote.

Garry explained our current heating controls are with EMC. Garry has been working with Shane and the I.T. department to devise a plan that consists of all buildings to be on the same controls. They have reached out to WHV for assistance. Shane is confident his department can help with networking servers and controllers. Garry will provide quotes at next month's meeting.

Britney Wall introduced herself as the new Director of Nursing. Britney was born, raised and earned her Nursing Degree here in Grant County. Britney is currently working on her master's degree online. The Board members welcomed her and shared they are looking forward to working with her.

Alesha presented the Nursing department retention plan. Alesha understands that until the current wage review is completed we cannot take action. Alesha proposed critical pay until a wage can be decided. Alesha, Britney, and Julie's recommendation is \$2.00 per hour for all nursing staff when working the floor.

Donald Splinter made the motion seconded by Richard Sanson to approve the \$2.00 per hour critical pay starting October 1, 2023 until December 31, 2023 to be paid out of the Orchard Manor fund balance. Orchard Manor committee will be sending this to the Executive Committee. Motion carried, voice vote.

Alesha shared with the Board that the Orchard Manor Staff would like to see our Board have their monthly meetings back at the facility. Tara received a quote from our I.T. Department. It was decided to revisit this project after the first of the year.

Diane Nelson shared that Alesha will receive her annual evaluation after this meeting.

Garry Pluemer updated the board his staff is currently preparing for the winter months. Maintenance has been busy doing outside clean up. Garry is looking into having someone do a carving on a tree on the outside of 700 wing.

Alesha Erdenberger and the Committee discussed the following Orchard Manor items:

- The current census is 47 geriatric and 24 intellectually disabled residents.
- 3 people currently enrolled in WisCaregiver program
- Alesha attended Leading Age early October.
- Orchard Manor will participate in Sweets & Treats.
- We are able to start switching out our dining room chairs with the help of maintenance.

Roger Guthrie made the motion seconded by Joseph Mumm to approve the September 2023 vouchers as presented. Motion carried, voice vote.

Diane Nelson tentatively set Wednesday, November 8, 2023 at 9:00 a.m. at the CSB Building for the next meeting.

Roger Guthrie made the motion seconded by Diane Nelson to adjourn the meeting. Motion carried, voice vote.