

Orchard Manor/County Farm Committee Meeting Minutes September 13, 2023

Committee Member Diane Nelson called the meeting to order at 9:00 a.m. Diane Nelson noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Roger Guthrie, and Diane Nelson. Grant County staff members Garry Pluemer, Alesha Erdenberger and Robert Keeney. Shane Drinkwater joined via zoom.

Roger Guthrie made the motion seconded by Donald Splinter to approve the agenda. Motion carried, voice vote.

Joseph Mumm made the motion seconded by Donald Splinter (with one correction to add an "e" in the 7th paragraph) to approve the August 9, 2023 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Donald Splinter made the motion seconded by Roger Guthrie to approve the August, 2023 Farm vouchers as presented. Motion carried, voice vote.

Garry shared with the board that JDR is the only company who responded about the heating system for Orchard Manor. They provided a quote for the planning and design work. Discussion was had on what heating system will work best for Orchard Manor. No action was taken

Alesha proposed a Private pay increase for January 1, 2024. Alesha's recommendation is to do one increase in 2024. She is recommending to increase the private pay to \$290 per day.

Donald Splinter made the motion seconded by Joseph Mumm to increase the private pay rate to \$290 per day effective January 1, 2024. Motion carried, voice vote.

Alesha presented to the board the proposed 2024 budget. Alesha explained in detail how she calculated the revenue projection. Discussion was had about all the other details within the proposed budget.

Donald Splinter made the motion seconded by Joseph Mumm to approve the 2024 budget proposal. Motion carried, voice vote.

Alesha and the board discussed the Wipfli Financial presentation. Alesha shared the status quo forecast that was prepared by Wipfli.

Alesha discussed the next steps for senior living. Round table discussion took place on the need for assisted living vs nursing homes.

Roger Guthrie made the motion seconded by Donald Splinter to reevaluate the need of assisted living in six months. Motion carried, voice vote.

Garry Pluemer updated the board on the boiler system. He also shared all the call lights have been fixed. We did receive our insurance check from the damage. Courtyard is coming along nicely. He shared he is disappointed with the communication from our door control system handlers.

Alesha Erdenberger and the Committee discussed the following Orchard Manor items:

- The current census is 47 geriatric and 24 intellectually disabled residents.
- Visitation continues to go well. Guests do need to punch a code to enter currently.
- Staffing is going well with the exception of CNA's and nursing.
- We were awarded a grant from Leading Age on dementia training. This will take place in January 2024.
- Alesha will attend the Leading Age fall conference in Green Bay.
- Sinsinawa has donated some equipment to Orchard Manor.
- We have a new Activity Manager, Kindle Cook.
- Orchard Manor will participate in Sweets & Treats in October.
- We are implementing CORE VALUES in our facility.

Roger Guthrie made the motion seconded by Joseph Mumm to approve the August 2023 vouchers as presented. Motion carried, voice vote.

Diane Nelson tentatively set Wednesday, October 11, 2023 at 9:00 a.m. at the CSB Building for the next meeting.

Joseph Mumm made the motion seconded by Diane Nelson to adjourn the meeting. Motion carried, voice vote.