

**Aging & Disability Resource Center of Grant County
Board Minutes
August 16, 2023**

The meeting was called to order by Committee Chair Gary Kjos at 9:00 a.m.

Attendance: Robert Keeney, Diane Nelson, Kathy Kopp, Vicki Hirsch, Gary Kjos, Rob Bell, Mark Stead, Lori Reid

Others Present: Courtney Brookhart

Excused: Pat Reynolds

Compliance with Open Meeting Law:

It was noted the meeting is in compliance with the open meeting act. (Published via website, radio, newspaper and posted at the Grant County Administration Building and CSB).

Agenda Approval:

Nelson/Bell: Motion to approve the agenda. Motion carried.

Approval of Minutes: July 19, 2023

Nelson/Kopp: Motion to approve the July 19, 2023 minutes. Motion carried.

Public Comment/Communication:

- Mark Stead: Reid introduced Stead to the committee.

Advocacy Reports or Activities

- **Nutrition Program Legislation:** Reid talked about the funding for the nutrition program.
- **Senior Day at the Fair:** ADRC will have a table set up in the Eckstein building on Friday, August 18. Hailey Loeffelholz, Dementia Care Specialist will be there 10-2 p.m.
- **Medicare 101:** Emily Reuter, Elder Benefit Specialist, will be presenting Medicare 101 on Friday, August 25 at 1:30 p.m.
- **Orchard Manor Car Show:** ADRC will attend the car show on Friday, September 15. Reid plans to have the bus at the show.
- **Elderfest:** Elderfest is on Friday, October 27 from 9-11:30 a.m.
- **ADRC Regional Board Mtg. Report:** there was not a meeting in July.

2024 Budget

Reid reviewed the preliminary budget, which includes a 4% wage increase and 8% increase in health insurance.

Bell/Kopp: Motion to approve the preliminary 2024 budget. Motion carried.

Request from Platteville Senior Center to cover Deductible

Reid received an invoice from the City of Platteville to cover the Senior Center van's deductible of \$1,000 for an accident that occurred on March 31, 2023 while delivering meals.

Stead/Bell: Motion to approve 50% of the requested \$1,000 deductible payment. Motion carried.

Transportation – Transit Vehicle, Bus Driver Wages

Reid stated she has put the search for a transit vehicle on hold until we attract some drivers.

Reid explained that the bus driver, Dan Case, was initially hired as an LTE. Reid would like to make him a part-time employee so that step increases can occur.

Kjos/Nelson: Motion to approve bus driver to part-time. Motion carried.

Nutrition Program Update – Platteville, Bagley, Prioritization

Reid stated that a van driver has been hired to do the Bagley route. Reid is still in conversation with GWAAR about trying to work with the restaurant in Bagley.

Reid is looking into other possible sites in Platteville for congregate dining and is waiting to hear back from them.

Reid and Brookhart discussed the work being done in the state for prioritization of meals. Many counties are looking forward or already experiencing problems being able to keep up with the demand of home-delivered meals. Brookhart has been participating in a workgroup focusing on the prioritization process. GWAAR is planning to pilot the process this fall and hope to have it standardized and ready for implementation in 2024.

Approval of Vouchers

Bell/Nelson: Motion to approve vouchers. Motion carried.

Financial Report:

Brookhart noted the error of purchased meals being charged to staff meals. There will be a journal entry to correct the error.

Bell/Kopp: Motion to approve financial report. Motion carried.

Reports

ADRC - Grant County Director's Report

- There are still a handful of Farmer's Market Coupons available.
- The Transit Plan was approved by the County Board.
- Reid has been working on the 2024 budget.

ADRC – Program Report

- Part D season is approaching and the office will be preparing for it.

Stead/Nelson: Motion to adjourn. Motion carried.

Next meeting: September 20, 2023 at 9:00 a.m.