

Approved 7/11/2023

EXECUTIVE COMMITTEE

June 13, 2023

The Executive Committee of the Grant County Board of Supervisors met on **Tuesday, June 13, 2023, at 9:00 a.m.** The meeting was held in Room 264 of the Administration building and via Zoom.

The meeting was called to order by Chair Gary Ranum. Other members present were Carol Beals, Donald Splinter, John Beinborn, Robert Keeney, Roger Guthrie, and Steve (Porter) Wagner. A quorum was present. Carrie Eastlick, Joyce Roling, Amanda Degenhardt, Shane Drinkwater, Fred Naatz, Carrie Kerstiens, Garry Pluemer, Jon Knautz, Andrea Noethe, Darla Adams, Megan Kase, Erik Heagle, Lori Reid, Alesha Erdenberger, John Seippel, Dawn Mergen, Kristi Lenz, Tina McDonald, Sara Hullermann, McKenzie Weber, Randy Peterson, and Lisa Riniker, were also in attendance.

Notice of the meeting was posted in the Grant County Herald Independent, Administration Building, Courthouse, and on the Grant County website.

Don Splinter, seconded by John Beinborn, moved to approve the agenda with moving the District Attorney's request to prior to the Treasurers Report. Motion carried without negative vote.

Porter Wagner, seconded by Roger Guthrie, moved to approve the minutes of May 9, 2023. Motion carried without negative vote.

Randy Peterson presented the county with a check for \$124,843.00. \$65,985 was from Workers Compensation dividends and \$58,858 was a premium adjustment refund. Randy congratulated the county for the great job managing claims and the return to work program. West Bend insurance company was a good move for the county.

Porter Wagner, seconded by Roger Guthrie, moved to not take separate action on the District Attorney's request for her staff reclassifications, but to take into consideration with the 2024 budget with a resolution to a countywide problem. Motion carried without negative vote.

Finance

Porter Wagner, seconded by John Beinborn, moved to approve the Treasurer's Report. Motion carried without negative vote.

Robert Keeney, seconded by Porter Wagner, moved to approve the request for Tyler Munis Employee Expense Reimbursement module for \$6,660 from ARPA funds and \$2,916 for the first year annual fees from the General fund. Motion carried without negative vote.

John Beinborn, seconded by Don Splinter, moved to approve the vouchers. Motion carried without negative vote.

Roger Guthrie, seconded by Porter Wagner, moved to accept the Revenue and Expense Report. Motion carried without negative vote.

Don Splinter, seconded by Porter Wagner, moved to accept the Finance Director's report. Motion carried without negative vote.

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Information Technology

System Downtimes

- a. 6/12/2023 Exchange DAG software update caused a 5-hour outage. The IT team was applying a Cumulative update to Administration Buildings Exchange Server. This update caused a database corruption. The IT team used a VMWare Snapshot to restore the machine state prior to the update.
- b. 6/9/2023 The County's VOIP system for 30 minutes could not call out of the county. The issue was due to a technician bumping a power cord on the Administration Buildings Cisco VOIP router. Once the issue was discovered, Power to the router was restored and VOIP outbound calls resumed.

Network Review

- a. IT has finished installing 2 new X-70 Poly Coms at the UW.
- b. 2 Potential Unwanted Programs or PUPs were discovered on 6/9 on 2 servers. Once discovered the IT team quarantined the software and checked logs to get a pathology on the install and source. The IT team continues to look for the source of the software. IT will change security practices with servers in the future.
- c. IT has started dumping DHCP (Dynamic Host Configuration Protocol) logs to the Aristotle Insight server. This is important if forensic work needs to be done post Cyberattack.
- d. IT completed installation of a camera and Access point on the east side of the Court House. The camera will cover the east parking lot. The AP will allow body camera and public connectivity.

County Systems

- a. The IT team members attended the GIPAW (Governmental Information Processing Association of Wisconsin) and WiscNet conferences in May. Both conferences primarily focused on security.
- b. Single Sign On (SSO) for echo was completed for development.
- c. WatchGuard server was updated on May 10th to the latest version. This update also changed the servers operating system to Linux.
- d. Health department application server is being updated today.
- e. Deployment of cell phones for Unified services and health department by the IT department. All of the cell phones are enrolled in In-Tune for device management.
- f. IT is working to install In-Tune on all county owned cell phones and tablets.
- g. IT is working with Iowa County to provide a 2nd internet source for Unified Services.
- h. IT has completed the process of replacing batteries at CSB.
- i. IT has completed the process of replacing the County's wildcard certificate on systems that use SSL security. This process was completed by the 1st of May.
- j. IT is working on an Azure rollout strategy for the county.
- k. IT is working with Tyler Munis on
 - a. On boarding of new users for training.
 - b. Configuration of the system.

Public Safety Communications System/ Grant County Fiber optic loop

- a. IT has been working to secure grant funding through BEAD (Broadband Equity, Access, and Deployment)
- b. The IT Director attended the PSC (Public Service Commission of Wisconsin) regional Stakeholders meeting at the Platteville library.
- c. Regional Broadband /BEAD (Broadband Equity, Access, and Deployment) meeting occurred at Dodgeville for the regional Counties.

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- d. IT is looking at a pilot project for the city of Lancaster using CBRS (Citizens Broadband Radio Service) and new AI Camera technology.
- e. USIC is having issues with location of our fiber optics. IT have been attempting to communicate with someone at USIC about our concerns.

The motion was made by Steve ‘Porter’ Wagner and Seconded by Donald Splinter for approval. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of June 3, 2023, are as follows:

Full time Benefit	277
Regular Part time Benefit	24
Part time	63
Limited term and seasonal	72
TOTAL	436

The retention committee made up of Alesha Erdenberger, Fred Natz, Erik Heagle, Darla Adams, John Seippel, Lori Reid, Amy Belscamper, Nate Dreckman, and McKenzie Weber, presented six proposals to the committee to retain employees.

- 1. Vacation schedule revision
- 2. Bereavement leave revision
- 3. Service recognition
- 4. Dental premium contribution
- 5. Day after Thanksgiving holiday
- 6. Employee family entrance pass to the Fair

The committee will review and consider at July’s meeting.

Donald Splinter, seconded by Roger Guthrie, moved to approve the Orchard Manor request to extend the \$5.00 per hour weekend stipend to nursing staff contingent upon OM committee approval (meets 6/14/2023) for six months. Motion carried without negative vote.

Donald Splinter, seconded by Porter Wagner, moved to approve the Orchard Manor request to increase housekeeping staffing hours resulting in a benefit eligible position contingent upon OM committee approval (meets 6/14/2023). Motion carried without negative vote.

Carol Beals, seconded by John Beinborn, moved to approve the ADRC request to allow employee to use 8 hours of vacation accrued, but not eligible to use yet, for an extenuating circumstance. Motion carried without negative vote.

John Beinborn, seconded by Porter Wagner, moved to accept the Personnel Director’s report. Motion carried without negative vote.

Roger Guthrie, seconded by Don Splinter, moved to adjourn to July 11, 2023 at 9:00 a.m. Motion carried without negative vote.