

## Orchard Manor/County Farm Committee Meeting Minutes March 8, 2023

Committee Chair Elias Cox called the meeting to order at 9:04 a.m. Elias Cox noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Roger Guthrie, Diane Nelson and Board Chairman Robert Keeney. Grant County staff members Shane Drinkwater, Garry Pluemer, Alesha Erdenberger, and Angela Nemitz. Terri Abing was also.

Donald Splinter made the motion seconded by Roger Guthrie to approve the agenda. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Diane Nelson to approve the February 08, 2023 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Joseph Mumm made the motion seconded by Donald Splinter to approve the February 08, 2023 Farm vouchers as presented. Motion carried, voice vote.

Terri Abing shared with the board that Randy Henkel called saying James and Sons got the job for the Hwy 61 project. They are looking to utilize some of the grounds to put a couple of office trailers. They would pay rent and electricity. The request was made for them to not use the Orchard Manor entrance. Robert Keeney will reach out to Randy to finalize this.

Alesha explained to the committee that Orchard Manor has been following the current policy that requires any employee who is not vaccinated with the COVID 19 shots to wear an N95 and a full face shield at all times. Alesha is recommending we change this policy to wearing a surgical mask at all times. Alesha's recommendation comes with the guidance of Orchard Manor's Infection Preventionist. Orchard Manor will remain in compliance by making this change.

Donald Splinter made the motion seconded by Elias Cox to allow Orchard Manor to change the current policy to surgical masks at all times. Motion carried, voice vote.

Alesha shared with the board that she has had the Housekeeping Manager come to her with concerns about not having coverage when people are out ill and taking time off. The housekeeping department is also now in charge of the laundry. Alesha and the board discussed the laundry and housekeeping situation. It was determined by the board to wait until we get the Wipfli study back next month before we make any decisions. It was also mentioned that in the meantime we may be able to utilize someone hired through the WisCaregiver program to help housekeeping out.

Garry Pluemer shared with the board that the door control project will be ran by STGS and is moving in the right direction. Garry does not currently have a timeline on the project. Garry also shared with the committee that Orchard Manor has some heating issues that caught him by surprise. Garry has received quotes about repairing the heating system. Maintenance will flush the heating system sometime in 2023. Garry also shared pictures with everyone from the last rain we had. Garry received a quote from TEAM Engineering in the amount of \$8645.00 to provide an onsite survey, and develop a preliminary plan concepts and costs. They will also present this to the board once complete.

Donald Splinter made a motion seconded by Elias Cox to take the \$8645 from the Orchard Manor Account and send on to the Executive Committee for approval. Motion carried, voice vote.

Alesha Erdenberger and the Committee discussed the following Orchard Manor issues:

- The current census is 46 geriatric and 25 intellectually disabled residents.
- The facility continues to be in a crisis staffing situation. We continue to recruit CNAs, RNs, and LPNs.
- We are participating in the WisCaregiver program and just hired our first employee with this program.
- Visitation is going well. Visitors still need to have their temperature checked, answer COVID questions, wearing a mask at this time is now required. Residents are free to go out with their friends and families.
- Orchard Manor had a GI outbreak we did discourage visitation however we still allowed visitors.
- Orchard Manor is holding a job fair on March 22,2023 in the facility.

Roger Guthrie made the motion seconded by Joseph Mumm to approve the February 2023 vouchers as presented. Motion carried, voice vote.

Elias Cox tentatively set Wednesday, April 12, 2023 at 9:00 a.m. at the CSB Building for the next meeting.

Diane Nelson made the motion seconded by Elias Cox to adjourn the meeting. Motion carried, voice vote.