

## Orchard Manor/County Farm Committee Meeting Minutes February 8, 2023

Committee Chair Elias Cox called the meeting to order at 9:00 a.m. Elias Cox noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Roger Guthrie, Diane Nelson via zoom and Board Chairman Robert Keeney. Grant County staff members Shane Drinkwater, Garry Pluemer, Alesha Erdenberger, Joyce Roling via zoom and Amanda Degenhardt via zoom. Terri Abing was also present and Randy Peterson joined via zoom.

Donald Splinter made the motion seconded by Joseph Mumm to approve the agenda. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Diane Nelson to approve the December 14, 2022 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Donald Splinter made the motion seconded by Joseph Mumm to approve the December 2022 and January 2023 Farm vouchers as presented. Motion carried, voice vote.

Terri Abing presented to the board her proposed rent for 2023. The formula that has been used in the past has been based on the corn price. Round table discussion on the history of the formula took place. Terri also informed everyone about two upcoming empty lots.

Donald Splinter made the motion seconded by Roger Guthrie to accept the farm rental proposal for 2023. Motion carried, voice vote.

Alesha explained to the committee that Orchard Manor has been using Wisconsin Healthcare Liability Insurance for at least 20 years. When Alesha signed the contract with Aegis Therapy they asked for Orchard Manor to have more insurance coverage. Randy Peterson from Tricor received two quotes for additional insurance. CNA insurance quoted us \$41,000.00 and West Bend quoted us \$65,000.00. It is the recommendation of Alesha, Ben Wood and Randy Peterson to purchase additional liability insurance.

Donald Splinter made a motion seconded by Roger Guthrie to use money out of Orchard Manor fund balance to purchase the additional insurance and pass on to the Executive Committee. Motion carried, voice vote.

Alesha shared with the board that she has a past employee who is looking to do an internship at Orchard Manor under the direction of the Administrator. This inter would be required to work at Orchard Manor for a total of 720 hours. Joyce asked Alesha what type of duties this individual would be responsible for. They discussed the intern would be working not only with Alesha but with Garry on such projects like Life safety.

Elias Cox made a motion seconded by Roger Guthrie to allow an internship to take place at Orchard Manor without pay. Motion carried, voice vote.

Garry Pluemer explained to the board that he under budgeted for the door control project by \$15,000.00. It is crucial that this project gets completed in 2023.

Roger Guthrie made a motion seconded by Joseph Mumm to take the additional \$15,000.00 from the Farm Account and send on to the Executive Committee for approval. Motion carried, voice vote.

Garry handed out pictures to every one of the water damage from the pipe bursting at Orchard Manor. Garry discussed water run offs around the building and his hopes to resolve this soon. Maintenance is also working toward tablets for his staff to have better access to work orders.

Alesha Erdenberger and the Committee discussed the following Orchard Manor issues:

- The current census is 46 geriatric and 25 intellectually disabled residents.
- The facility continues to be in a crisis staffing situation. We continue to recruit CNAs, RNs, and LPNs.
- We are participating in the WisCaregiver program.
- Visitation is going well. Visitors still need to have their temperature checked, answer COVID questions, wearing a mask at this time is now required. Residents are free to go out with their friends and families. We will continue to do our regular IID outings as well.
- We are hoping to get board meetings back to Orchard Manor.
- We celebrated 30 years in our current building.

Joseph Mumm made the motion seconded by Roger Guthrie to approve the December 2022 and January 2023 vouchers as presented. Motion carried, voice vote.

Elias Cox tentatively set Wednesday, March 8, 2023 at 9:00 a.m. at the CSB Building for the next meeting.

Donald Splinter made the motion seconded by Diane Nelson to adjourn the meeting. Motion carried, voice vote.