

Orchard Manor/County Farm Committee Meeting Minutes December 14, 2022

Committee Chair Elias Cox called the meeting to order at 9:00 a.m. Elias Cox noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Roger Guthrie, Diane Nelson and Board Chairman Robert Keeney. Grant County staff members Shane Drinkwater, Garry Pluemer, and Alesha Erdenberger. Terri Abing was also present.

Donald Splinter made the motion seconded by Joseph Mumm to approve the agenda. Motion carried, voice vote.

Roger Guthrie made the motion seconded by Diane Nelson to approve the November 09, 2022 Orchard Manor and Farm Committee minutes. Motion carried, voice vote.

Donald Splinter made the motion seconded by Roger Guthrie to approve the November 2022 Farm vouchers as presented. Motion carried, voice vote.

Terri Abing will bring a copy of how we've figured out farm rent in the past. Teri also mentioned they would be interested in purchasing the DNR pump in the future if it became available.

Alesha presented to the committee a Business Office Reorganization Plan. Joyce met and worked with the consultant to configure this proposal. This was presented to the Executive committee on December 13, 200 and approved. This proposal would be retroactive to October 1, 2022.

Donald Splinter made a motion seconded by Roger Guthrie to approve this reorganization plan. Motion carried, voice vote.

Garry made mention that 2022 was an eventful year. We ordered doors in May that have still not arrived. We are working towards new door controls in 2023. In Spring of 2023 we will be working on the boiler system. Maintenance did sell the generator for \$8401 and that money will go in the Farm account. Garry also mentioned he does have the door control in the budget for 2023 but on average prices currently have increased by 20% for this project.

Alesha Erdenberger and the Committee discussed the following Orchard Manor issues:

- The current census is 44 geriatric and 25 intellectually disabled residents.
- The facility continues to be in a crisis staffing situation. We continue to recruit CNAs, RNs, and LPNs. We have however hired 1 full time CNA, and 5 PRN CNA's.
- Our LTE PTA is leaving two weeks before the assignment is completed we have had to replace her.
- We have had COVID within employees but have come up with a procedure to follow when that occurs.
- Visitation is going well. Visitors still need to have their temperature checked, answer COVID questions, wearing a mask at this time is now required. Residents are free to go out with their friends and families. We will continue to do our regular IID outings as well.
- We are working on getting doors unlocked during normal business hours.

Roger Guthrie made the motion seconded by Joseph Mumm to approve the November vouchers as presented. Motion carried, voice vote.

Elias Cox tentatively set Wednesday, February 8, 2023 at 9:00 a.m. for the next meeting.

Donald Splinter made the motion seconded by Diane Nelson to adjourn the meeting. Motion carried, voice vote.