

Orchard Manor/County Farm Committee Meeting Minutes November 9, 2022

Diane Nelson called the meeting to order at 9:00 a.m. Diane Nelson noted a quorum was present and certified the meeting was in compliance with the Open Meetings Law. Committee members present or online were, Joseph Mumm, Donald Splinter, Elias Cox and Board Chairman Robert Keeney. Grant County staff members Shane Drinkwater, Joyce Roling, and Alesha Erdenberger.

Donald Splinter made the motion seconded by Joseph Mumm to approve the agenda. Motion carried, voice vote.

Joseph Mumm made the motion seconded by Donald Splinter to approve the October 12, 2022 Orchard Manor and Farm Committee minutes with the correction of Diane Cox to Diane Nelson. Motion carried, voice vote.

Donald Splinter made the motion seconded by Joseph Mumm to approve the October 2022 Farm vouchers as presented. Motion carried, voice vote.

Alesha gave the committee an update on the PERM process. The position of caregiver application was received and submitted to the US Department of Labor on October 19, 2022. In approximately six months we will hear from our attorney in California with our next step.

Alesha presented to the committee bonus and recruitment plan. She and Joyce met and worked together to devise the plan as shown in the packets. Alesha would also like to extend the \$5.00 weekend differential until June 2023.

Elias Cox made a motion seconded by Joseph Mumm to allow present this plan to Executive Committee on November 10, 2022. Motion carried, voice vote.

Alesha presented to the committee a proposal to have someone come in and assist with the 2022 Medicaid Cost Report and to contract out our 2022 Medicare Cost Report to Wipfli. In the past, the previous Administrator had primarily completed these two reports.

Donald Splinter made a motion seconded by Joseph Mumm to allow Orchard Manor to use contracted services to complete the 2022 Cost Reports. Motion carried, voice vote.

Alesha explained to the committee that our Admission Agreement have not been reviewed in at least 11 years. It is her recommendation that Grant County Attorney Ben Wood reviews this Agreement.

Diane Nelson made a motion seconded by Donald Splinter to allow Attorney Ben Wood to review this agreement. Motion carried, voice vote.

Alesha presented to the committee a Therapy service contract. Orchard Manor currently has a full time PTA. Orchard Manor contracts OT, PT and Speech with outside companies. Orchard Manor is looking to grow their Therapy Department. Alesha received two quotes. Alesha's recommendation is to contract with Aegis Therapy. Aegis will pay Orchard Manor an hourly rate for our current PTA. Orchard Manor will not pay Aegis for the services they provide, Aegis will receive a percentage of the Orchard Manor revenue from Therapy.

Donald Splinter made a motion seconded by Joseph Mumm to allow Orchard Manor to move forward with Aegis. Motion carried, voice vote.

Alesha and the committee discussed using the 800 wing for housing vs 300 wing. Alesha proposed to the committee that we utilize Ben Wood and proceed with his assistance.

Donald Splinter made a motion seconded by Diane Nelson to allow Orchard Manor to proceed with the direction of Ben Wood to rent 800 wing to agency staff. Motion carried, voice vote.

Alesha Erdenberger and the Committee discussed the following Orchard Manor issues:

- The current census is 44 geriatric and 24 intellectually disabled residents.
- The facility continues to be in a crisis staffing situation. We continue to recruit CNAs, RNs, and LPNs.
- We are working with maintenance on different project funded by an Eckstein Donation
- The facility COVID testing has changed and people will be tested based on exposure.
- Visitation is going well. Visitors still need to have their temperature checked, answer COVID questions, wearing a mask at this time is optional. Residents are free to go out with their friends and families. We will continue to do our regular IID outings as well.
- We are working on getting doors unlocked during normal business hours.
- We will be doing an Orchard Manor Holiday Party again this year.

Donald Splinter made the motion seconded by Joseph Mumm to approve the October vouchers as presented. Motion carried, voice vote.

Diane Nelson tentatively set Wednesday, December 14, 2022 at 9:00 a.m. for the next meeting.

Joseph Mumm made the motion seconded by Diane Nelson to adjourn the meeting. Motion carried, voice vote.