

EXECUTIVE COMMITTEE

November 10, 2022

The Executive Committee of the Grant County Board of Supervisors met on **Thursday, November 10, 2022, at 9:00 a.m.** The meeting was held in the County Board Room of the Administration building and via Zoom.

The meeting was called to order by Chair Gary Ranum. Other members present were Carol Beals, Donald Splinter, John Beinborn, Robert Keeney, Roger Guthrie, and Steve (Porter) Wagner. A quorum was present. Shane Drinkwater, Carrie Eastlick, Amanda Degenhardt, Joyce Roling, Andrea Noethe, Garry Pluemer, Jody Bartels, Jon Knautz, Alesha Erdenberger, Lori Reid, and Carrie Kerstiens were also in attendance.

Notice of the meeting was posted in the Grant County Herald Independent, Administration Building, Courthouse, and on the Grant County website.

Donald Splinter, seconded by Robert Keeney, moved to approve the agenda as modified to reflect Orchard Manor action items be moved up on the agenda to after approval of the minutes. Motion carried without negative vote.

John Beinborn, seconded by Carol Beals, moved to approve the minutes of October 11, 2022. Motion carried without negative vote.

Roger Guthrie, seconded by Porter Wagner, moved to recommend for approval the Orchard Manor request for out of budget spending for senior care market and financial operation study of up to \$34,000 to come out of the Orchard Manor general fund. Motion carried without negative vote.

Donald Splinter, seconded by Porter Wagner, moved to approve Orchard Manor's recruitment plan as presented by Alesha Erdenberger, Administrator, to alleviate costly reliance on a staffing agency. Motion carried without negative vote.

Orchard Manor Recruitment Plan

(Effective upon committee approval for the duration of six months, 06-30-2023)

1. Rehire Bonus- 1-year commitment, \$1,000 total
 - \$250 at 3, 6, 9 & 12 months (CNAs) full-time only
2. Sign-on Bonus- 1-year commitment, \$1,000 total
 - \$500 at 6 months and \$500 at 12 months (CNAs) full-time only
3. Recruit/Referral Bonus (for our current staff)- \$1,000 total
 - \$500 at 6 months and \$500 at 12 months (for recruiting CNAs)
4. PRN- CNA's can receive \$5.00 weekend differential if they pick up weekends only.
5. Weekend Sign-on Bonus package- 1-year commitment, \$2,000 total
 - Must work Friday, Saturday, Sunday OR Saturday, Sunday, Monday each weekend
 - \$500 at 3 months, 6 months, 9 months, and 12 months.
 - Allowed 2 weekends off per year.
6. All other departments: Recruit/Referral Bonus (for our current staff)- \$500 total
 - \$250 at 3 months, \$250 at 6 months

John Beinborn, seconded by Porter Wagner, moved to recommend for approval the Memorandum of Understanding for Leased Employee and Support Services for Grant County Economic Development Corporation. Motion carried without negative vote.

Robert Keeney, seconded by Roger Guthrie moved to recommend for approval the Maintenance request for out of budget spending for county board room carpet and electric at the amount of not to exceed \$16,000. Motion carried without negative vote.

Finance

Porter Wagner, seconded by John Beinborn, moved to approve the Treasurer's Report. Motion carried without negative vote.

Carol Beals, seconded by Roger Guthrie, moved to approve the Resolution Regarding County Orders. Motion carried without negative vote.

John Beinborn, seconded by Carol Beals, moved to approve the Resolution Authorizing the County Treasurer to Settle in Full for General Taxes for the Tax Roll Year 2022 – Collectable in 2023. Motion carried without negative vote.

Porter Wagner, seconded by Roger Guthrie, moved to approve the Resolution Regarding the investment of County Funds. Motion carried without negative vote.

Roger Guthrie, seconded by Robert Keeney, moved to approve the Resolution Regarding General Tax Levy. Motion carried with one negative vote. Donald Splinter noted that he did not agree with balancing the budget by having the Highway department use their internal reserve funds to fund their capital projects.

Porter Wagner, seconded by John Beinborn, moved to approve the Resolution Establishing Non-represented Wages for 2023 of 3% effective January 1, with a fiscal impact of \$628,966. Motion carried without negative vote. Roger Guthrie noted that he did not agree with percentage wage increases and felt that it would be more fair if the same hourly amount increase be determined and given to staff instead.

Porter Wagner, seconded by Don Splinter, moved to approve the Resolution Establishing County Board Chair Wages for 2023 of 3% effective January 1, with a fiscal impact of \$1,999. Motion carried with one Robert Keeney abstaining.

Roger Guthrie, seconded by Porter Wagner, moved to recommend the 2021 general fund balance excess of \$678,000 go into a capital projects fund. Motion carried without negative vote.

Roger Guthrie, seconded by John Beinborn, moved to approve the vouchers. Motion carried without negative vote.

Robert Keeney, seconded by Don Splinter, moved to accept the Revenue and Expense Reports. Motion carried without negative vote.

Approved 12/13/2022

John Beinborn, seconded by Donald Splinter, moved to accept the Finance Director's report. Motion carried without negative vote.

Information Technology

System Downtimes

- a. Unified terminal server was corrupted on 11/1/22 4:00 PM. The corruption was due to a Microsoft Windows update that ran out of free space. IT restored the Virtual Machine from backups. The terminal server was available 11/2/22 8:00 AM for production use.
- b. Unified Dodgeville phone system had operational issues on 11/3/22 8:00 AM. Working with the local telecommunications provider. IT was able to get the incoming trunks online but unable to get the unit to communicate with Lancaster. Because the Dodgeville phone system could not communicate with Lancaster the auto attendant did not work. On 11/4/22 Unified made the decision to do an emergency migration to the new county Mitel system.
- c. Sheriff's office had a downtime with the Central Square GIS server on 11/5/2022 9:30 AM. The IT team worked with Central Square to determine the root cause of the issue. Central Square was able to fix the GIS system by Monday (11/7/22) late morning.
- d. Orchard Manor on 11/9/22 1:00PM had a managed downtime to replace a 2930M network switch. The switch was damaged by lighting. The POE (Power Over Ethernet) functions and performance of the switch were in question. The switch also had multiple warning lights and fault indicators active do to the lighting strike.

Network review

- a. IT established a VPN (Virtual Private Network) from Unified Dodgeville to CSB Lancaster for VoIP and Data. This VPN will eventually replace the current interLatta circuit that Unified is currently using.
- b. IT has installed a new access point at Unified's Lancaster location. The original units were end of life and had issues communicating with the county's Unfi access point management system.
- c. IT has configured an internal relay between Unified Services and Grant County for Email. This will allow the Grant County IT team to start email migrations to Grant County.
- d. IT replaced a bad memory DIMM (Dual Inline Memory Module) in CSB VMWare host 1. The Host was able to operate with the bad DIMM. There was no downtime needed to replace the memory module.

County Systems

- a. IT has started to do test moves with Unified Services users
- b. IT now has the option to go cloud with Virtual Desktop Infrastructure (VDI) systems. The County has shifted its licenses from on-premises to Hybrid. This allows the county to choose what is the best option. Citrix is pushing for the County to go full Cloud with its VDI.
- c. IT is getting ready for updates to the Rollcall system. IT has scheduled the update mid-November.
- d. IT is working with Orchard Manor and Maintenance on
 - 1.) In house TV system options

2.) VoIP options for residents

- e. IT is working with the Highway department on deployment of tablets and fobs for the new RT Vision software.
- f. IT has been working with Azure on the following items
 - 1. DFS (Active Directory Federated Services) connectivity to Tyler Munis. IT is working with Tyler Munis on Single Sign for users
 - 2. Getting new users on Azure and working with Tyler Munis
 - 3. Working on multifactor authentication (MFA) options that are available for the County
 - 4. Tyler Munis training

Public Safety Communications System/ Grant County Fiber optic loop

- a. IT will be working with the City of Lancaster on the following:
 - 1. A conduit was installed from the Court House to City Hall
 - 2. A quote for a conduit from our Schreiner Memorial Library Vault to the Lancaster Fire Station.
- b. The Fennimore and Muscoda sites now have towers erected.

The motion was made to accept the IT Director's report by Roger Guthrie, seconded by Porter Wagner. Motion carried without negative vote.

Employee Relations

Staffing Update: Current staffing numbers as of November 5, 2022, are as follows:

Full time Benefit	275
Regular Part time Benefit	27
Part time	51
Limited term and seasonal	82
TOTAL	435

John Beinborn, seconded by Carol Beals, moved to approve the Personnel Director's report. Motion carried without negative vote.

Carol Beals, seconded by Porter Wagner, moved to go into closed session per state statute 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session as it relates to WPPA contract negotiations. Roll call vote resulted in a carried motion.

John Beinborn, seconded by Carol Beals, moved to return to open Session. Motion carried without negative vote.

Carol Beals, seconded by John Beinborn, moved to adjourn to Tuesday, December 13, at 9:00 a.m. Motion carried without negative vote.